



AGENDA AND MATERIAL

**COMMITTEE OF THE WHOLE MEETING**

**TUESDAY, JANUARY 12, 2010  
7:00 P.M.**

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

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**A. ROUTINE MATTERS**

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| 1. Opening Prayers – Trustee Crole   | -  |
| 2. Roll Call   | -  |
| 3. Approval of the Agenda  | -  |
| 4. Declaration of Conflict of Interest   | -  |
| 5. Approval of Minutes of the Committee of the Whole Meeting of December 1, 2009 | A5 |

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

- |  |        |
|--|--------|
| 1. Policy Committee  |        |
| 1.1 Unapproved Minutes of the Policy Committee Meeting of January 12, 2010   | C1.1   |
| 1.2 Approval of Policies   |        |
| 1.2.1 Admission of Students Policy (301.1) Interim Administrative Guidelines   | C1.2.1 |
| 1.2.2 Safe Schools Policy: Interim Bullying Prevention and Intervention Policy (302.6.8)   | C1.2.2 |
| 1.2.3 Safe Schools Policy: Interim Progressive Student Discipline Policy (302.6.9)   | C1.2.3 |
| 1.3 Policy Development   | C1.3   |
| 2. Report of The Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee | C2     |
| 3. Crown Ward Education Championship Team  | C3     |
| 4. Student Voice Initiative - SpeakUp Projects   | C4     |
| 5. Elementary Progress Report Card Growing Success – Elementary Reporting 2010 – 2011  | C5     |
| 6. Niagara Catholic District School Board Intensive French Program - Update  | C6     |
| 7. Staff Development Department Professional Development Opportunities   | C7     |

8. H1N1 – Niagara Catholic Preparation and Management	C8
9. Monthly Updates	
9.1 Capital Projects Progress Report	C9.1
9.2 Student Trustees' Update	-
9.3 Family of Schools Superintendents' Monthly Update	-

## **D. INFORMATION**

1. Trustee Information	
1.1 Spotlight on Niagara Catholic – December 15, 2009	D1.1
1.2 Calendar of Events – January 2010	D1.2
1.3 Bishop's Gala – January 29, 2010	D1.3
1.4 BEC Breakfast – February 12, 2010	D1.4
1.5 Vision 2020 Strategic Plan	
1.5.1 Discovery Sessions	D1.5.1
1.5.2 School/Community Discovery Sessions	D1.5.2
1.5.3 Trustee Discovery Sessions – Part 2 – February 9, 2010 – 5:30 p.m.	-
1.6 OCSTA AGM: Thunder Bay – April 29 - May 1, 2010	D1.6
1.7 2010 Board Committee Membership	D1.7

## **E. OTHER BUSINESS**

1. General Discussion to Plan for Future Action	-
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## **F. BUSINESS IN CAMERA**

## **G. REPORT ON THE IN CAMERA SESSION**

## **H. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
OF DECEMBER 1, 2009**

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**RECOMMENDATION**

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 1, 2009, as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, DECEMBER 1, 2009

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 1, 2009, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Dekker.

### A. ROUTINE MATTERS

#### 1. Opening Prayer

Opening Prayers were led by Trustee Burtnik.

#### 1. Roll Call

Trustee	Present	Excused
John Belcastro	✓	
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Gary Crole	✓	
John Dekker	✓	
Frank Fera	✓	
Ed Nieuwesteeg	✓	
Tony Scalzi	✓	
<b>Student Trustees</b>		
Juliana Ciccarelli	✓	
Megan Grocholsky	✓	

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

**3. Approval of the Agenda**

Moved by Trustee Crole

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 1, 2009, as presented.

**CARRIED**

**2. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Minutes of the Committee of the Whole Meeting of November 10, 2009**

Moved by Trustee Belcastro

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 10, 2009, as presented.

**CARRIED**

**B. PRESENTATIONS**

**1. EcoSchools Awards Presentation**

James Woods, Controller of Plant presented information on the Niagara Catholic EcoSchools. Fifty-four schools were credited for reaching Ontario EcoSchool certification during the 2008-2009 school year. Mr. Woods informed Trustees that the Niagara Catholic District School Board has set the record for the highest percentage of certified schools in the Province of Ontario.

**C. COMMITTEE AND STAFF REPORTS**

**1. Policy Committee**

**1.1 Unapproved Minutes**

**Policy Committee Meeting – November 24, 2009**

Moved by Trustee Scalzi

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of November 24, 2009, as presented.

**CARRIED**

**1.2 Approval of Policies**

**1.2.1 Accessibility Customer Service Policy**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Accessibility Customer Service Policy and explained the rationale and explanations for the suggested amendments.

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Accessibility Customer Service Policy, as presented.

**CARRIED**

### **1.2.2 Safe Physical Intervention with Students Policy**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Accessibility Customer Service Policy and explained the rationale and explanations for the suggested amendments.

Moved by Trustee Crole

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Safe Physical Intervention with Students Policy, as presented.

**CARRIED**

### **1.3 Policy Development Update**

Director Crocco presented the Policy Development Update.

## **2. St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Report**

St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Chairperson Burtnik presented the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Report. Trustees were informed that through consultation with Senior Staff, elementary and secondary school Principals, two Ad Hoc Meetings and two school cluster meetings, a number of options were considered regarding possible boundary revisions and school closures.

Chairperson Burtnik stated that after careful review of all the current and projected data, public input and feedback, as well as the recent Ministry of Education announcement regarding the Early Learning Program, the St. Catharines Elementary and Secondary Attendance Area Ad Hoc Committee is recommending that the boundaries remain status quo and that no schools be slated for closure at this time.

Trustees discussed the recommendations. As a result of the discussions, Ad Hoc Committee Chairperson Burtnik asked that it be noted in the minutes that she takes exception to the insinuation that the Committee and resource staff did not perform their duties adequately.

Director Crocco spoke to the process followed by staff and both Ad Hoc Committees and expressed confidence that the Committees made the best decisions based on current and changing information.

Moved by Trustee Crole

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the following recommendations:

1. **THAT**, no changes are made to the St. Catharines elementary and secondary school boundaries at this time.
2. **THAT**, the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board continue to review the attendance boundaries for all elementary and secondary schools in St. Catharines, in compliance with the May 26<sup>th</sup>, 2009, Board approved, Pupil Accommodation Review motions.
3. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend Mother Teresa and Canadian Martyrs except for the purpose of keeping siblings together within the same school.

4. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

**CARRIED**

3. **Student Achievement Department K – 12  
Specialist High Skills Major in Arts and Culture Launch**

Yolanda Baldasaro, Superintendent of Education, welcomed Marco Magazzeni, Consultant K-12 Technology/Specialist High Skills Major, and David Pihach, Administrator of Student Success, who presented the report on Student Achievement Department K–12 - Specialist High Skills Major in Arts and Culture Launch. Trustees were informed that the Niagara Catholic District School Board launched its fifth innovative Specialist High Skills Major Program at the Shaw Festival November 3, 2009, and that the Niagara Catholic Specialist High Skills Major in Arts and Culture will begin on February 1, 2010. The program is based out of Holy Cross Catholic Secondary School in St. Catharines, and is available to all Niagara Catholic secondary school students.

Chairperson Burtnik spoke of the many opportunities this program has opened up for students within the Niagara Catholic District School Board.

4. **Lead Boards For Equity and Inclusive Education Implementation Networks**

Superintendent Baldasaro presented the report on Lead Boards for Equity and Inclusive Education (EIE) Implementation Networks, and stated that the role of the Networks over the next few years will be to co-ordinate activities related to equity and inclusive education, including parent engagement, and to assist in the effective implementation of the Ontario Equity and Inclusive Education Strategy.

For the London Region network of boards, the Niagara Catholic District School Board and the Hamilton-Wentworth District School Board will act as Co-Lead Boards for this initiative.

5. **Learning for All K-12**

Superintendent Baldasaro presented the report on Learning for All K-12 which builds on the guiding principles outlined in Education for All: The Report of the Expert Panel on Literacy and Numeracy Instruction for Students with Special Education Needs, Kindergarten to Grade 6.

Marcel Jacques, Administrator Special Education, provided additional information on the program.

6. **Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

7. **H1N1 Pandemic – Niagara Catholic Preparation and Management**

Director Crocco presented the monthly Board report on the H1N1 Pandemic – Niagara Catholic Preparation and Management.

## **8. Monthly Updates**

### **8.1 Capital Projects Progress Report**

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

### **8.2 Student Trustees' Update**

*Juliana Ciccarelli Megan Grocholsky*, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

### **8.3 Family of Schools Superintendents' Monthly Update**

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

#### **Superintendent Ciarlo**

- Mike Accursi, teacher to Holy Cross Catholic Secondary School will carry the Olympic Torch and light the cauldron on December 20, 2009, in St. Catharines.
- Blessed Trinity Catholic Secondary School student Cathy Kiley has been selected to be an Olympic Torch Bearer on December 21, 2009, in Fonthill.

#### **Superintendent Forsyth-Sells**

- Grade 6, 7 and 8 students from St. Patrick Catholic School in Port Colborne traveled to ROM for a tour of the museum followed by a specific hour long lesson regarding the Dead Sea Scrolls. This limited exhibition was a once in a lifetime opportunity to view one of the greatest archaeological finds of the 20<sup>th</sup> century.
- Lakeshore Catholic High School's Junior and Senior Football Team's successful season was highlighted.
- St. Alexander Catholic Elementary School are the Niagara Catholic District School Board's Volleyball Champions.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – November 24, 2009**

Director Crocco presented the Spotlight on Niagara Catholic – November 24, 2009, issue for Trustees' information.

#### **1.2 Calendar of Events – December 2009**

Director Crocco presented information on the Calendar of Events – December 2009.

#### **1.3 Vision 2020 Discovery Session - Trustees – December 8, 2009 – 6:00 p.m.**

Director Crocco informed Trustees of the Vision 2020 Discovery Session being held on December 8, 2009 at 6:00 p.m. at the Catholic Education Centre.



**1.4 Director's Meeting & Faith Formation – December 10, 2009 – 10:30 a.m. – Club Roma**

Director Crocco invited Trustees to attend the Director's Meeting & Faith Formation on December 10, 2009 at 10:30 a.m. being held at Club Roma.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

**F. BUSINESS IN CAMERA**

Moved by Trustee Scalzi

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:44 p.m. and reconvened at 9:05 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of December 1, 2009.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Belcastro

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on November 10, 2009, as presented.

**CARRIED (Item F1)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on November 10, 2009, as presented.

**CARRIED (Item F3)**

**H. ADJOURNMENT**

Moved by Trustee Charbonneau

**THAT** the December 1, 2009, Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 9:05 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 1, 2009.**

Approved on the **15th** day of **December 2009.**

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John Dekker  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: POLICY COMMITTEE  
UNAPPROVED MINUTES  
JANUARY 12, 2010**

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**RECOMMENDATION**

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 12, 2010, as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE POLICY COMMITTEE MEETING TUESDAY, JANUARY 12, 2010

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Minutes of the Policy Committee Meeting held on Tuesday, January 12, 2010, at 6:00 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:00 p.m.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Director Crocco.

2. Attendance

Committee Members:

**Ed Nieuwesteeg**, Committee Chairperson

**Kathy Burtnik**, Trustee

**Tony Scalzi**, Trustee

Staff:

**John Crocco**, Director of Education

**Frank Iannantuono**, Superintendent of Education

**Jennifer Brailey**, Manager of Board Services & Communications

**Sherry Morena**, Administrative Assistant/Recording Secretary

3. Approval of Agenda

Moved by Trustee Nieuwesteeg

**THAT** the January 12, 2010, Policy Committee Agenda be approved, as presented.

**Approved**

4. Election of Chairperson

Moved by Trustee Nieuwesteeg

**THAT** Trustee Scalzi be elected to the position of Chairperson of the Policy Committee.

**Approved**

## 5. Policies

### Action

#### *Policies Being Recommended*

#### *For Vetting (January 12, 2010)*

##### **5.1 Admission of Students Policy (301.1) (Reviewed)** *– Interim Administrative Guidelines*

Director Crocco presented the Admissions of Students Policy and Interim Administrative Guidelines and stated that there are no changes to the Policy Statement. The Director highlighted the changes to the Interim Administrative Guidelines which needs to be in effect by February 1, 2010.

Trustees discussed the Interim Administrative Guidelines and suggested amendments.

##### **5.2 Safe Schools Policy (302.6)**

###### **5.2.1 Interim Bullying Prevention and Intervention Policy (302.6.8) (Reviewed)**

Superintendent Iannantuono presented the Interim Bullying Prevention and Intervention Policy, which has been updated in compliance with Ministry of Education legislation and other applicable Acts which is legislated to be effect February 1, 2010. The changes to the Interim Administrative Guidelines were identified.

###### **5.2.2 Interim Progressive Student Discipline Policy (302.6.9) (Reviewed)**

Superintendent Iannantuono presented the Interim Progressive Student Discipline Policy. The changes to the Interim Administrative Guidelines were identified.

## 6. Date of Next Meeting

January 26, 2010 – 5:30 p.m.

#### ***Policies Being Presented to January 26, 2010 Policy Committee Meeting***

- Formulation of Policy Policy (100.5) *(Reviewed)*
- Safe Arrival Policy (302.3) *(Reviewed)*
- Employee Workplace Harassment Policy (201.7) *(Reviewed)*
- Closure of School/Accommodation Review Policy (701.2) *(Reviewed)*
- Community Use of Facilities Policy (800.2) *(Reviewed)*

## 10. Adjournment

Moved by Trustee Burtnik

**THAT** the Policy Committee Meeting be adjourned.

**Approved**

The meeting was adjourned at 7:00 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: APPROVAL OF POLICIES  
ADMISSION OF STUDENTS POLICY (301.1)  
INTERIM ADMINISTRATIVE GUIDELINES**

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**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Admissions of Students Policy (301.1), as presented.

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Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: January 12, 2010

# Niagara Catholic District School Board

## ADMISSION OF STUDENTS

Adopted: February 24, 1998

Revised: June 16, 2009

Revised: January 2010

Policy No. 301.1

## STATEMENT OF POLICY

The elementary and secondary schools of the Niagara Catholic District School Board exist primarily to provide a distinctive Catholic Education for all pupils in its jurisdiction. Niagara Catholic schools foster the spiritual growth of all pupils to enable them to live and contribute as citizens of our society consistent with our gospel values, and in close cooperation with our Bishop, pastors and the parent/guardian community.

The elementary schools of the Niagara Catholic District School Board exist primarily to provide excellence in Catholic education for the pupils of our Separate School Supporters. Pupils of Non-Separate School Supporters may be admitted to an elementary school upon application.

The secondary schools of the Niagara Catholic District School Board exist to provide excellence in Catholic secondary education for the students of our Separate School Supporters and others within the Niagara Region who elect to attend. The current legislation from the Ministry of Education states that Non-Roman Catholic pupils may attend Catholic secondary schools with the understanding that they respect the environment, traditions and expectations of the Niagara Catholic District School Board.

The Director of Education shall issue **A**dministrative **G**uidelines in conjunction with this policy.

### ***Reference:***

[Education Act, Section 33 \(3\), 1997](#)

[Attendance Areas Policy #301.3](#)

[Ontario Catholic School Graduation Expectations \(link to OCSGE\)](#)

# Niagara Catholic District School Board

## ADMISSION OF STUDENTS

Issued: February 24, 1998

Revised: June 16, 2009

Revised: January 2010

Policy No. 301.1

### **INTERIM ADMINISTRATIVE GUIDELINES**

#### **1. Elementary Admission Requirements**

It is the responsibility of the parent or guardian to submit documentation and complete the required Board forms. These include:

- i. Where Junior Kindergarten is in operation, pupils shall be admitted to Junior Kindergarten in September of any school year provided that they will reach the age of four on, or before December 31st, in that same calendar year.
- ii. Pupils shall be admitted to Kindergarten in September of any school year provided that they reach the age of five on, or before December 31st, in the same calendar year.
- iii. Pupils shall be admitted to Grade 1 in September of any school year, provided that they reach the age of six on or before December 31st, in the same calendar year.
- iv. **Requests for admission under Attendance Area Exceptions must comply with Section Four (4) of these administrative guidelines.**
- v. Proof of Immigration Status where applicable.
- vi. When a child is registered for the first time in the Niagara Catholic District School Board, the school Principal must verify the child or the parent/guardian's proof of baptism in the Roman Catholic or Catholic of the Greek or Ukrainian or other Eastern Rites in union with the See of Rome. If necessary, a letter from a pastor certifying that the child or parent/guardian has been baptized in the Roman, Greek or Ukrainian Rite will be accepted in lieu of a Baptismal Certificate for admission to the Catholic school system.
- vii. In the event neither parent/guardian can provide proof of baptism the procedures outlined in [Section 3](#) of these guidelines are to be followed.
- viii. Completion of a Niagara Catholic District School Board [Elementary Student Registration Form](#).
- ix. Completion of the Niagara Region Public Health Confidential Student Immunization Form and the attachment of a copy of the child's Immunization Record Card.
- x. If required, a completed Application for Direction of School Support, and if required, a Roman Catholic Separate School Assessment Lease.

The school Principal, in consultation with the parent(s)/guardians(s), is responsible for placing the pupil in the most appropriate program.

#### **2. Secondary Admission Requirements**

A pupil shall be admitted if:

- i. The pupil and the parent(s)/guardians(s) are residents in the **Province of Ontario**.
- ii. The pupil and the parent(s)/guardian(s) is a Canadian citizen or landed immigrant.
- iii. Proof of Immigration Status where applicable **is provided**.
- iv. ~~Completion of~~ **A Secondary School Registration Form is completed.**

The secondary schools of the Niagara Catholic District School Board exist to provide excellence in Catholic secondary education for the students of our Separate School Supporters and others within the Niagara Region who elect to attend. The current legislation from the Ministry of Education states that Non- Roman Catholic pupils may attend Catholic secondary schools. This is with the understanding that they respect the environment, traditions and expectations of the Niagara Catholic District School Board.



In accordance with the Education Act, it is the expectation of the Niagara Catholic District School Board that all pupils attending one of Niagara Catholic's secondary schools ~~take will;~~

- i. ~~successfully achieve a credit in Religious Education for every year of attendance, up to graduation, at the Catholic secondary school, and~~
- ii. ~~participate fully in the faith life activities of the Catholic secondary school. and in accordance with the Education Act. and~~
- iii. ~~respect the environment, traditions and expectations of the Niagara Catholic District School Board.~~

Achievement of Religious Education credits and participation in faith life activities are criterion for students to participate in faith-based graduation ceremonies. This expectation is to comply with the Ontario Catholic School Graduation Expectations as endorsed by the Niagara Catholic District School Board for all graduates of Niagara Catholic.

The school Principal, in consultation with the parent(s)/guardian(s), is responsible for placing the student in the most appropriate program. Pupils transferring from outside of Ontario may be granted a course equivalency in accordance with authority granted by the Ministry of Education.

### 3. **Elementary Panel: Non-Separate School Supporters Admission Requirements** **Non-Separate School Supporters**

If a Non-Separate School Supporter and/or parent/guardian desires to register a child in a Niagara Catholic elementary school the following procedures must be followed:

- i. All new requests for Non-Separate Supporter(s) will comply with the practice of completing the [Request for Admission Form](#) and will require a recommendation from the school Principal.
- ii. The approval of Non-Separate School Supporter pupil requests will reside with the Family of Schools' Superintendent. Yearly re-approval will not be required unless the Principal, in dialogue with the Family of Schools Superintendent, does not grant notification of permission to continue by April 1st of the current year.
- iii. Parent(s)/Guardian(s) have the responsibility to notify the school of changes regarding biographical information to the pupil's family.
- iv. Principals and school Secretaries are required to enter the appropriate indicator to accurately track all Non-Separate Separate School Supporter students in the Board's Student Management System.

### 4. **Attendance Area Exceptions**

In accordance with the Education Act, the Niagara Catholic District School Board has established boundaries for student attendance. This, however, does not include the right to a school outside the attendance area of the residence of the parent/guardian and/or pupil.

~~There may be individual exceptions to the designated attendance areas either at the request of the parents/guardians or at the request of administration. The Family of Schools Superintendent, subject to the Director of Education, may approve attendance at a school outside the designated attendance area for a pupil.~~

Where parents request attendance at a school other than their designated school, they shall make the request ~~with~~ to the respective Principals who, after discussions with the Family of Schools Superintendent shall make a determination on the request. Where approvals are given, transportation shall be the responsibility of the parents/guardians.

**Any exemptions to these specific exceptions will require the approval of the Family of Schools Superintendent and Administrative Council**

When it is required that a pupil attend a school other than their designated school for program or other reasons, the Family of Schools Superintendent of Education may approve attendance. In these cases, the Board may **consider** providing transportation.

The following procedures shall be followed:

- i. All ~~new~~ requests for attendance outside the school area(s) will comply with the practice of completing the [Request for Admission Form](#) and will require a recommendation from the school Principal. **Requests include new siblings to a school where another sibling was granted permission to attend the same school. Approval will generally be granted for siblings to attend the same school.**
- ii. The approval of pupils outside the school attendance area resides with the Family of Schools' Superintendent. Yearly re-approval will not be required unless the Principal in dialogue with the Family of Schools Superintendent does not grant permission to continue by April 1st of the current year.
- iii. **Approved attendance area exceptions are for the identified school boundary at the time of the approval. Any changes which occur to the attendance area boundaries may require attendance area exceptions to attend the school within the boundary of the residence.**
- iv. **Effective for September 2010, approval for out of boundary requests will not be granted into:**
  1. Early Learning Programs / full day Kindergarten programs
  2. schools identified by Board motion
  3. schools at or above on the ground capacity (no surplus space)**Any exemptions to these specific exceptions will require the approval of the Family of Schools Superintendent and Administrative Council.**
- v. Parent(s)/Guardian(s) have the responsibility to notify the school **Principal** of changes to their **residency** status **and/or circumstances for the initial attendance area exception request.**
- vi. Principals and school Secretaries are required to enter the appropriate indicator to accurately track all Non-Separate Separate School Supporter students in the Board's Student Management System.
- vii. Notwithstanding any article within this policy, transportation for all Outside the School Attendance Area students is the responsibility of the parent(s)/guardian(s) or student (if 18 years old).

#### **5. Non Resident of Canada (VISA) Pupil**

The designated Superintendent of Education may approve the admission of a non-resident student and indicate the fee as appropriate in accordance with the Education Act. Such approval shall be reviewed annually.

- i. The pupil must obtain approval from the designated Superintendent of Education prior to admission into any school.
- ii. The [International Student Application](#) form must be completed. Prior to admission into any school, Visa students will be provided with a letter from the designated Superintendent of Education confirming attendance. Visa students shall be charged the fee determined by the Board.

#### **6. Residents of Ontario but Outside Niagara Region**

Students whose legal residence is outside the jurisdiction of the Board but within Ontario requesting admission to a school under the jurisdiction of the board may have fees paid by the Board in whose jurisdiction they reside. Such requests are to be accompanied by a statement from the resident Board indicating if they will pay fees on the student's behalf. The Director's approval to admit must be obtained where fees are not paid. All admissions are reviewed on an annual basis.

Transportation for all outside the School Attendance Area students is generally the responsibility of the parent(s)/guardian(s) or student (if 18 years old) unless approval for transportation is obtained from the Director of Education.

**7. Exchange Students**

Pupils approved, as Exchange Students will participate in reciprocal, school-based programs, provided in co-operation with the Canadian School Authorities and the foreign exchange partners of the International Student Exchange.

**8. Students with Immigration Documents**

School Principals who receive Immigration documents from pupils applying for admission must have the documents verified for eligibility. Admission will not be granted until Student Information and Administrative Services have verified documents and approval for admission has been confirmed.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: APPROVAL OF POLICIES  
SAFE SCHOOLS POLICY:  
INTERIM BULLYING PREVENTION  
AND INTERVENTION POLICY (302.6.8)**

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**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Interim Bullying Prevention and Intervention Policy (302.6.8), as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources

Approved by: John Crocco, Director of Education

Date: January 12, 2010

# Niagara Catholic District School Board

## BULLYING PREVENTION AND INTERVENTION POLICY

Adopted: February 1, 2008  
June 17, 2008  
Revised: January 26, 2010

Policy No. 302.6.8  
Safe Schools

### STATEMENT OF POLICY

In keeping with current legislation, the Niagara Catholic District School Board shall endeavour to ensure that the school environment is one of respect, dignity and trust, consistent with the Gospel Values. Bullying fails to respect the dignity and value of all individuals involved. Accordingly, the Board believes that all forms of bullying are unacceptable behaviours.

Consistent with current legislation in the Province of Ontario, all members of the school community, including staff, students, parent/guardians and visitors, will be respectful to one another and are responsible in helping to create a safe and caring school environment free from bullying. It is required that each school include a specified bullying prevention and intervention statement in their Code of Conduct.

The Director of Education will issue guidelines in support of this policy

#### ***References:***

Bill 157: An Act to amend the Education Act

Regulation 472/07: Behaviour, Discipline and Safety of Pupils

Policy/Program Memorandum 144: Bullying Prevention and Intervention

**Human Rights Code**

# Niagara Catholic District School Board

## BULLYING PREVENTION AND INTERVENTION POLICY

Adopted: February 1, 2008  
June 17, 2008  
Revised: January 26, 2010

Policy No. 302.6.8  
Safe Schools

### ADMINISTRATIVE GUIDELINES

#### *Rationale*

Bullying is typically a form of repeated, persistent, aggressive behaviour that is directed at an individual and is intended to cause (or should be known to cause) fear, distress and /or harm to another person's body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is real or perceived power imbalance.

Bullying has been identified as a widespread problem with serious implications for students, schools, and the entire community.

Bullying is predominantly a learned behaviour, which must be addressed by teaching students to build positive relationships, and develop effective communication strategies. Educators will endeavour to create opportunities to model and encourage behaviours and interactions that help create a classroom and positive school climate.

**Bullying adversely affects a student's ability to learn.**

**Bullying adversely affects healthy relationships and the school climate.**

**Bullying adversely affects a school's ability to educate its students.**

Bullying will not be accepted on school property, at school-related activities, on school buses, or in any other circumstances where engaging in bullying will have a negative impact on the school climate.

#### *Positive School Climate*

A positive school climate exists when all members of the school community feel safe, comfortable, and accepted. To help achieve a positive school environment in their schools, the Niagara Catholic District School Board and its schools will actively promote and support positive behaviours that reflect their catholic gospel values. They should also endeavour to ensure that parents and members of the broader community are involved in the school community.

The Niagara Catholic District School Board and its schools will actively promote a positive school climate in their Schools. The following are some characteristics of a positive school climate:

- Students and staff feel safe and are safe.
- Healthy and inclusionary relationships are promoted.
- Students are encouraged to be positive leaders in their school community
- All partners are actively engaged
- Bully prevention messages are reinforced through programs addressing discrimination based on such factors as age, race, sexual orientation, gender, faith, disability, ethnicity, and socio-economic disadvantage.
- Improvement of learning outcomes for all students is emphasized.

There are several reasons why School Boards should address the problems of bullying in schools:

- Bullying behaviours contradict the Gospel values, which are centred in the teachings of Christ.
- Bullying may contribute to short-term problems for the targeted victims (i.e. a change in behaviour, drop in grades, frequent absences).

- Persistent bullying may cause long-term psychological problems (i.e. depression, dropping out, suicide ideation.)
- Bullying may contribute to involvement in other antisocial activities (i.e. alcohol/drug abuse, gangs, criminal behaviour) and threatens the physical safety of others.
- Bullying may contribute to a negative school climate, which interferes with spiritual development, academic learning, and social responsibility.
- Bullying adversely affects students' ability to learn.
- Bullying adversely affects healthy relationships and the school climate.
- Bullying adversely affects a school's ability to educate its students.

***Bullying may include but is not limited to:***

<b>Verbal</b>	<b>Physical</b>
Name-calling/Put downs	Hitting
Insults	Kicking
Racist Comments	Spitting
Harassment	Pushing
Sexist Comments	Inappropriate Gestures
Teasing/Taunting	Tripping
Threatening /Extortion	Stealing

<b>Social/Emotional</b>	<b>Technological</b>
Relational Bullying	Cyberbullying
Manipulating Friendships	Internet Misuse
Gossip	Text messages
Exclusion	Digital Photos
Intimidation	Chatlines
Written Notes	Websites
Making false statements	Telephone (3 way calling)

In recognition of the importance of addressing bullying, which can have a significant impact on student safety, learning, and the school climate, bullying has been added to the list of infractions for which suspension must be considered.

The policy statement and guidelines are consistent with current legislation and apply to students, staff, parents, visitors and community members involved with the Niagara Catholic District School Board.

***Prevention and Intervention Strategies***

**1. Niagara Catholic Schools and Staff are expected to:**

- provide a safe, caring, and supportive environment that upholds our Gospel values and encourages positive relationships between students, staff and parent.
- emphasize intervention strategies that are preventative in nature.
- model appropriate language and actions for students.
- increase awareness and understanding of the dynamics of bullying and develop a school-wide plan.
- maintain an environment where bullying will be addressed age appropriately in a manner characterized by respect, responsibility and civility.
- use resources that will assist in developing age-appropriate conflict resolution skills, social skills, positive relationships, and discourage bullying as unacceptable behaviours.

- encourage students to report incidents of bullying; and support, monitor and act upon all reported incidents, to ensure the safety of all students.
- recognize that some bullying behaviours may be more serious and may require more comprehensive intervention.
- keep open lines of communication between the home, school parish, and community members.
- ~~For pupils with special education and/or disability related needs,~~ implement interventions, supports and consequences which are consistent with the expectations in the student's IEP and/or his/her demonstrated abilities.
- address behaviours that are contrary to provincial, Board and school Codes of Conduct, which include, but is not limited to, inappropriate sexual behaviour, gender-based violence, homophobia, and harassment on the basis of sex, gender identity, sexual orientation, race, colour, ethnicity, culture, citizenship, ancestry, origin, religion, creed, family status, socio-economic status, disability and/or any other immutable characteristic or ground protected by the Human Rights Code.

### *Delegation of Authority - Regarding Student Discipline*

It is the expectation of the Board that, provided that there is no immediate risk of physical harm to any individual, staff members who work directly with pupils on a regular basis, including but not limited to, administrators, teachers, educational assistants, social workers, child and youth workers, psychologists, and speech and language pathologists, shall, in accordance with Board procedures, respond to any such inappropriate and disrespectful behaviour or any other behaviour that causes a negative school climate or for which a suspension or expulsion may be imposed, which they have observed or heard during the course of their duties or otherwise while on school property or during a school related event.

The Board, and school administrators, must consider all mitigating and other factors, as required by the *Education Act*, set out in Ontario Regulation 472/07 and reflected in student discipline settlements with the Human Rights Commission.

### *Vice-Principals*

Delegation may include all authority of the principal under Part XIII of the Education Act except the final decision regarding a recommendation to the board to expel a student and suspensions for more than 5 school days.

### *Teachers*

Teachers may be delegated the authority to initially deal with situations involving activities that occur that must be considered for suspension and/or expulsion.

A teacher may be delegated limited authority to contact the parent of a student who has been harmed as the result of an activity for which suspension or expulsion must be considered. The information provided to the parents by a teacher must be limited to the nature of the harm to the student and the nature of the activity that resulted in the harm.

The teacher must not be delegated the authority to discuss the nature of any discipline measures taken in response to the activity.

If the teacher is not clear on whether to call the parent or guardian the teacher should contact the principal or supervisory officer for direction. The principal or vice-principal will follow-up with the parent as soon as possible.

## **2. Students are expected to:**

- promote a safe, caring and positive environment for all by developing an awareness of bullying issues.
- refuse to bully others or to be a bystander to acts of bullying.
- report all acts of bullying that they may experience or observe to appropriate school personnel for assistance.
- assist and co-operate in the implementation of school-wide bully prevention initiatives.



3. **Parents/Visitors/Community Members are expected to:**
  - promote a safe, caring and positive environment for all by developing an awareness of bullying issues.
  - inform the school if bullying is suspected.
  - encourage their children to discuss any incidents of bullying and reinforce the need to speak out.
  - support the school when resolving identified incidents of bullying.
  - support the school through Catholic School Councils, in promoting local school bully prevention initiatives.
  - support the school in training and communication strategies for members of the school community
4. Current Legislation and the Provincial Code of Conduct require all schools in consultation with their Catholic School Councils, staff, students and parents to develop local Codes of Conduct. These locally developed Codes of Conduct shall be in compliance with the Ministry's and the Board's Code of Conduct.
5. The Niagara Catholic District School Board requires that each school include and address the following bullying prevention statement in their local school Code of Conduct.
6. ***In keeping with the teachings of Christ, \_\_\_\_\_ Catholic School will strive to create a safe, caring and supportive school environment , free of bullying, for all members of the school community that strives to create a safe, caring and supportive school environment, free of bullying, for all members of the school community.***

This statement is based on the following principles:

- All members of the Catholic School Community are expected to foster healthy communication, positive practices and a kind, inclusive, and welcoming school culture; as a means to resolve conflict, as reflected in the Gospel Values.
- Bullying disrupts the learning, teaching, social and spiritual environment in a school community.
- All members of the school community have a shared responsibility to provide students with an opportunity to learn and develop in a safe and respectful society.

### ***Safe Schools Teams***

Each school must have in place a safe school team responsible for school safety that is composed of at least one student (where appropriate), parent, teacher, support staff member, a community partner, and the principal. The team must have a staff chair.

Through the development of school level plans, which address prevention and intervention strategies, schools will implement a bullying prevention and intervention plan.

Schools must also establish a monitoring and review process to determine the effectiveness of their bullying prevention and intervention plans (i.e. school improvement plans).

***Blessed are the peacemakers;  
for, they shall be called the children of God.***

**Matthew 5:9**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: APPROVAL OF POLICIES  
SAFE SCHOOLS POLICY: INTERIM PROGRESSIVE STUDENT  
DISCIPLINE POLICY (302.6.9)**

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**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Interim Progressive Student Discipline Policy, as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources

Approved by: John Crocco, Director of Education

Date: January 12, 2010

# Niagara Catholic District School Board

## PROGRESSIVE STUDENT DISCIPLINE POLICY

Adopted: February 1, 2008  
June 17, 2008  
Revised: January 26, 2010

Policy No. 302.6.9  
Safe Schools

### STATEMENT OF POLICY

The Niagara Catholic District School Board endorses the principle of progressive discipline in support of a safe learning and teaching environment in which every student can reach his or her full potential. Appropriate action must consistently be taken by school personnel to address behaviours that are contrary to Provincial and Board Codes of Conduct.

The Provincial Code of Conduct, the Niagara Catholic District School Board Code of Conduct, the Education Act, and all current legislation, together with the Board's policies create expectations for behaviour for all persons on school property, and outline strategies to be taken to reduce incidents and impose appropriate consequences for pupils.

The Human Rights Code of Ontario has primacy over provincial legislation and school board policies and procedures, such that the Education Act, regulations, Ministry of Education Program Policy Memoranda, and Board policies and procedures are subject to, and shall be interpreted and applied in accordance with the Human Rights Code of Ontario.

When dealing with identified exceptional students the Board and School administrators must consider all mitigating and other factors as required by the Education Act and as set out in current legislation. Pursuant to the Education Act, principals are required to maintain proper order and discipline in schools, and pupils are responsible to the principal for their conduct and are required to accept such discipline as would be exercised by a reasonable, kind, firm and judicious parent. This policy does not detract from the duty. A principal may delegate some disciplinary responsibilities to a vice-principal and/or teacher of the school in accordance with the Education Act, Ministry of Education policies and Board procedures.

Before applying disciplinary measures, the principal/designate and Disciplinary Hearing Committee of the Board shall consider the discriminatory impact of disciplinary decisions on pupils protected by the Human Rights Code, including but not limited to race and disability, and whether or not accommodation is required.

Progressive discipline is a school-wide approach that makes use of a continuum of interventions, supports, and consequences, building upon strategies that promote positive behaviours. Each school is required to develop and implement school wide progressive discipline procedures, consistent with current legislation, relevant board policies and administrative guidelines.

The Director will establish administrative guidelines and procedures for the implementation of this policy.

#### References:

Bill 157: An Act to amend the Education Act

Regulation 472/07: Behaviour, Discipline and Safety of Pupils

Policy/Program Memorandum 145: Progressive Discipline and Promoting Positive Student Behaviour

**Human Rights Code**

# Niagara Catholic District School Board

## PROGRESSIVE STUDENT DISCIPLINE POLICY

Adopted: February 1, 2008  
June 17, 2008  
Revised: January 26, 2010

Policy No. 302.6.9  
Safe Schools

### ADMINISTRATIVE GUIDELINES

Progressive discipline is considered to be a school-wide approach utilizing a continuum of interventions, supports and consequences to address inappropriate student behaviour. ~~For pupils with special education and/or disability-related needs,~~ Interventions, supports and consequences must be consistent with the expectations in the student's IEP and/or his/her demonstrated abilities. Schools should use a wide range of interventions and consequences to reinforce positive behaviour and to help students better understand the consequences of their choices. Mitigating factors must be considered by the Board principals in determining the consequence of inappropriate student behaviour, and, where appropriate, begin the intervention at the lower end of the consequence spectrum. Parents are to be actively engaged in the approach.

Appropriate action must consistently be taken by schools to address behaviours that are contrary to Provincial, Board and School Codes of Conduct, ~~which includes, but is not limited to, inappropriate sexual behaviour, gender-based violence, homophobia, and harassment on the basis of sex, gender identity, sexual orientation, race, colour, ethnicity, culture, citizenship, ancestry, origin, religion, creed, family status, socio-economic status, disability and/or any other immutable characteristic or ground protected by the Human Rights Code as well as inappropriate sexual behaviour.~~ The board authorizes principals, or their delegates, to impose consequences in appropriate circumstances, up to and including a referral to the Disciplinary Hearing Committee of the Board for expulsion from all schools.

#### *Delegation of Authority - Regarding Student Discipline*

~~It is the expectation of the Board that, provided that there is no immediate risk of physical harm to any individual, staff members who work directly with pupils on a regular basis, including but not limited to, administrators, teachers, educational assistants, social workers, child and youth workers, psychologists, and speech and language pathologists, shall, in accordance with Board procedures, respond to any such inappropriate and disrespectful behaviour or any other behaviour that causes a negative school climate or for which a suspension or expulsion may be imposed, which they have observed or heard during the course of their duties or otherwise while on school property or during a school related event.~~

~~The Board, and school administrators, must consider all mitigating and other factors, as required by the Education Act, set out in Ontario Regulation 472/07 and reflected in student discipline settlements with the Human Rights Commission.~~

#### *Vice-Principals*

~~Delegation may include all authority of the principal under Part XIII of the Education Act except the final decision regarding a recommendation to the board to expel a student and suspensions for more than 5 school days.~~

#### *Teachers*

~~Teachers may be delegated the authority to initially deal with situations involving activities that occur that must be considered for suspension and/or expulsion.~~

~~A teacher may be delegated limited authority to contact the parent of a student who has been harmed as the result of an activity for which suspension or expulsion must be considered. The information provided~~

to the parents by a teacher must be limited to the nature of the harm to the student and the nature of the activity that resulted in the harm.

The teacher must not be delegated the authority to discuss the nature of any discipline measures taken in response to the activity.

If the teacher is not clear on whether to call the parent or guardian the teacher should contact the principal or supervisory officer for direction. The principal or vice-principal will follow-up with the parent as soon as possible.

### ***Early and Ongoing Intervention Strategies***

Early Intervention Strategies allow schools to support students in learning and adopting appropriate responses to events and circumstances that trigger disrespectful or illegal behaviour that could result in suspension or possible expulsion from school. Early interventions are opportunities for students to self-assess and self-regulate with support from both the school and home.

Ongoing Intervention Strategies provide a more structured approach to supporting the student through loss of privileges, parent meetings, behaviour intervention plans, conflict mediation, restorative justice, referral to more direct school or system staff with possible involvement of outside counselling agencies. Referrals may be for issues such as anger management or substance abuse. In determining the most appropriate individualized intervention strategy the principal must consider the mitigating factors surrounding the student and the particular incident as well as how it impacts the climate of the school.

A teacher or the principal or designate, as appropriate, may utilize early and/or ongoing intervention strategies to prevent unsafe or inappropriate behaviours.

These may include:

### ***Positive Practices***

In order to promote and support appropriate and positive pupil behaviours that contribute to creating and sustaining safe, comforting and accepting learning and teaching environments that encourage and support students to reach their full potential, the Board supports the use of positive practices for: (1) prevention, and (2) positive behaviour management. The Board also encourages principals/designates to review and amend, as appropriate, Individual Education Plans, Behaviour Management Plans and Safety Plans at regular intervals and following an incident to ensure that every student with disability related needs is receiving appropriate accommodation up to the point of undue hardship.

Preventative practices include:

- Human Rights strategy pursuant to PPM 119
- Anti-bullying and violence prevention programs;
- Mentorship programs;
- Student success strategies;
- Character education;
- Citizenship development;
- Student leadership; and
- Promoting healthy student relationships
- Healthy lifestyles.

Positive behaviour management practices include:

- Program modifications or accommodations;
- Class placement;
- Positive encouragement and reinforcement;
- Individual, peer and group counselling;
- Conflict resolution / Dispute resolution;
- Mentorship programs;
- Promotion of healthy student relationships

- Sensitivity programs;
- Safety Plans;
- School, Board and community support programs; and
- Student success strategies.

The Board recognizes that, in some circumstances, positive practices might not be effective or sufficient to address inappropriate pupil behaviour. In such circumstances, the Board supports the use of consequences.

In circumstances where a pupil will receive a consequence for his/her behaviour, it is the expectation of the Board that the principle of progressive discipline, consistent with the *Human Rights Code*, Ministry of Education direction and PPM 145, will be applied, if appropriate.

### ***Progressive Discipline Consequences***

Progressive discipline may include early and/or ongoing intervention strategies, such as:

- Contact with the pupil's parent(s)/guardian(s);
- Oral reminders;
- Review of expectations;
- Written work assignment with a learning component;
- Volunteer service to the school community;
- Peer mentoring;
- Referral to counselling;
- Conflict mediation and resolution; and/or
- Consultation.

Progressive discipline may also include a range of interventions, supports and consequences when inappropriate behaviours have occurred, with a focus on improving behaviour, such as one or more of the following:

- Meeting with the pupil's parent(s)/guardian(s), pupil and principal;
- Referral to a community agency for anger management or substance abuse counselling;
- Detentions;
- Withdrawal of privileges;
- Withdrawal from class;
- Restitution for damages;
- Restorative practices; and/or
- Transfer.

~~Preventative practices include:~~

~~Contact with pupil's parent(s)/guardian(s);~~

- ~~• Oral reminders;~~
  - ~~• Review of expectations;~~
  - ~~• Written work assignment addressing the behaviour;~~
  - ~~• Volunteer services to the school community;~~
  - ~~• Conflict mediation and resolution;~~
  - ~~• Peer mentoring;~~
  - ~~• Referral to counselling;~~
  - ~~• Consultation~~
  - ~~• Meeting with parents, student and principal~~
  - ~~• Referral to community agency for anger management or substance abuse counselling~~
  - ~~• Consultation~~
  - ~~• Withdrawal of privileges~~
  - ~~• Withdrawal from class~~
  - ~~• Detention~~
  - ~~• Restitution for damages~~
  - ~~• Restorative practice~~
- ~~Transfer with support subject to consent of the appropriate superintendent~~

The Board also encourages principals/designates to review and amend, as appropriate, Individual Education Plans, Behaviour Management Plans and Safety Plans at regular intervals and/or following an incident to ensure that every student with disability related need is receiving appropriate accommodation up to the point of undue hardship.

In some cases, short-term suspension may also be considered a useful progressive discipline approach.

In all cases where ongoing intervention strategies are used, the pupil's parents/guardians should be consulted. The parent/guardian is expected to cooperate with the school as they monitor student progress.

Progressive discipline is most effective when dialogue between the school and home regarding student achievement, behaviour and expectations is open, courteous and focused on student success.

### ***Addressing Inappropriate Behaviour***

If a pupil has displayed inappropriate behaviour the principal or designate may utilize a range of interventions, supports, and consequences that are (1) developmentally appropriate, and (2) include opportunities for pupils to focus on improving their behaviour.

Inappropriate behaviour includes any behaviour that disrupts the positive school climate and/or has a negative impact on the school community.

Inappropriate behaviour may also include, but is not limited to, one of the following infractions for which a suspension may be imposed:

The Board also supports the use of suspension and expulsion as outlined in Part XIII of the Education Act where a pupil has committed one or more of the suspension infractions on school property, during a school-related activity or event, and/or in circumstances where the infraction has an impact on the school climate.

Exclusion pursuant to section 265(1) (m) of the Education Act is not acceptable for discipline purposes or as an alternative to discipline, and may only be imposed in accordance with the Education Act and Board procedures, and must be consistent with the Human Rights Code.

### ***Suspension***

A pupil may be suspended only once for an infraction and may be suspended for a minimum of one (1) school day and a maximum of twenty (20) school days. Any such infraction about which a board staff member or transportation provider becomes aware must be reported to the principal or designate in accordance with Board procedures at the earliest, safe opportunity and no later than the end of the school day, or end of a transportation run, if reported by a transportation provider. A written report in accordance with Board procedures must be made when it is safe to do so (Appendix A) .

The principal or designate is required to provide information, in accordance with Board procedures, to the parent/guardian of a pupil who is less than 18 years of age, is not 16 or 17 and withdrawn from parental control and where the principal is NOT aware that informing the parent/guardian would put the pupil at risk of harm and would not be in the pupil's best interests.

The principal may inform a parent/guardian of a student 18 years or older or who is 16 or 17 and has withdrawn from parental control, if that student consents to the disclosure of information.

### ***Expulsion***

The infractions for which a principal may consider recommending to the Board that a pupil be expelled from the pupil's school or from all schools of the Board include:

1. Possessing a weapon, including possessing a firearm or knife;
2. Using a weapon to cause or to threaten bodily harm to another person;
3. Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner;

4. Committing sexual assault;
5. Trafficking in weapons, illegal or restricted drugs;
6. Committing robbery;
7. Giving alcohol to a minor;
8. An act considered by the principal to be significantly injurious to the moral tone of the school and/or to the physical or mental well-being of others;
9. A pattern of behaviour that is so inappropriate that the pupil's continued presence is injurious to the effective learning and/or working environment of others;
10. Activities engaged in by the pupil on or off school property that cause the pupil's continuing presence in the school to create an unacceptable risk to the physical or mental well-being of other person(s) in the school or Board;
11. Activities engaged in by the pupil on or off school property that have caused extensive damage to the property of the Board or to goods that are/were on Board property;
12. The pupil has demonstrated through a pattern of behaviour that s/he has not prospered by the instruction available to him or her and that s/he is persistently resistant to making changes in behaviour which would enable him or her to prosper; or
13. Any act considered by the principal to be a serious violation of the requirements for pupil behaviour and/or a serious breach of the Board or school Code of Conduct.
14. Where a student has no history of discipline or behaviour intervention, or no relevant history, a single act, incident or infraction considered by the principal to be a serious violation of the expectations of student behaviour and/or a serious breach of the Board or school Code of Conduct.

The Principal and/or Disciplinary Hearing Committee of the Board shall consider whether or not the discipline will have a disproportionate impact on a pupil protected by the Human Rights Code and/or exacerbate the pupil's disadvantaged position in society.

Any such infractions about which a board staff member or transportation provider becomes aware must be reported to the principal or designate in accordance with Board procedures at the earliest, safe opportunity and no later than the end of the school day, or end of a bus run, if reported by a transportation provider. A written report in accordance with Board procedures must be made when it is safe to do so (Appendix A)

The principal or designate is required to provide information, in accordance with Board procedures, to the parent/guardian of a pupil who is less than 18 years of age, is not 16 or 17 and withdrawn from parental control and where the principal is NOT aware that informing the parent/guardian would put the pupil at risk of harm and would not be in the pupil's best interests. The principal may inform a parent of a student 18 years or older or who is 16 or 17 and has withdrawn from parental control, if that student consents to the disclosure of information.

### ***Factors to Consider Before Deciding to Utilize a Progressive Discipline Approach to Address Inappropriate Behaviour***

In all cases where progressive discipline is being considered to address an inappropriate behaviour, the principal or designate must:

1. Consider the particular pupil and circumstances, including considering the mitigating or other factors;
2. Consider the nature, frequency and severity of the behaviour;
3. Consider the impact of the inappropriate behaviour on the school climate; and
4. Consult with the pupil's parent(s)/guardian (unless the pupil is an adult pupil).

### ***Mitigating Factors***

Before imposing a suspension pending an investigation to determine whether to recommend expulsion, the principal must consider any mitigating factors, outlined above, for the purpose of mitigating the discipline to be imposed on the pupil. For the purpose of the Student Discipline Policy and Procedures, the Board interprets the provisions of the *Education Act* and Regulations in a broad and liberal manner consistent with the Human Rights Code. The principal and/or Discipline Committee of the Board shall consider whether or not the discipline will have a disproportionate impact on a pupil protected by the *Human Rights Code* and/or exacerbate the pupil's disadvantaged position in society.



The mitigating factors to be considered by the principal are:

1. Whether the pupil has the ability to control his or her behaviour;
2. Whether the pupil has the ability to understand the foreseeable consequences of his or her behaviour; and
3. Whether the pupil's continuing presence in the school does or does not create an unacceptable risk to the safety of any other individual at the school.

### ***Other Factors to be Considered***

1. The pupil's academic, discipline and personal history;
2. Whether other progressive discipline has been attempted with the pupil, and if so, the progressive discipline approach(es) that has/have been attempted and any success or failure;
3. Whether the infraction for which the pupil might be disciplined was related to any harassment of the pupil because of race, colour, ethnic origin, place of origin, religion, creed, disability, gender or gender identity, sexual orientation or harassment for any other reason;
4. The impact of the discipline on the pupil's prospects for further education;
5. The pupil's age;
6. Where the pupil has an IEP or disability related needs,
  - a) Whether the behaviour causing the incident was a manifestation of the pupil's disability;
  - b) Whether appropriate individualized accommodation has been provided; and
  - c) Whether a suspension is likely to result in aggravating or worsening the pupil's behaviour or conduct or whether a suspension is likely to result in a greater likelihood of further inappropriate conduct; and
7. Whether or not the pupil's continuing presence at the school creates an unacceptable risk to the safety of anyone in the school.

Before imposing a suspension pending an investigation to determine whether to recommend expulsion, the principal must consider any mitigating factors, **outlined above, for the purpose of mitigating the discipline to be imposed on the pupil. The Board interprets the provisions of the Education Act and Regulations in a broad and liberal manner consistent with the Human Rights Code. The principal and/or Disciplinary Hearing Committee of the Board shall consider whether or not the discipline will have a disproportionate impact on a pupil.**

1. The pupil's academic, discipline and personal history;
2. Whether other progressive discipline has been attempted with the pupil, and if so, the progressive discipline approach (es) that has/have been attempted and any success or failure;
3. Whether the infraction for which the pupil might be disciplined was related to any harassment of the pupil because of race, ethnic origin, place of origin, religion, creed, disability, gender or gender identity, sexual orientation or harassment for any other reason;
4. The impact of the discipline on the pupil's prospects for further education;
5. The pupil's age;
6. Where the pupil has an IEP or disability related needs,
  - i. Whether the behaviour causing the incident was a manifestation of the pupil's disability;
  - ii. Whether appropriate individualized accommodation has been provided; and
  - iii. Whether a suspension is likely to result in aggravating or worsening the pupil's behaviour or conduct or whether a suspension is likely to result in a greater likelihood of further inappropriate conduct; and
7. Whether or not the pupil's continuing presence at the school creates an unacceptable risk to the safety of any other individual in the school.

If the pupil's continuing presence in the school creates an unacceptable risk to the safety of others in the school, then a progressive discipline approach may not be appropriate.

### ***Principal Investigation***

**Before recommending an expulsion from the pupil's school or from all schools of the Board, the principal must complete an investigation, consistent with the expectations of the Human Rights Code and as required by the Education Act, which is consistent with the expectations for principal investigations outlined in the Board's Student Discipline Procedures.**

## ***Appeal***

Where a pupil's parent/guardian or the pupil, if 18 or older or 16 or 17 and has removed him/herself from parental control, disagrees with the decision of a principal to suspend the pupil that pupil's parent/guardian or the pupil, if 18 or older or 16 or 17 and removed from parental control, may appeal the principal's decision to suspend the pupil, in accordance with the **Human Rights Code**, the Board's Student Discipline Procedures and Suspension Appeal Guidelines.

Suspension appeals will not be conducted in accordance with or be subject to the Statutory Powers Procedure Act.

## ***Disciplinary Hearing Committee***

In all cases where consequences might be imposed, teachers, administrators and the Board will consider the safety and dignity of all pupils, and the impact of the activity on the school climate.

The Disciplinary Hearing Committee shall have the powers as set out in the Education Act and any other powers necessary and shall consider the Human Rights Code of Ontario any other powers prior to implementing any appropriate Order

## ***Victims of Serious Student Incidents***

The Board supports pupils who are victims of serious incidents of pupil behaviour causing harm contrary to the Provincial, Board, and school Codes of Conduct. The principal or designate is required to provide information, in accordance with Board procedures, to the parent/guardian of a pupil who is less than 18 years of age, is not 16 or 17 and withdrawn from parental control and where the principal is NOT aware that informing the parent/guardian would put the pupil at risk of harm and would not be in the pupil's best interests. The principal may inform a parent of a student 18 years or older or who is 16 or 17 and has withdrawn from parental control, if that student consents to the disclosure of information. The Board shall ensure that Principals develop appropriate plans to protect the victim and will communicate to parents/guardians of victim's information about the plan and a method of identifying dissatisfaction with steps taken to provide support to the victim.

## ***Record***

The principal or designate shall keep a record for each pupil with whom progressive discipline approach (es) is utilized. The record should include:

1. Name of the pupil;
2. Date of the incident or behaviour;
3. Nature of the incident or behaviour;
4. Considerations taken into account;
5. Progressive discipline approach used;
6. Outcome; and
7. Contact with the pupil's parent/guardian (unless the pupil is an adult pupil).

## ***School-Level Plans***

1. School-wide progressive discipline plans must address the requirements of the *Code*, and proactively measures to address systemic human rights concerns experienced by racialized students and students with disabilities.
2. Schools are to develop and implement a school-wide progressive discipline plan which support strategies including plans to protect victims.

## Appendix A

### Safe Schools Incident Reporting Form – Part I

<b>Report No:</b> _____	<b>CONFIDENTIAL</b> <b>SAFE SCHOOLS INCIDENT REPORTING FORM – PART I</b>
<b>Name of School:</b> _____	
<b>1. Names of Pupil(s) Involved (if known)</b> _____ _____	
<b>2. Where the Incident Occurred (check one)</b>	<input type="checkbox"/> A Location in the School or on School Property (please specify) _____ <input type="checkbox"/> At School-Related Activity (please specify) _____ <input type="checkbox"/> On a School Bus (Route #) _____ <input type="checkbox"/> Other (please specify) _____
<b>3. When the Incident Occurred</b>	Date: _____ Time: _____
<b>4. Type of Incident (check all applicable)</b>	<p><b>Activities for which suspension must be considered under section 306(1) of the Education Act</b></p> <input type="checkbox"/> Uttering a threat to inflict serious bodily harm on another person. <input type="checkbox"/> Possessing alcohol or illegal drugs. <input type="checkbox"/> Being under the influence of alcohol. <input type="checkbox"/> Swearing at a teacher or at another person in a position of authority. <input type="checkbox"/> Committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school. <input type="checkbox"/> Bullying. <input type="checkbox"/> Any other activity for which a pupil may be suspended under a policy of the board. [Note: Boards must specify on this form any other activities for which the principal may suspend according to board policy.]
	<p><b>Activities for which expulsion must be considered under section 310(1) of the Education Act</b></p> <input type="checkbox"/> Possessing a weapon, including possessing a firearm. <input type="checkbox"/> Using a weapon to cause or to threaten bodily harm to another person. <input type="checkbox"/> Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner. <input type="checkbox"/> Committing sexual assault. <input type="checkbox"/> Trafficking in weapons or in illegal drugs. <input type="checkbox"/> Committing robbery. <input type="checkbox"/> Giving alcohol to a minor. <input type="checkbox"/> Any other activity for which a pupil may be expelled under a policy of a board. [Note: Boards must specify on this form any other activities for which the board may expel according to board policy.]
<b>5. Report Submitted By:</b> Name: _____ Signature: _____ Date: _____	
<b>Contact Information:</b> Location: _____ Telephone: _____	

**Appendix B**

**Safe Schools Incident Reporting Form – Part II**

**SAFE SCHOOLS INCIDENT REPORTING FORM – PART II**

**ACKNOWLEDGEMENT OF RECEIPT**

**Report No:**

Report Submitted By: Name: \_\_\_\_\_ Date: \_\_\_\_\_

Action Taken

No Action Required

(Principal): Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: Only Part II to be returned to the person who reported.*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: POLICY DEVELOPMENT UPDATE**

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The Policy Development Update  
is presented for information.

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Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: January 12, 2010



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE JANUARY 12, 2010

### POLICY DEVELOPMENT UPDATE

#### BACKGROUND INFORMATION

The Policy Development Update for the month of January 2010 is submitted for the information of Trustees.

A copy of the Policy and Administrative Guidelines - Policy on Formulation of Policy (Appendix A) is included for ease of reference.

POLICIES BEING DEVELOPED/REVIEWED	DUE DATE		APPENDIX
	CW	BOARD	
<b>POLICIES BEING DEVELOPED</b>			
1. Facility Partnership Policy	Spring 2010	Spring 2010	B
2. Code of Conduct - Trustees Policy	Spring 2010	Spring 2010	C
3. Conflict of Interest for Employees Policy	Spring 2010	Spring 2010	D
4. Equity and Inclusive Education Policy	Spring 2010	Spring 2010	E
5. Self-Identification of Aboriginal Students Policy	Spring 2010	Spring 2010	F
<b>POLICIES BEING REVIEWED</b>			
6. Trustee Conference and Travel Expenses Policy (100.2)	Spring 2010	Spring 2010	G
7. Assignment of Principals & Vice-Principals Policy (202.1)	Spring 2010	Spring 2010	H
8. Catholic Leadership: Principals & Vice-Principals Policy (202.2)	Spring 2010	Spring 2010	I
9. Anaphylaxis Policy (302.1)	Spring 2010	Spring 2010	J
10. Educational Field Trips Policy (400.2)	Spring 2010	Spring 2010	K
11. Purchasing of Goods & Services Policy (600.1)	Spring 2010	Spring 2010	L
12. Monthly Financial Reports Policy (600.3)	Spring 2010	Spring 2010	M
<b>POLICIES BEING VETTED</b>			
1. Safe Arrival Policy (302.3)	Feb. 9, 2010	Feb. 23, 2010	
2. Closure of School/Accommodation Review Policy (701.2)	Feb. 9, 2010	Feb. 23, 2010	
<b>POLICIES BEING PRESENTED TO THE COMMITTEE OF THE WHOLE/BOARD</b>			
Employee Workplace Harassment Policy (201.7)	Feb. 9, 2010	Feb. 23, 2010	
Closure of School/Accommodation Review Policy (701.2)	Feb. 9, 2010	Feb. 23, 2010	
Community Use of Facilities Policy (800.2)	Feb. 9, 2010	Feb. 23, 2010	
Formulation of Policy Policy (100.5)	Mar. 9, 2010	Mar. 30, 2010	
Admission of Students Policy (301.1)	Mar. 9, 2010	Mar. 30, 2010	
Safe Schools Policy (302.6)	Mar. 9, 2010	Mar. 30, 2010	
- Safe Arrival Policy (302.3)	Mar. 9, 2010	Mar. 30, 2010	
- Bullying Prevention and Intervention Policy (302.6.8)	Mar. 9, 2010	Mar. 30, 2010	
- Progressive Student Discipline Policy (302.6.9)	Mar. 9, 2010	Mar. 30, 2010	

Trustees are reminded that the Policies are published on the Board's website [www.niagaracatholic.ca](http://www.niagaracatholic.ca).

The Policy Development Update is presented for information.

Prepared by: John Crocco, Director of Education  
 Presented by: John Crocco, Director of Education  
 Date: January 12, 2010



## THE FORMULATION OF POLICY

### Policy #: 100.5

#### STATEMENT OF POLICY

The Niagara Catholic District School Board, in order to fulfill its duties and responsibilities, reserves to itself the function of establishing guides for the discretionary action of those to whom it delegates authority. These guides for action will constitute the policies governing the operation of the school system and the internal operations of the Board. The policies pertaining to the internal operations of the Board shall be called bylaws.

The Director of Education, as C.E.O., is accountable to the Board for the implementation of policy and shall issue Administrative Guidelines in support of policy.

The policies of the Board shall be congruent with and supportive of the Mission Statement of the Board.

The process of establishing and reviewing policy will include timely consultation with individuals and groups as deemed appropriate to a particular policy.

The policy shall be based on and supportive of the Catholic Mission Statement of the Board.

#### ADMINISTRATIVE GUIDELINES

The development and review of all policies shall be initiated by the Board, the Director of Education or Administrative Council.

Prior to the development of draft policy or the revision of current policies, a statement outlining the intent of the proposed policy, as well as the proposed distribution for vetting of the draft policy, will be provided to the Committee of the Whole for Information.

The Director of Education may delegate the development or revision of policy statements to appropriate staff.

The policy draft will be reviewed by Administrative Council, and if the Director deems appropriate, it will be vetted to various stakeholder groups. The vetting process will begin with Trustees who will receive the draft guidelines at least 7 days before the general vetting begins.

Following Administrative Council approval and appropriate vetting to stakeholder groups, the draft policy will be presented to the Policy Committee for recommendation to the Committee of the Whole.

The Board, at a subsequent meeting, will receive a recommendation from the Committee of the Whole regarding the adoption of the policy.

The Director of Education will issue Administrative Guidelines if necessary in support of the policy, and will distribute the policy to the system.

#### VETTING

A draft policy may be vetted with all or any of the following individuals or groups:

Trustees	O.E.C.T.A. Occasionals	Regional Catholic School Councils
Director of Education	C.U.P.E.	Special Education Advisory Committee
Superintendents	Managers'/Supervisors' Group	The Bishop
Principals/Vice-Principals	Student Services	Pastors
Curriculum Support Staff	Principals'/Vice-Principals' Association	Board Solicitor
O.E.C.T.A. Elementary	Non-Unionized Staff	Student Senate
O.E.C.T.A. Secondary	Catholic School Council Chairs	Others

Policy Issued:	October 27, 1998
Guidelines Issued:	October 27, 1998
Guidelines Revised:	June 26, 2001, September 19, 2001



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY DEVELOPMENT UPDATE

For the Month of January 2010

APPENDIX B

**NEW**

## STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	<b>FACILITY PARTNERSHIP POLICY</b>	Policy #	N/A	Initiated By	
Intent of Policy		Issued	N/A	Board	
		Revised	N/A	Director	
				Admin. Council	✓

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Woods, Controller of Plant	Date of Notification to Committee of the Whole	October 2009
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## STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Winter 2009
Trustees	Date Draft Policy Sent to Trustees	Winter 2009
	Date Draft Policy Due From Trustees	Winter 2009
Stakeholders	Date Draft Policy Reviewed	Winter 2009
Policy Committee	Date Draft Policy Reviewed	Winter 2009
Committee of the Whole	Date Draft Policy Reviewed	Winter 2009
Board	Date Policy Approved	Winter 2009

## COMMENTS

To comply with the new Ministry of Education Partnership Policy.

## STATUS OF POLICY GUIDELINES (For Information - Issued by Director)





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY DEVELOPMENT UPDATE

For the Month of January 2010

APPENDIX C

**NEW**

## STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	<b>CODE OF CONDUCT - TRUSTEES POLICY</b>	Policy # N/A	Initiated By	
Intent of Policy		Issued N/A	Board	
		Revised N/A	Director	✓
			Admin. Council	

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Council	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Crocco, Director of Education	Date of Notification to Committee of the Whole	2008
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## STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

## COMMENTS

At the September 9, 2008 Committee of the Whole Meeting, the following motion was passed:  
 "THAT the Committee of the Whole refer the Code of Conduct for Trustees Policy back to staff for review and rewording."

## STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

The Policy will be submitted to the Policy Committee pending the passing of Bill 177 in the Ontario Legislature.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY DEVELOPMENT UPDATE

For the Month of January 2010

APPENDIX D

**NEW**

## STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	<b>CONFLICT OF INTEREST FOR EMPLOYEES POLICY</b>	Policy # N/A	Initiated By	
Intent of Policy		Issued N/A	Board	
			Director	✓
		Revised N/A	Admin. Council	

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Crocco, Director of Education	Date of Notification to Committee of the Whole	2008
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## STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

## COMMENTS

At the September 9, 2008 Committee of the Whole Meeting, the following motions was passed:  
 “THAT the Committee of the Whole refer the Conflict of Interest for Employees Policy back to staff for further study.”

## STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

The Policy will be submitted to the Policy Committee pending the passing of Bill 177 in the Ontario Legislature.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY DEVELOPMENT UPDATE

For the Month of January 2010

APPENDIX E

**NEW**

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE								
Name of Policy	<b>EQUITY AND INCLUSIVE EDUCATION POLICY</b>		Policy # N/A					
Intent of Policy			Initiated By					
			<table border="1"> <tr> <td>Board</td> <td></td> </tr> <tr> <td>Director</td> <td></td> </tr> <tr> <td>Admin. Council</td> <td>✓</td> </tr> </table>	Board		Director		Admin. Council
Board								
Director								
Admin. Council	✓							
Distribution of Vetting								
Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>					
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>					
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>					
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>					
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>					
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>					
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>					
		Regional Catholic School Coun.	<input checked="" type="checkbox"/>					
		S.E.A.C.	<input checked="" type="checkbox"/>					
		Bishop	<input checked="" type="checkbox"/>					
		Pastors	<input checked="" type="checkbox"/>					
		Board Solicitor	<input checked="" type="checkbox"/>					
		Student Senate	<input checked="" type="checkbox"/>					
		Others	<input checked="" type="checkbox"/>					
Resource: Y. Baldasaro, Supt. of Education	Date of Notification to Committee of the Whole	October 2009						
STEP 2 - DRAFT POLICY REVIEW								
Administrative Council	Date Draft Policy Reviewed	Spring 2010						
Trustees	Date Draft Policy Sent to Trustees	Spring 2010	} 7 Days					
	Date Draft Policy Due From Trustees	Spring 2010						
Stakeholders	Date Draft Policy Reviewed	Spring 2010						
Policy Committee	Date Draft Policy Reviewed	Spring 2010						
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010						
Board	Date Policy Approved	Spring 2010						
COMMENTS								
<p>Directive from Ministry of Education re PPM 119; Ontario's Equity and Inclusive Education Strategy; and Inclusive Education in Ontario Schools - Guidelines for Policy Development and Implementation. Due: September 2010</p>								
STATUS OF POLICY GUIDELINES (For Information - Issued by Director)								



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY DEVELOPMENT UPDATE

For the Month of January 2010

APPENDIX F

**NEW**

## STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

<b>Name of Policy</b>	<b>SELF-IDENTIFICATION OF ABORIGINAL STUDENTS POLICY</b>	<b>Policy #</b> N/A	<b>Initiated By</b>	
<b>Intent of Policy</b>		<b>Issued</b> N/A	Board	<input type="checkbox"/>
		<b>Revised</b> N/A	Director	<input type="checkbox"/>
			Admin. Council	<input checked="" type="checkbox"/>

**Distribution of Vetting**

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education	Date of Notification to Committee of the Whole	2008
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## STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

## COMMENTS

As per recommendations outlined in the Ministry of Education Ontario First Nation, Metis and Inuit Education Policy Framework and Building Bridges to Success for First Nation, Metis and Inuit Students.

## STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

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NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY REVIEW UPDATE

For the Month of January 2010

## NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **TRUSTEE CONFERENCE AND TRAVEL EXPENSES POLICY**

### Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Crocco, Director of Education

Date of Notification to Committee of the Whole

January 2010

## POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

## COMMENTS

A review of the current Policy, as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statues and Regulations of Ontario and all relevant legislation.



# POLICY REVIEW UPDATE

For the Month of January 2010

## NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **ASSIGNMENT OF PRINCIPALS & VICE-PRINCIPALS POLICY**

### Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: F. Iannantuono, Supt. of Education	Date of Notification to Committee of the Whole	January 2010
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## POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

## COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY REVIEW UPDATE

For the Month of January 2010

## NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **CATHOLIC LEADERSHIP: PRINCIPALS & VICE-PRINCIPALS POLICY**

### Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: F. Iannantuono, Supt. of Education

Date of Notification to Committee of the Whole

January 2010

## POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

## COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY REVIEW UPDATE

For the Month of January 2010

## NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **ANAPHYLAXIS POLICY**

### Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education

Date of Notification to Committee of the Whole

January 2010

## POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

## COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY REVIEW UPDATE

For the Month of January 2010

## NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **EDUCATIONAL FIELD TRIPS POLICY**

### Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education

Date of Notification to Committee of the Whole

January 2010

## POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

## COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# POLICY REVIEW UPDATE

For the Month of January 2010

## NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **PURCHASING OF GOODS & SERVICES POLICY**

### Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: L. Reich, Supt. of Business & Finance	Date of Notification to Committee of the Whole	January 2010
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## POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

## COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



# POLICY REVIEW UPDATE

For the Month of January 2010

## NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **MONTHLY FINANCIAL REPORTS POLICY**

### Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: L. Reich, Supt. of Business & Finance	Date of Notification to Committee of the Whole	January 2010
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## POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

## COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: REPORT OF THE NIAGARA FALLS ELEMENTARY AND  
SECONDARY FAMILY OF SCHOOLS/ST. GEORGE AND ST.  
JOSEPH (SNYDER) CATHOLIC ELEMENTARY SCHOOLS AND  
ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL,  
NIAGARA-ON-THE-LAKE AD HOC ATTENDANCE AREA  
REVIEW COMMITTEE**

### **RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board receive the report of the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee and approve the recommendations as presented.

1. **THAT** the St. Joseph Catholic Elementary School proposed boundary changes as recommended through the Pupil Accommodation Review (PAR), and as approved by the Board motion of May 26th, 2009 with students transferred to St. Patrick, St. Mary, and Father Hennepin Catholic Elementary Schools for September 2010 be maintained.

**THAT** the new boundary description for **St. Patrick Catholic Elementary School** be described as:

**East:** Commencing on the Niagara River to

**South:** Magdalen St. (and its projection) to Slater Ave. to Roberts St.

**West:** MacDonald St to Stamford St to Florence Ave to Rosedale Ave to Sixth Ave (excluding) to the CNR to

**North:** to the Queenston Chippawa Power Canal to the point of commencement on the Niagara River

**THAT** the new boundary for **St. Mary Catholic Elementary School** be described as:

**East:** Commencing on Sixth Ave to Rosedale Ave (excluding) to Florence Ave (excluding) to Stamford St (excluding) to MacDonald St (excluding) to Roberts St. (centerline)

**South:** Slater Ave (centerline) to Magdalen St. (centerline) to Victoria Avenue. (centerline)

**West:** Ferry St. to Lundy's Lane to Glenholme to

**North:** Hwy 420 to the QEW to the CNR to Thorold Stone Rd (centerline) to Stanley Ave (centerline) to the CNR to the point of commencement on Sixth Ave

**THAT** the new boundary description for **Father Hennepin Catholic Elementary School** be described as:

**East:** Commencing on the Niagara River to

**South:** Corfield St (and its projection) to Stanley Ave to the Welland River to

**West:** Wilson Cres (and its projection) to McLeod Rd to Dell Ave (and its projection) to the power transmission lines **to Drummond Rd to Culp Street to Franklin Ave**

**North:** **to Lundy's Lane to Ferry Ave. (and its projection)** to the point of commencement on the Niagara River

2. **THAT** upon further consideration by the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools, and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee that the following proposed boundary changes occur for St. Vincent de Paul, Loretto Catholic, Cardinal Newman, and Sacred Heart Catholic Elementary Schools and for Saint Michael and Saint Paul Catholic Secondary Schools effective September 2010.

**St. Vincent de Paul**

**East:** Commencing on the QEW to

**South:** Alpine Drive (and its projection and including all cul de sacs off of Alpine - Yvette, Kathleen and Valerie) to Kalar Road (centerline) to **Beaverdams Road (centerline)**,

**West:** Thorold Townline Road (centerline) to the City Boundary (Niagara Falls & Thorold) to

**North:** The City boundary (Niagara Falls & Niagara-on-the-Lake) to the point of commencement on the QEW.

**Loretto Catholic**

**East:** Commencing on **Montrose Road (centerline)** at Lundy's Lane (centerline) to

**South:** McLeod Road (centerline) to

**West:** City Boundary (Niagara Falls and Thorold) to

**North:** **Lundy's Lane (centerline)** to the point of commencement on **Montrose Road**.

**Cardinal Newman**

**East:** Commencing on the QEW to

**South:** Lundy's Lane (centerline) to

**West:** **Thorold Townline Road (centerline)** to

**North:** **Beaverdams to Kalar Road (centerline) to the projection of Alpine Drive (excluding all cul de sacs off of Alpine – Yvette, Kathleen, Valerie – and its projection) to the point of commencement on the QEW**

**Sacred Heart**

**East:** Commencing on the Niagara River to

**South:** **to Bossert Road (excluding – and its projection)** to King Road (excluding) to Bossert Road (excluding) to Beck Road (excluding) to Shisler Road (excluding) to

**West:** the township lot line between lots 5 and 6 (**Morris Road**) to

**North:** the Welland River to Stanley Ave. (excluding) to Corfield St. (excluding – and its projection) to the point of commencement on the Niagara River.

**Saint Michael High School**

**East:** Commencing on the Niagara River

**South:** Netherby Road (excluding)

**West:** the Canada Southern Railway to the Lyons Creek to the township lot line between lots 5 and 6 (between Morris and Crowland Roads) to the Welland River to the City Boundary (Niagara Falls and Thorold) to

**North:** **Lundy's Lane (centerline) east to the QEW to 420 Hwy. to Glenhome Ave. (centerline) to south to Lundy's Lane (centerline) east along Lundy's Lane to Ferry (and its projection) to the point of commencement on the Niagara River.**

**Saint Paul High School**

**East:** Commencing on the Niagara River to the projection of Magdalen St.

**South: to Victoria Avenue to Ferry St. (and its projection) to Lundy's Lane (centerline) to Glenholme Ave. (centerline) to 420 Hwy. to**

**West: OEW (centerline) south to Lundy's Lane (centerline)** to West Thorold Townline Road (centerline) to

**North:** the City Boundary (Niagara Falls and Thorold and Niagara Falls & Niagara on the Lake) to the point of commencement on the Niagara River.

3. **THAT** students, who are currently in Grades 8 to Grade 12, who are currently residing in the St. Joseph Catholic Elementary School (NF) or the Loretto Catholic Elementary School attendance area and have been affected by the proposed elementary or secondary boundary changes will have transportation provided to either St. Paul or St. Michael Catholic High Schools in Niagara Falls until graduation. If required, transportation will continue for their sibling(s) until the current grade 8 student graduates from secondary school.
4. **THAT**, the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph, (Snyder) Catholic Elementary Schools, and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee continue to review the attendance boundaries for all elementary and secondary schools in Niagara Falls and Niagara-on-the-Lake with an annual report to the Board.
5. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend St. Vincent de Paul, Cardinal Newman and Loretto Catholic except for the purpose of keeping siblings together within the same school.
6. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

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Prepared by: Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee

Presented by: John Dekker, Chair of the Ad Hoc Committee  
Lee Ann Forsyth-Sells, Superintendent of Education  
James Woods, Controller of Plant

Approved by: John Crocco, Director of Education

Date: January 12, 2010



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE JANUARY 12, 2010

### REPORT OF THE NIAGARA FALLS ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS/ST. GEORGE AND ST. JOSEPH (SNYDER) CATHOLIC ELEMENTARY SCHOOLS AND ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL, NIAGARA-ON-THE-LAKE AD HOC ATTENDANCE AREA REVIEW COMMITTEE

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#### BACKGROUND INFORMATION

The Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee, chaired by Mr. John Dekker, met on Wednesday, January 6, 2010, and approved a motion that the following recommendations, as outlined in the attached report, be submitted to the Committee of the Whole for approval to the Niagara Catholic District School Board.

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board receive the report of the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee and approve the recommendations as presented.

1. **THAT** the St. Joseph Catholic Elementary School proposed boundary changes as recommended through the Pupil Accommodation Review (PAR), and as approved by the Board motion of May 26th, 2009 with students transferred to St. Patrick, St. Mary, and Father Hennepin Catholic Elementary Schools for September 2010 be maintained.

**THAT** the new boundary description for **St. Patrick Catholic Elementary School** be described as:

**East:** Commencing on the Niagara River to

**South:** Magdalen St. (and its projection) to Slater Ave. to Roberts St.

**West:** MacDonald St to Stamford St to Florence Ave to Rosedale Ave to Sixth Ave (excluding) to the CNR to

**North:** to the Queenston Chippawa Power Canal to the point of commencement on the Niagara River

**THAT** the new boundary for **St. Mary Catholic Elementary School** be described as:

**East:** Commencing on Sixth Ave to Rosedale Ave (excluding) to Florence Ave (excluding) to Stamford St (excluding) to MacDonald St (excluding) to Roberts St. (centerline)

**South:** Slater Ave (centerline) to Magdalen St. (centerline) to Victoria Avenue. (centerline)

**West:** Ferry St. to Lundy's Lane to Glenholme to

**North:** Hwy 420 to the QEW to the CNR to Thorold Stone Rd (centerline) to Stanley Ave (centerline) to the CNR to the point of commencement on Sixth Ave

**THAT** the new boundary description for **Father Hennepin Catholic Elementary School** be described as:

**East:** Commencing on the Niagara River to

**South:** Corfield St (and its projection) to Stanley Ave to the Welland River to

**West:** Wilson Cres (and its projection) to McLeod Rd to Dell Ave (and its projection) to the power transmission lines **to Drummond Rd to Culp Street to Franklin Ave**

**North:** **to Lundy's Lane to Ferry Ave. (and its projection)** to the point of commencement on the Niagara River

2. **THAT** upon further consideration by the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools, and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee that the following proposed boundary changes occur for St. Vincent de Paul, Loretto Catholic, Cardinal Newman, and Sacred Heart Catholic Elementary Schools and for Saint Michael and Saint Paul Catholic Secondary Schools effective September 2010.

**St. Vincent de Paul**

**East:** Commencing on the QEW to

**South:** Alpine Drive (and its projection and including all cul de sacs off of Alpine - Yvette, Kathleen and Valerie) to Kalar Road (centerline) to **Beaverdams Road (centerline)**,

**West:** Thorold Townline Road (centerline) to the City Boundary (Niagara Falls & Thorold) to

**North:** The City boundary (Niagara Falls & Niagara-on-the-Lake) to the point of commencement on the QEW.

**Loretto Catholic**

**East:** Commencing on **Montrose Road (centerline)** at Lundy's Lane (centerline) to

**South:** McLeod Road (centerline) to

**West:** City Boundary (Niagara Falls and Thorold) to

**North:** **Lundy's Lane (centerline)** to the point of commencement on **Montrose Road**.

**Cardinal Newman**

**East:** Commencing on the QEW to

**South:** Lundy's Lane (centerline) to

**West:** **Thorold Townline Road (centerline)** to

**North:** **Beaverdams to Kalar Road (centerline) to the projection of Alpine Drive (excluding all cul de sacs off of Alpine – Yvette, Kathleen, Valerie – and its projection) to the point of commencement on the QEW**

**Sacred Heart**

**East:** Commencing on the Niagara River to

**South:** **to Bossert Road (excluding – and its projection)** to King Road (excluding) to Bossert Road (excluding) to Beck Road (excluding) to Shisler Road (excluding) to

**West:** the township lot line between lots 5 and 6 (**Morris Road**) to

**North:** the Welland River to Stanley Ave. (excluding) to Corfield St. (excluding – and its projection) to the point of commencement on the Niagara River.

**Saint Michael High School**

**East:** Commencing on the Niagara River

**South:** Netherby Road (excluding)

**West:** the Canada Southern Railway to the Lyons Creek to the township lot line between lots 5 and 6 (between Morris and Crowland Roads) to the Welland River to the City Boundary (Niagara Falls and Thorold) to

**North:** **Lundy's Lane (centerline) east to the QEW to 420 Hwy. to Glenhome Ave. (centerline) to south to Lundy's Lane (centerline) east along Lundy's Lane to Ferry (and its projection) to the point of commencement on the Niagara River.**



**Saint Paul High School**

**East:** Commencing on the Niagara River to the projection of Magdalen St.

**South: to Victoria Avenue to Ferry St. (and its projection) to Lundy's Lane (centerline) to Glenholme Ave. (centerline) to 420 Hwy. to**

**West: QEW (centerline) south to Lundy's Lane (centerline)** to West Thorold Townline Road (centerline) to

**North:** the City Boundary (Niagara Falls and Thorold and Niagara Falls & Niagara on the Lake) to the point of commencement on the Niagara River.

3. **THAT** students, who are currently in Grades 8 to Grade 12, who are currently residing in the St. Joseph Catholic Elementary School (NF) or the Loretto Catholic Elementary School attendance area and have been affected by the proposed elementary or secondary boundary changes will have transportation provided to either St. Paul or St. Michael Catholic High Schools in Niagara Falls until graduation. If required, transportation will continue for their sibling(s) until the current grade 8 student graduates from secondary school.
4. **THAT**, the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph, (Snyder) Catholic Elementary Schools, and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee continue to review the attendance boundaries for all elementary and secondary schools in Niagara Falls and Niagara-on-the-Lake with an annual report to the Board.
5. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend St. Vincent de Paul, Cardinal Newman and Loretto Catholic except for the purpose of keeping siblings together within the same school.
6. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

The report of the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee is attached.

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Prepared by: The Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School Niagara-on –the-Lake Ad Hoc Attendance Area Review Committee

Presented by: John Dekker, Chair of the Ad Hoc Committee  
Lee Ann Forsyth-Sells, Superintendent of Education  
James Woods, Controller of Plant

Approved by: John Crocco, Director of Education

Date: January 12, 2010



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 12, 2010

### REPORT OF THE NIAGARA FALLS ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS/ST. GEORGE AND ST. JOSEPH (SNYDER) CATHOLIC ELEMENTARY SCHOOLS AND ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL, NIAGARA-ON-THE-LAKE AD HOC ATTENDANCE AREA REVIEW COMMITTEE

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#### BACKGROUND INFORMATION

The mandate of the Niagara Falls Elementary and Secondary Family of Schools/ St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee is the result of the Pupil Accommodation Review (PAR) Report by Senior Staff presented to the Board at the May 26<sup>th</sup>, 2009 Board Meeting. The following recommendations were approved by the Board:

*That, St. Joseph Catholic Elementary School be closed by September 2010 with St. Joseph relocated through the Attendance Area process to St. Mary, St. Patrick and Father Hennepin Catholic Elementary Schools.*

*That, a Niagara Falls Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board be established in September 2009 to review the attendance boundaries for all elementary and secondary schools in Niagara Falls. According to the Board's Attendance Area Policy 301.3, the mandate of the committee will be to recommend to the Board stability within all attendance areas while maximizing facility utilization of all elementary and secondary schools in Niagara Falls (May 26<sup>th</sup>, 2009).*

At the Board Meeting of September 26<sup>th</sup>, 2009 the following recommendations were approved: to add St. Joseph (Snyder) and St. George Catholic Elementary Schools to the Ad Hoc Attendance Area Review Committee and for the Ad Hoc Attendance Area Review Committee to present a final report to the Board by January 2010.

*That the Niagara Catholic District School Board approve that the Niagara Falls Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee be combined with the St. George and St. Joseph (Snyder) Catholic Elementary Schools Attendance Area Ad Hoc Committee, and*

*That, Niagara Catholic District School Board approve that the final report of the Attendance Area Review Ad Hoc Committee be presented to the Board through the Committee of the Whole no later than January 2010 (September 29, 2009).*

Therefore, as a result of these recommendations as approved by the Board, the terms of reference for the Niagara Falls Elementary and Secondary Family of Schools/ St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee are as follows:

1. The maintenance of demographic stability in all attendance areas for the Catholic elementary and secondary schools in Niagara Falls, and St. George and St. Joseph (Snyder) Catholic Elementary Schools;
2. The maximum utilization of all Catholic elementary and secondary schools in the Niagara Falls/St. George and St. Joseph (Snyder) attendance areas; and
3. The presentation of the final report of the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee at the Committee of the Whole meeting of January 12<sup>th</sup>, 2010.

### **Ad Hoc Attendance Area Review Committee Membership**

The Niagara Falls Elementary and Secondary Family of Schools/ St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee as outlined in the Board's Attendance Area Policy and Administrative Guidelines: Policy No. 301.3 consisted of the following members:

John Dekker:	Trustee and Chair of the Committee
Frank Fera:	Trustee
Ed Nieuwesteeg:	Trustee
John Crocco:	Director of Education and Resource
Lee Ann Forsyth-Sells:	Superintendent of Education – Secretary/Resource
James Woods:	Controller of Plant-Resource
Kathy Levinski:	Manager of Plant Services-Resource

### **Considerations by the Committee**

The following information was taken into consideration by the Ad Hoc Attendance Area Review Committee:

- Current student population in all schools
- Projected student population growth in all schools for the next fifteen years
- Number of surplus spaces in all schools
- Number of portables at all schools
- Current existing boundaries of all schools
- Recommendations and feedback from Senior Staff, Principal and Vice- Principals, Parents/Guardians, and Members of the Community during the consultation process about proposed boundary changes
- Information from the City of Niagara Falls regarding potential growth and development in Niagara Falls
- Realignment of transportation routes for students
- Full Day Early Learning Programs (FD ELP) for 4 and 5 year old pupils

## **Elementary and Secondary Schools Reviewed by the Committee**

The boundaries for the following elementary and secondary schools were reviewed by the Committee:

Cardinal Newman Catholic Elementary School  
Father Hennepin Catholic Elementary School  
Loretto Catholic Elementary School  
Mary Ward Catholic Elementary School  
Notre Dame Catholic Elementary School  
Our Lady of Mount Carmel Catholic Elementary School  
Sacred Heart Catholic Elementary School  
St. Gabriel Lalement Catholic Elementary School  
St. George Catholic Elementary School  
St. Joseph Catholic Elementary School  
St. Joseph Catholic Elementary School (Snyder)  
St. Mary Catholic Elementary School  
St. Michael Catholic Elementary School (NOTL)  
St. Patrick Catholic Elementary School  
St. Thomas More Catholic Elementary School  
St. Vincent de Paul Catholic Elementary School  
Saint Michael Catholic High School  
Saint Paul Catholic High School

## **Principal and Vice- Principal Participation**

The Principals and Vice- Principals of all of the schools supported the work of the Committee by communicating the proposed boundary changes to their Catholic School Councils and school communities, by attending community meetings, and by providing correspondence about the proposed boundary changes to Catholic School Councils and parents/guardians.

## **Timelines of Recommendations to the Board**

The following timeline was followed by the Committee:

### **May 26, 2009**

Board approved recommendation regarding St. Joseph Catholic Elementary to close June 2010 with students being transferred to St. Patrick, St. Mary and Fr. Hennepin Catholic Elementary Schools. In addition, the Board approved a motion to establish an Ad Hoc Attendance Area Review Committee to review the attendance boundaries for all elementary and secondary schools in Niagara Falls.

### **September 29, 2009**

Board approved that the Niagara Falls Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee would be combined with St. George/ St. Joseph, (Snyder) Catholic Elementary Schools Ad Hoc Attendance Area Review Committee.

### **October 13, 2009**

Trustee Ad Hoc Attendance Area Review Committee Meeting

October 14, 2009

Meeting with Principals of all Niagara Falls elementary and secondary schools and St. George/ St. Joseph (Snyder) Catholic Elementary Schools

November 3, 2009

Trustee Ad Hoc Attendance Area Review Committee Meeting

November 11, 2009 – 4:00 p.m.

Trustee Ad Hoc Attendance Area Review Committee Meeting

November 12, 2009 – 4:00 p.m.

Meeting with all Principals to discuss the proposed boundary recommendations

November 18, 2009 – 4:00 p.m.

Trustee Ad Hoc Attendance Area Review Committee Meeting

November 24, 2009 – 4:30 p.m.

Trustee Ad Hoc Attendance Area Review Committee Meeting

December 3, 2009 – 7:00 p.m. 57 Community Attendees

Community Meeting: St. Paul Catholic High School Family of Schools and St. Michael Catholic Elementary School- NOTL

December 9, 2009 – 7:00 p.m. 70 Community Attendees

Community Meeting: St. Michael Catholic High School Family of Schools,

St. Joseph (Snyder)

December 15, 2009- 5:00 p.m.

Trustee Ad Hoc Attendance Area Review Committee Meeting

January 5, 2010 – 7:00 p.m. 37 Community Attendees

Town Hall Meeting: St. Michael Catholic High School to present all boundary changes for the Niagara Falls/St. George/St. Joseph (Snyder) Schools

January 6th, 2010- 5:00 p.m.

Trustee Ad Hoc Attendance Area Review Committee Meeting

January 12, 2010- 7:00 p.m.

Report to the Committee of the Whole Meeting from the Committee

January 26, 2010 – 7:00 p.m.

Board consideration of recommendations at the Niagara Catholic District School Board Meeting

## **Appendices**

Appendix A- Background on Surplus Spaces in the Niagara Catholic District School Board/ Niagara Falls Elementary and Secondary Schools

Appendix B- Maps of Proposed Elementary and Secondary Boundary Changes

Appendix C- Proposed Boundary Maps

Appendix D- Enrolment Projections

## **RECOMMENDATIONS**

As a result of the work of the Committee, examining current and projected data at the Committee Meetings, in consultation with Senior Staff, and a review of the community feedback and public input received at the Community Meetings and the Town Hall Meeting, the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee has made the following recommendations:

1. **THAT** the St. Joseph Catholic Elementary School proposed boundary changes as recommended through the Pupil Accommodation Review (PAR), and as approved by the Board motion of May 26th, 2009 with students transferred to St. Patrick, St. Mary, and Father Hennepin Catholic Elementary Schools for September 2010 be maintained.

**THAT** the new boundary description for **St. Patrick Catholic Elementary School** be described as:

**East:** Commencing on the Niagara River to

**South:** Magdalen St. (and its projection) to Slater Ave. to Roberts St.

**West:** MacDonald St to Stamford St to Florence Ave to Rosedale Ave to Sixth Ave (excluding) to the CNR to

**North:** to the Queenston Chippawa Power Canal to the point of commencement on the Niagara River

**THAT** the new boundary for **St. Mary Catholic Elementary School** be described as:

**East:** Commencing on Sixth Ave to Rosedale Ave (excluding) to Florence Ave (excluding) to Stamford St (excluding) to MacDonald St (excluding) to Roberts St. (centerline)

**South:** Slater Ave (centerline) to Magdalen St. (centerline) to Victoria Avenue. (centerline)

**West:** Ferry St. to Lundy's Lane to Glenholme to

**North:** Hwy 420 to the QEW to the CNR to Thorold Stone Rd (centerline) to Stanley Ave (centerline) to the CNR to the point of commencement on Sixth Ave

**THAT** the new boundary description for **Father Hennepin Catholic Elementary School** be described as:

**East:** Commencing on the Niagara River to

**South:** Corfield St (and its projection) to Stanley Ave to the Welland River to

**West:** Wilson Cres (and its projection) to McLeod Rd to Dell Ave (and its projection) to the power transmission lines

**to Drummond Rd to Culp Street to Franklin Ave**

**North:** to Lundy's Lane to Ferry Ave. (and its projection) to the point of commencement on the Niagara River

2. **THAT** upon further consideration by the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph, Snyder Catholic Elementary Schools, and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee that the following proposed boundary changes occur for St. Vincent de Paul, Loretto Catholic, Cardinal Newman, and Sacred Heart Catholic Elementary Schools and for Saint Michael and Saint Paul Catholic Secondary Schools effective September 2010.

**St. Vincent de Paul**

**East:** Commencing on the QEW to

**South:** Alpine Drive (and its projection and including all cul de sacs off of Alpine - Yvette, Kathleen and Valerie) to Kalar Road (centerline) to **Beaverdams Road (centerline)**,

**West:** Thorold Townline Road (centerline) to the City Boundary (Niagara Falls & Thorold) to

**North:** The City boundary (Niagara Falls & Niagara-on-the-Lake) to the point of commencement on the QEW.

**Loretto Catholic**

**East:** Commencing on **Montrose Road (centerline)** at Lundy's Lane (centerline) to

**South:** McLeod Road (centerline) to

**West:** City Boundary (Niagara Falls and Thorold) to

**North:** **Lundy's Lane (centerline)** to the point of commencement on **Montrose Road**.

**Cardinal Newman**

**East:** Commencing on the QEW to

**South:** Lundy's Lane (centerline) to

**West:** **Thorold Townline Road (centerline)** to

**North:** **Beaverdams to Kalar Road (centerline) to the projection of Alpine Drive (excluding all cul de sacs off of Alpine – Yvette, Kathleen, Valerie – and its projection) to the point of commencement on the QEW**

**Sacred Heart**

**East:** Commencing on the Niagara River to

**South:** **to Bossert Road (excluding – and its projection)** to King Road (excluding) to Bossert Road (excluding) to Beck Road (excluding) to Shisler Road (excluding) to

**West:** the township lot line between lots 5 and 6 (**Morris Road**) to

**North:** the Welland River to Stanley Ave. (excluding) to Corfield St. (excluding – and its projection) to the point of commencement on the Niagara River.

**Saint Michael High School**

**East:** Commencing on the Niagara River

**South:** Netherby Road (excluding)

**West:** the Canada Southern Railway to the Lyons Creek to the township lot line between lots 5 and 6 (between Morris and Crowland Roads) to the Welland River to the City Boundary (Niagara Falls and Thorold) to

**North:** **Lundy's Lane (centerline) east to the QEW to 420 Hwy. to Glenhome Ave. (centerline) to south to Lundy's Lane (centerline) east along Lundy's Lane to Ferry (and its projection) to the point of commencement on the Niagara River.**

***Saint Paul High School***

***East:*** Commencing on the Niagara River to the projection of Magdalen St.

***South: to Victoria Avenue to Ferry St. (and its projection) to Lundy's Lane (centerline) to Glenholme Ave. (centerline) to 420 Hwy. to***

***West: QEW (centerline) south to Lundy's Lane (centerline)*** to West Thorold Townline Road (centerline) to

***North:*** the City Boundary (Niagara Falls and Thorold and Niagara Falls & Niagara on the Lake) to the point of commencement on the Niagara River.

3. **THAT** students, who are currently in Grades 8 to Grade 12, who are currently residing in the St. Joseph Catholic Elementary School (NF) or the Loretto Catholic Elementary School attendance area and have been affected by the proposed elementary or secondary boundary changes will have transportation provided to either St. Paul or St. Michael Catholic High Schools in Niagara Falls until graduation. If required, transportation will continue for their sibling(s) until the current grade 8 student graduates from secondary school.
4. **THAT**, the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph, Snyder Catholic Elementary Schools, and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee continue to review the attendance boundaries for all elementary and secondary schools in Niagara Falls and Niagara-on-the-Lake with an annual report to the Board.
5. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend St. Vincent de Paul, Cardinal Newman and Loretto Catholic except for the purpose of keeping siblings together within the same school.
6. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education  
James Woods, Controller of Plant

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education  
James Woods, Controller of Plant

Approved by: John Crocco, Director of Education

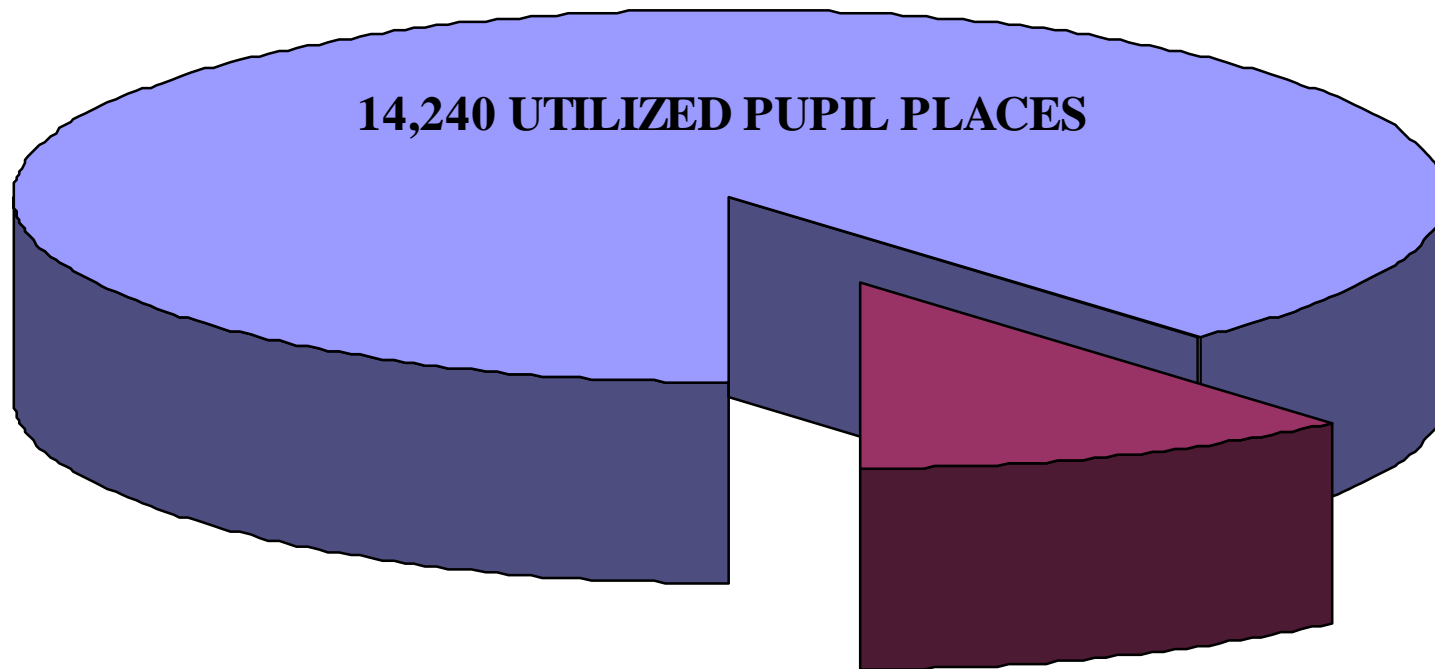
Date: January 12, 2010





# TOTAL ELEMENTARY SCHOOL CAPACITY

16,090 PUPIL PLACES



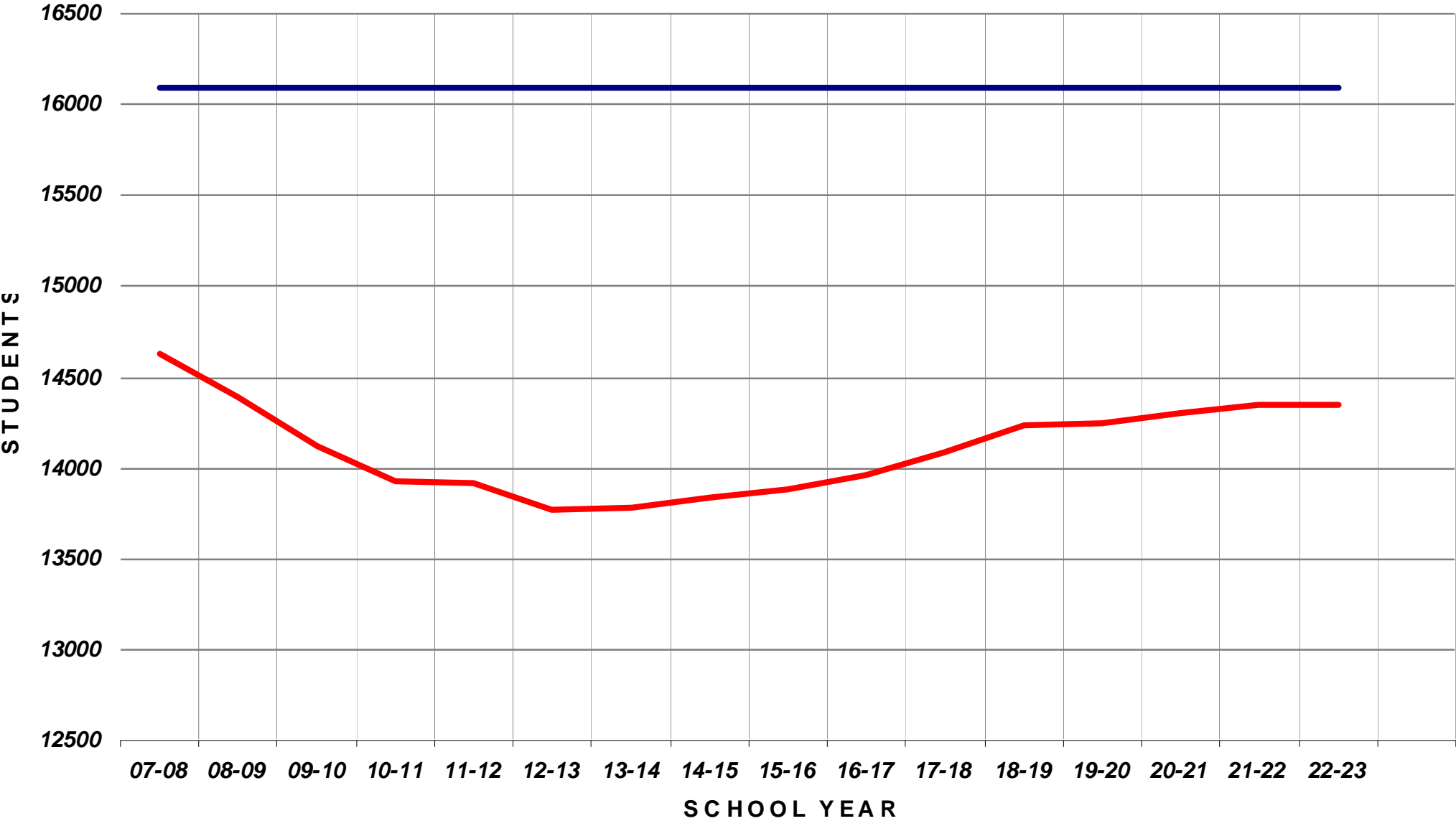
1,850 SURPLUS PUPIL PLACES



# NIAGARA CATHOLIC ELEMENTARY ENROLMENT PROJECTION

Capacity

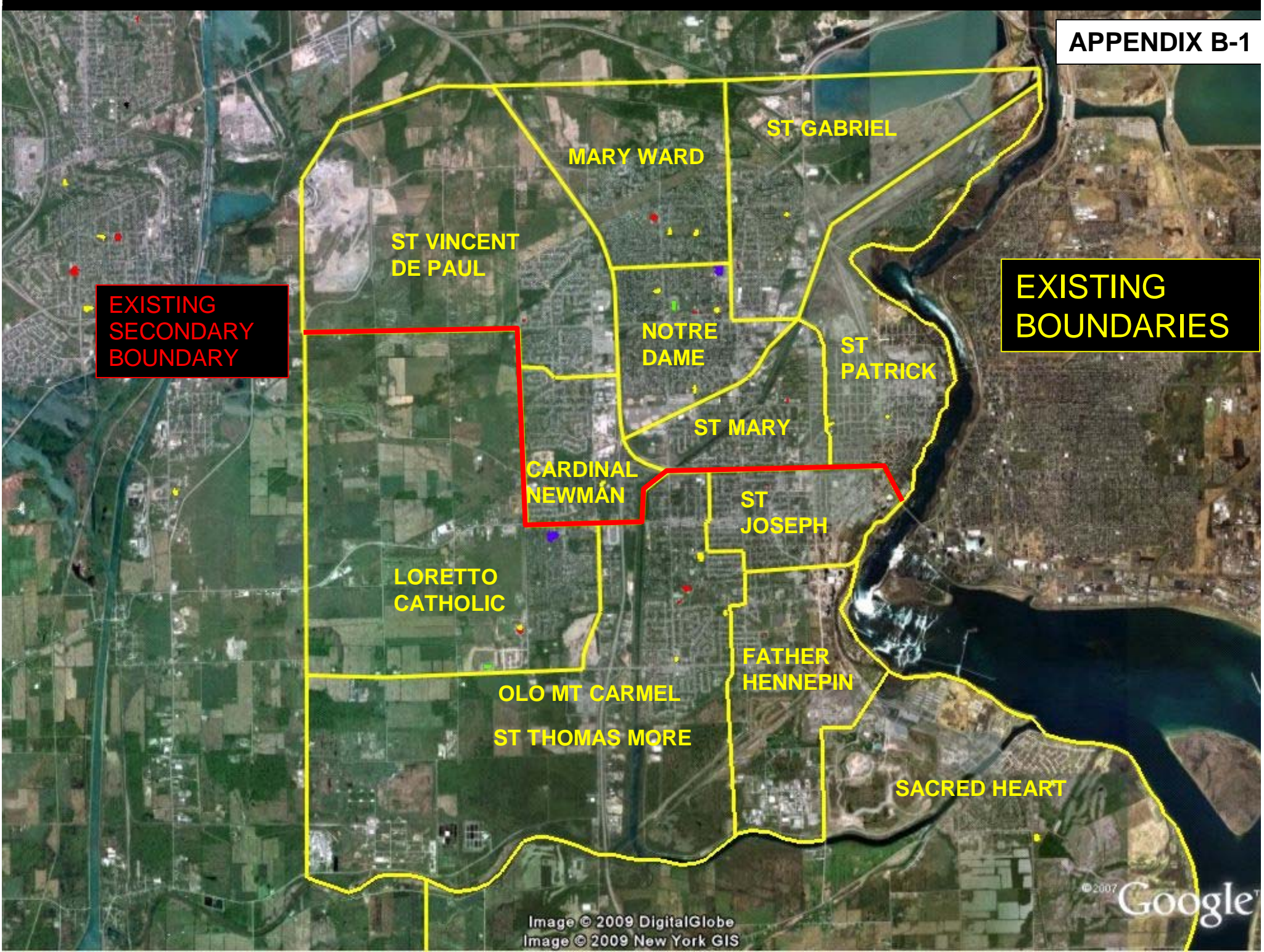
Enrolment



# NIAGARA FALLS ELEMENTARY SCHOOLS

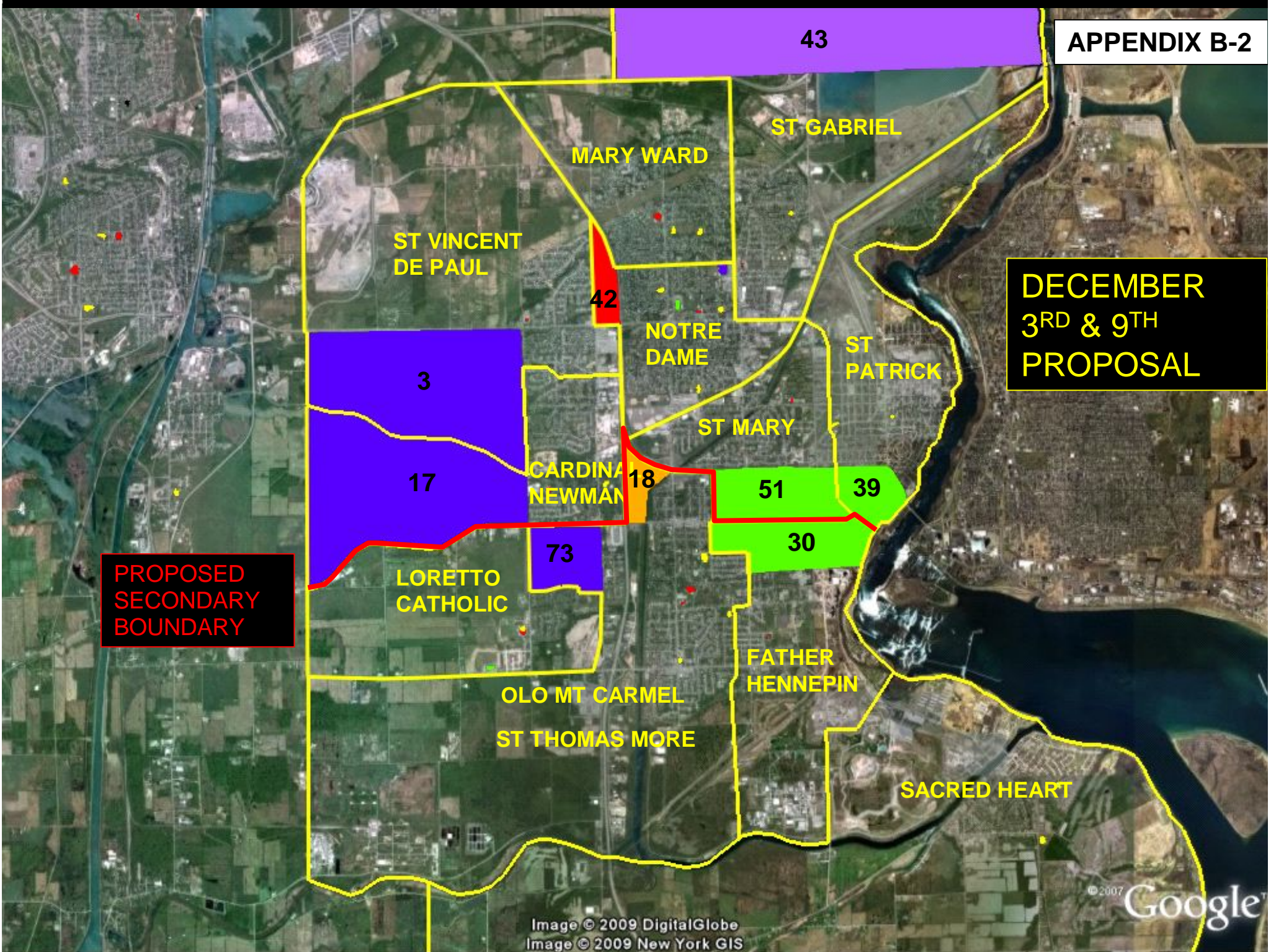


946 SURPLUS PUPIL PLACES



EXISTING  
SECONDARY  
BOUNDARY

EXISTING  
BOUNDARIES



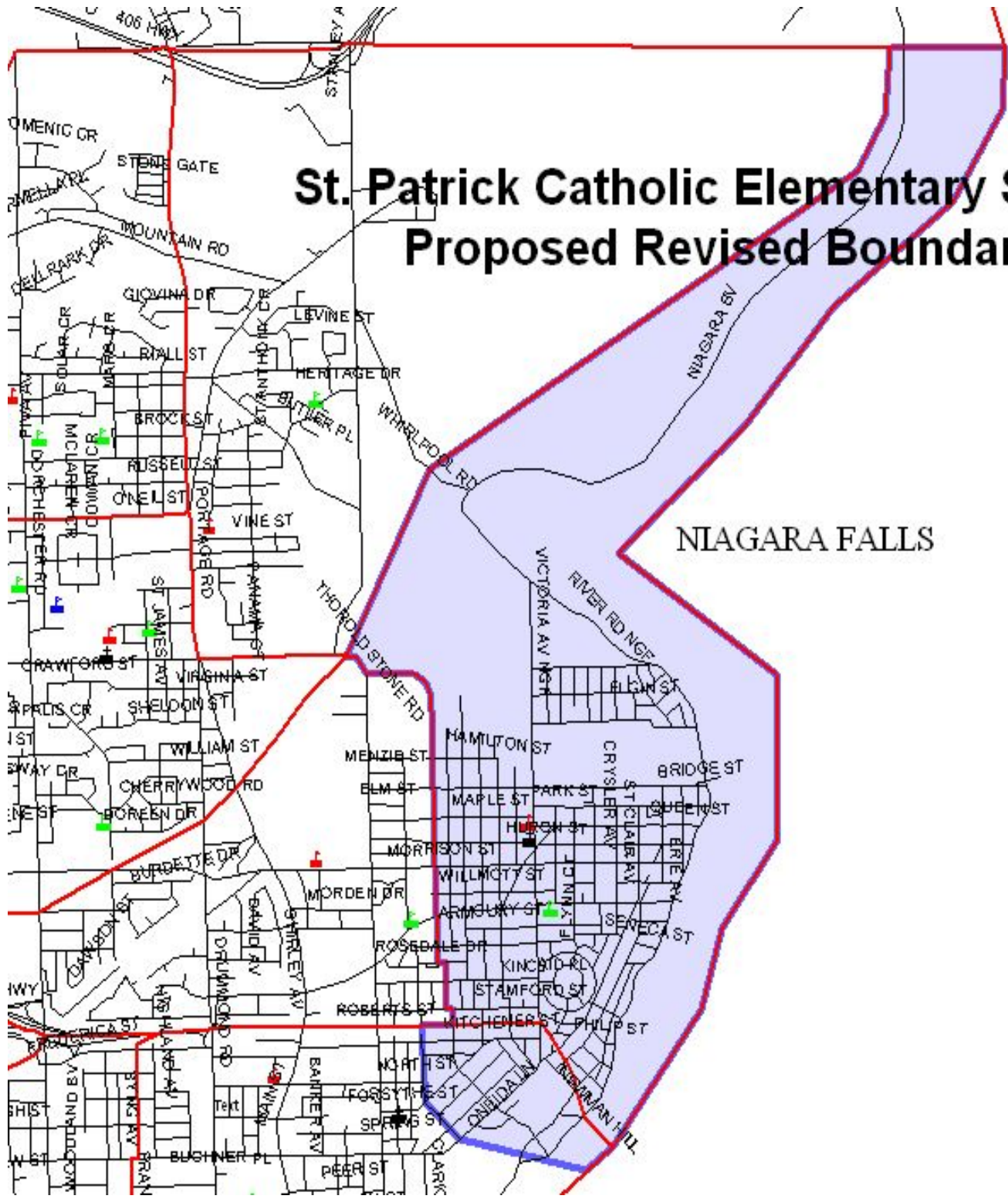
DECEMBER  
3RD & 9TH  
PROPOSAL

PROPOSED  
SECONDARY  
BOUNDARY

DECEMBER 15<sup>TH</sup>  
& JANUARY 6<sup>TH</sup>  
PROPOSAL

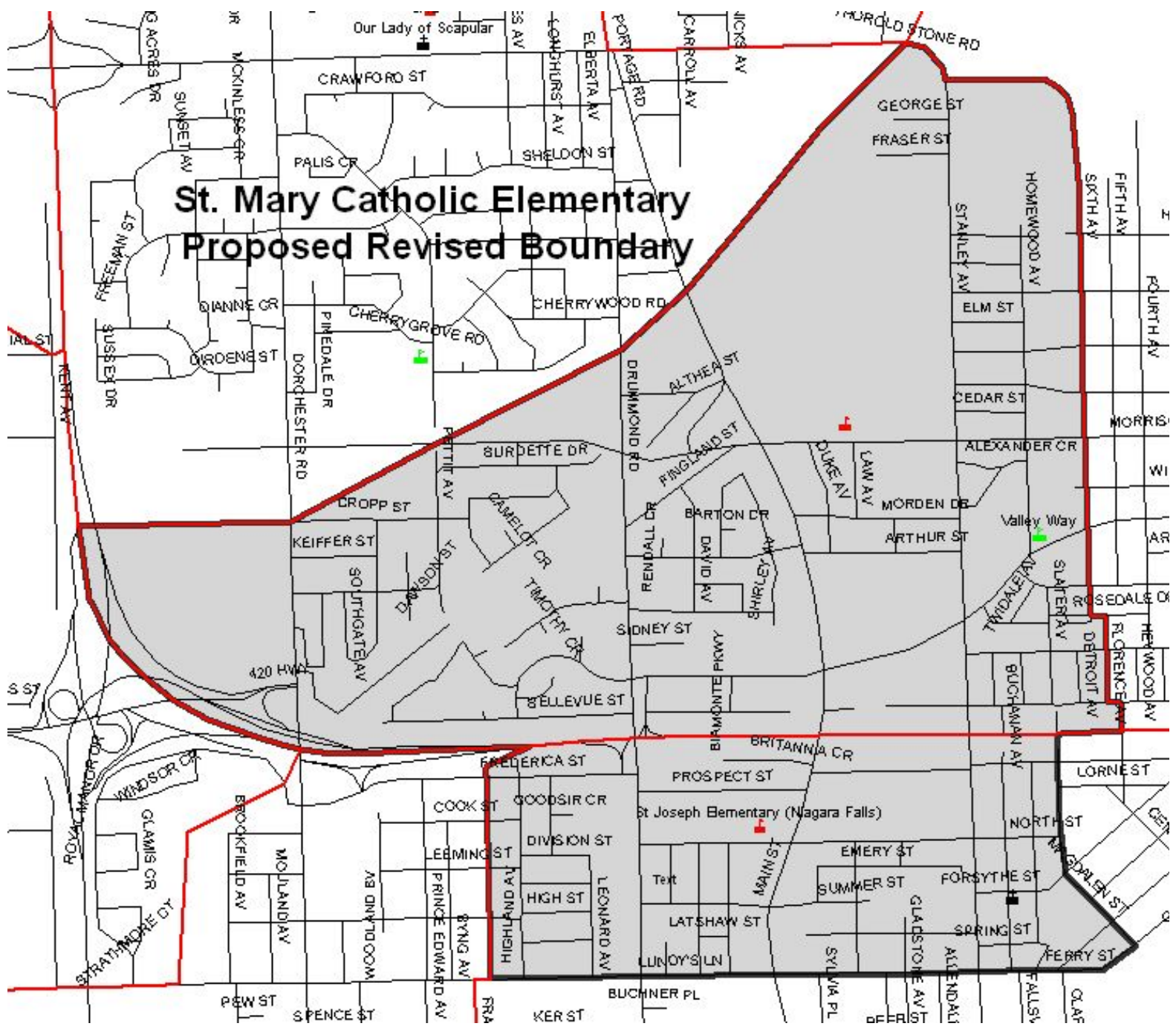
PROPOSED  
SECONDARY  
BOUNDARY





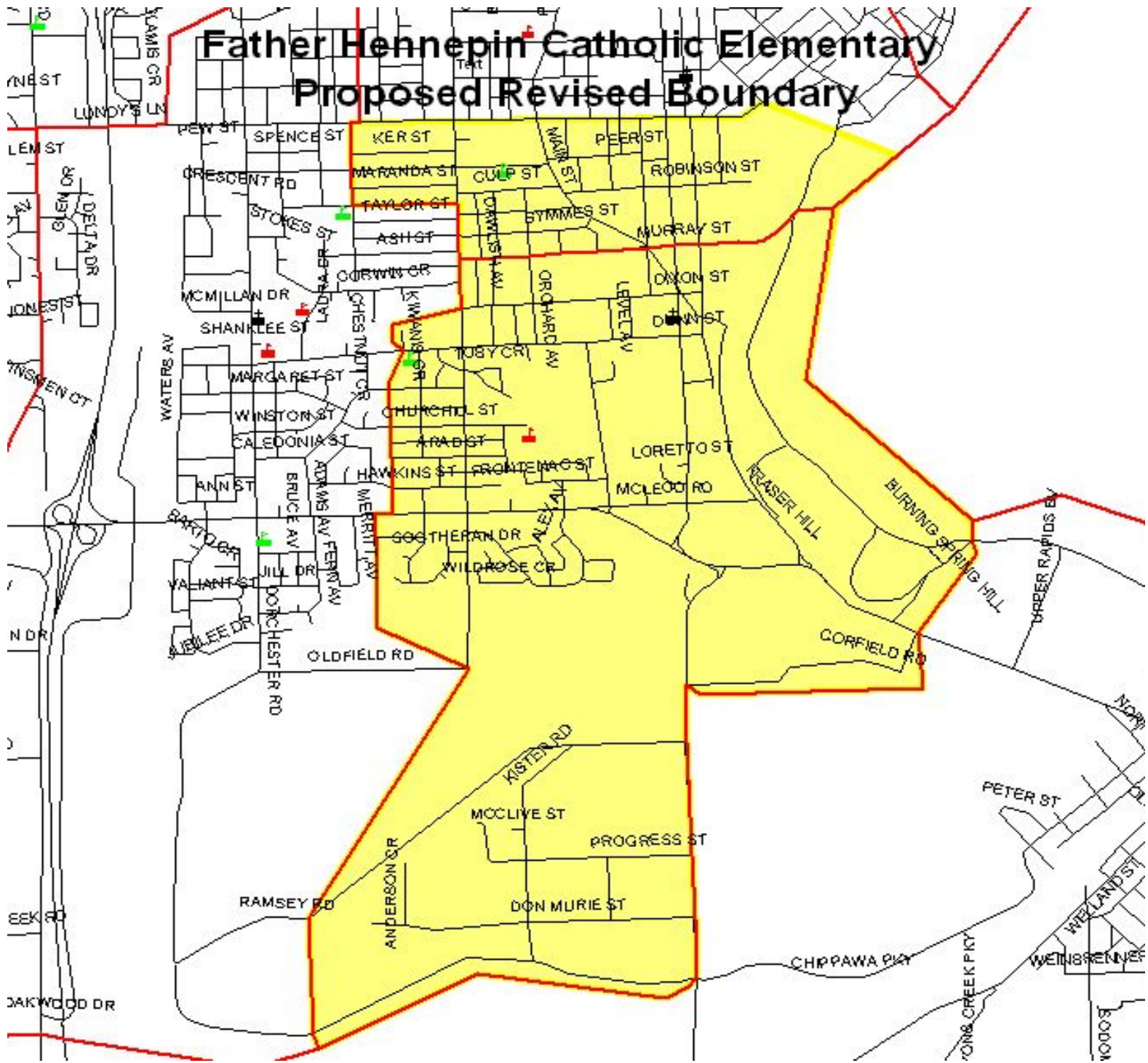
# St. Patrick Catholic Elementary School Proposed Revised Boundary

NIAGARA FALLS

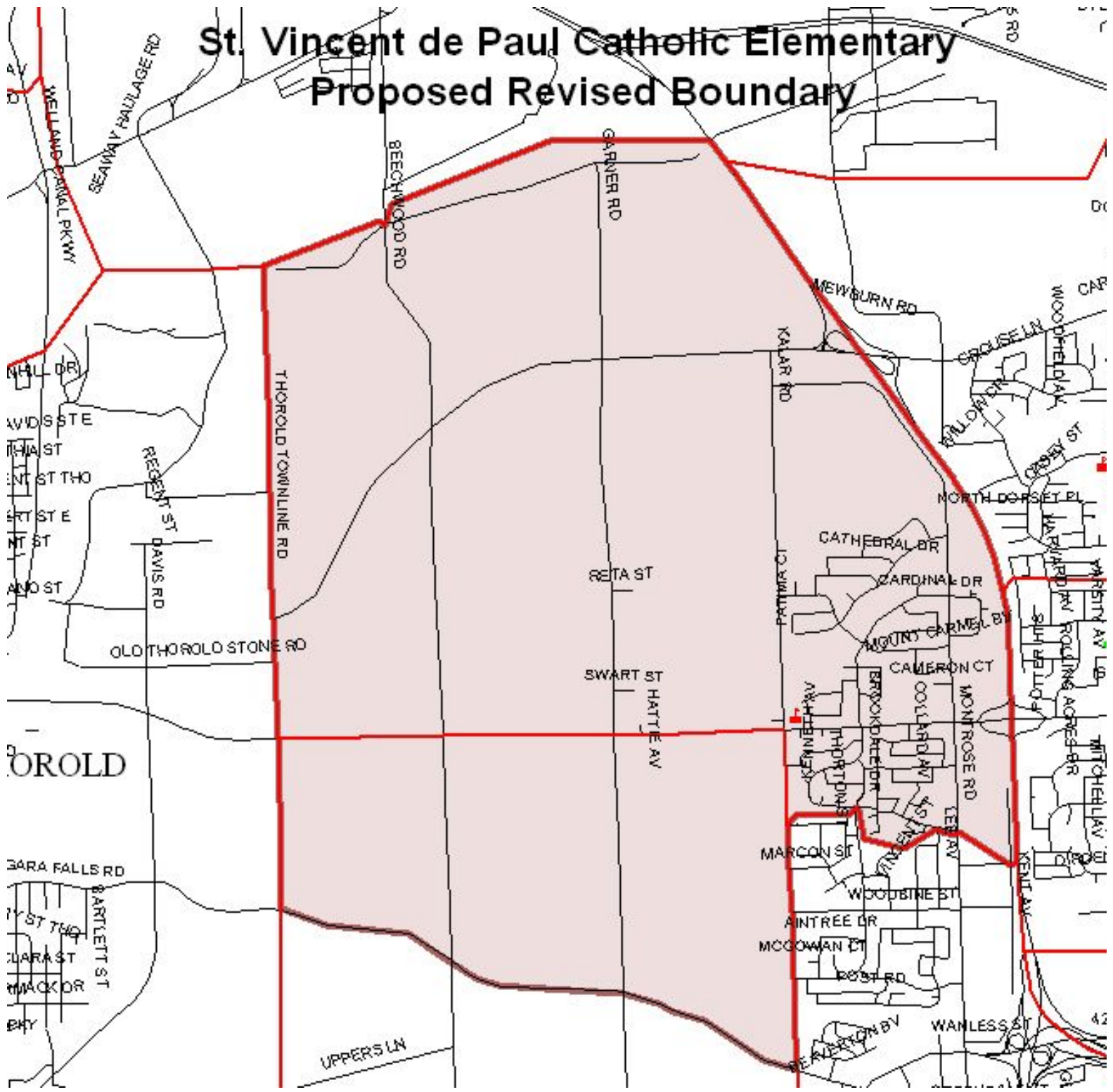




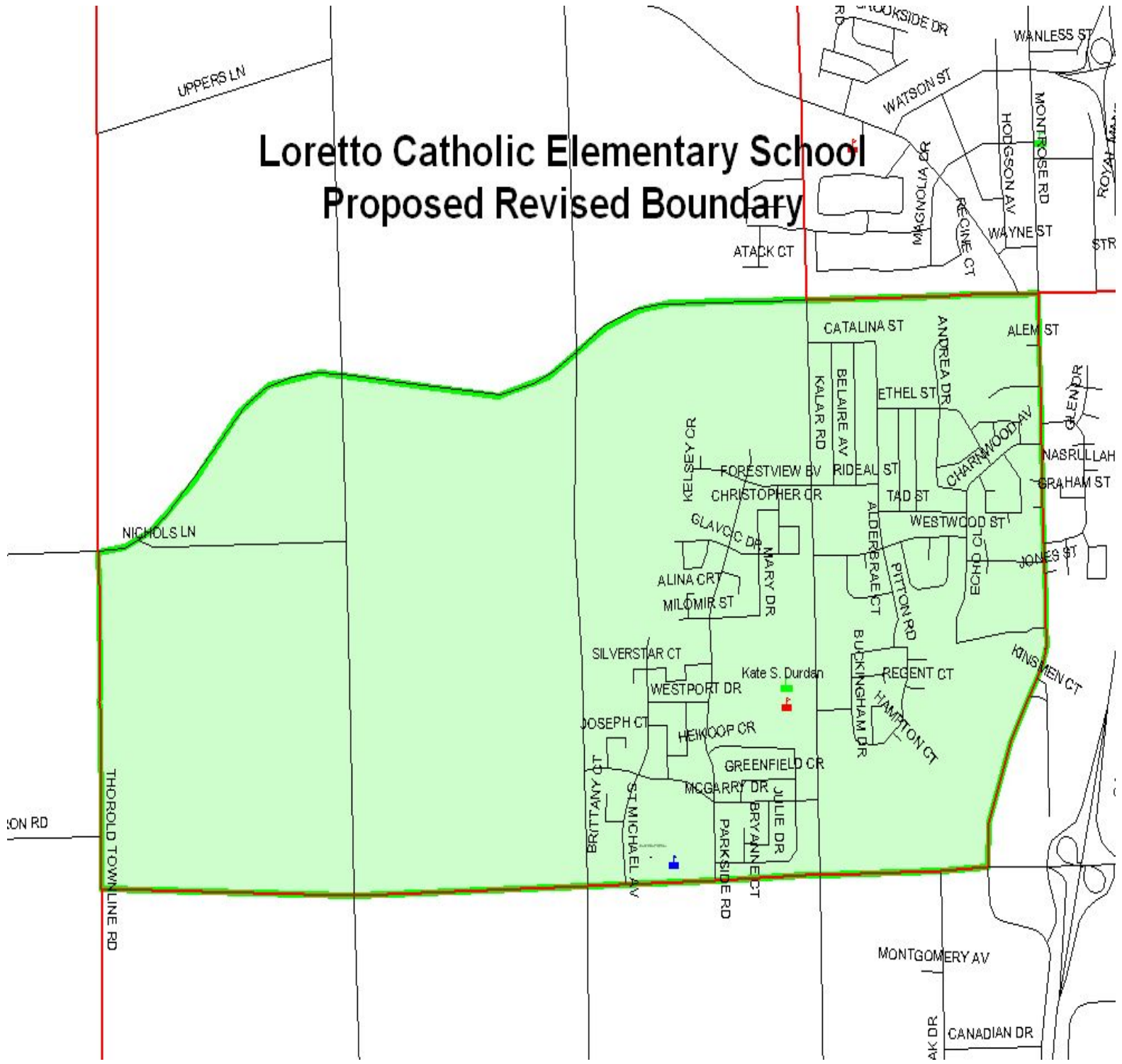
# Father Hennepin Catholic Elementary Proposed Revised Boundary



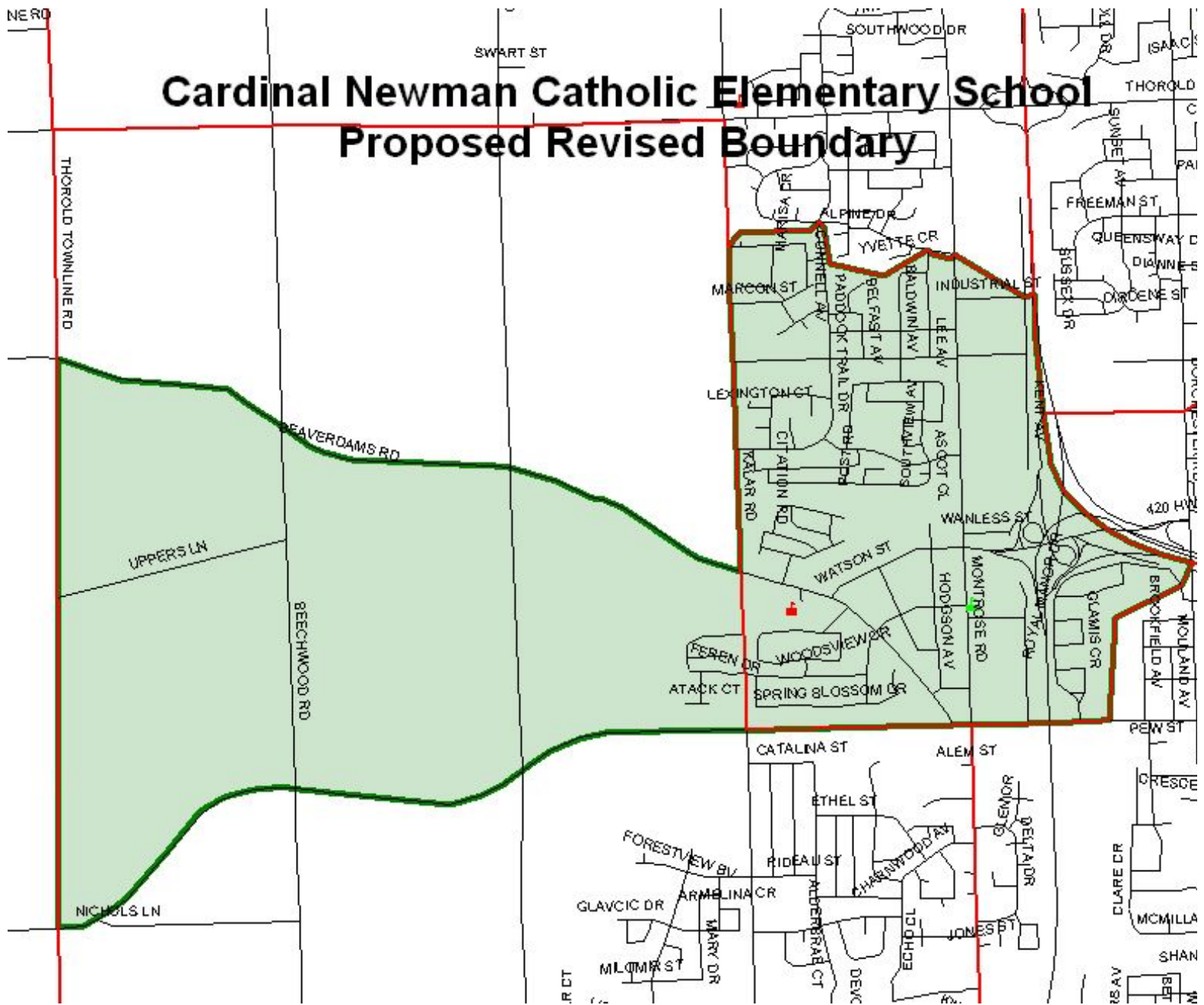
# St. Vincent de Paul Catholic Elementary Proposed Revised Boundary

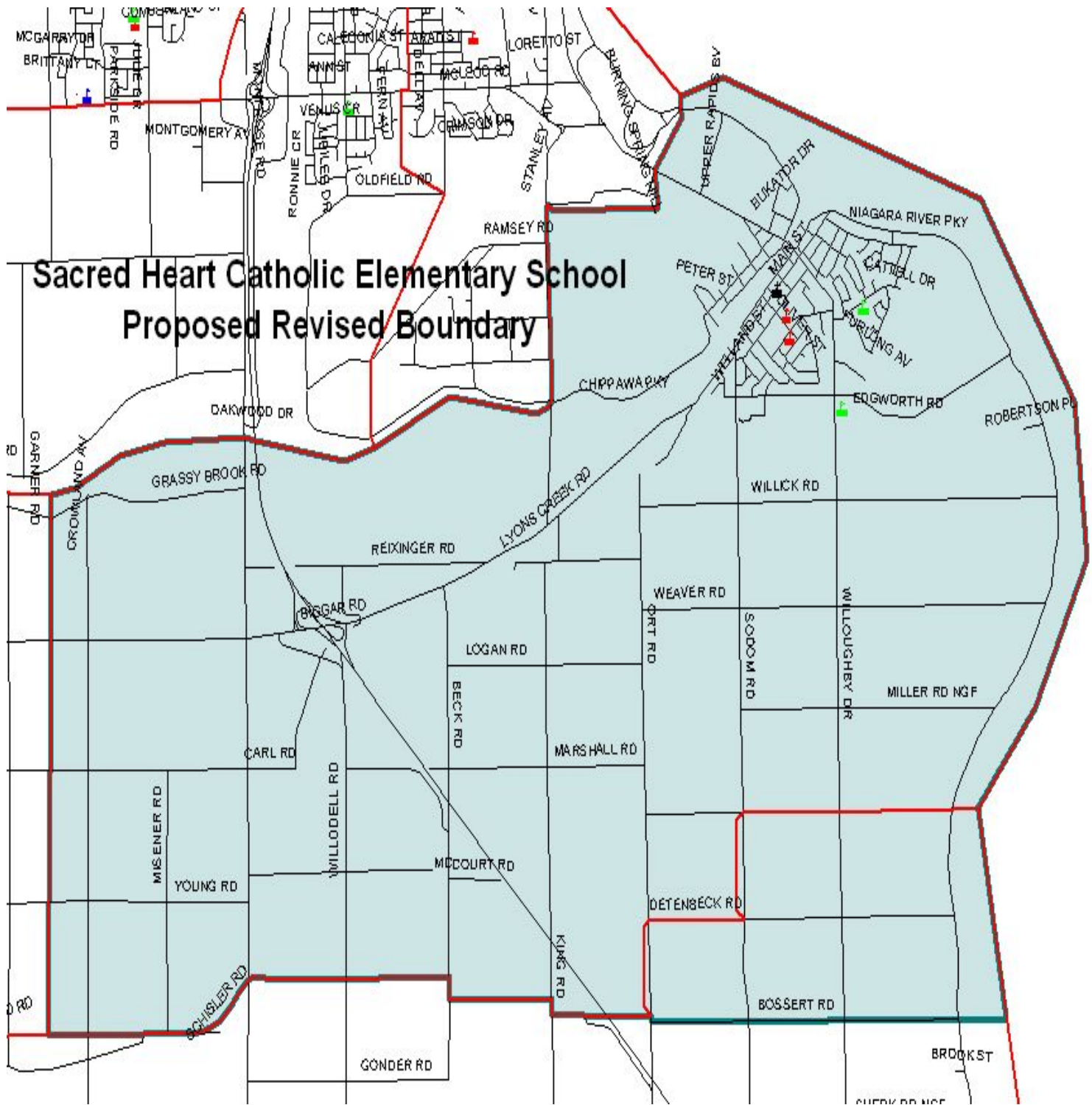


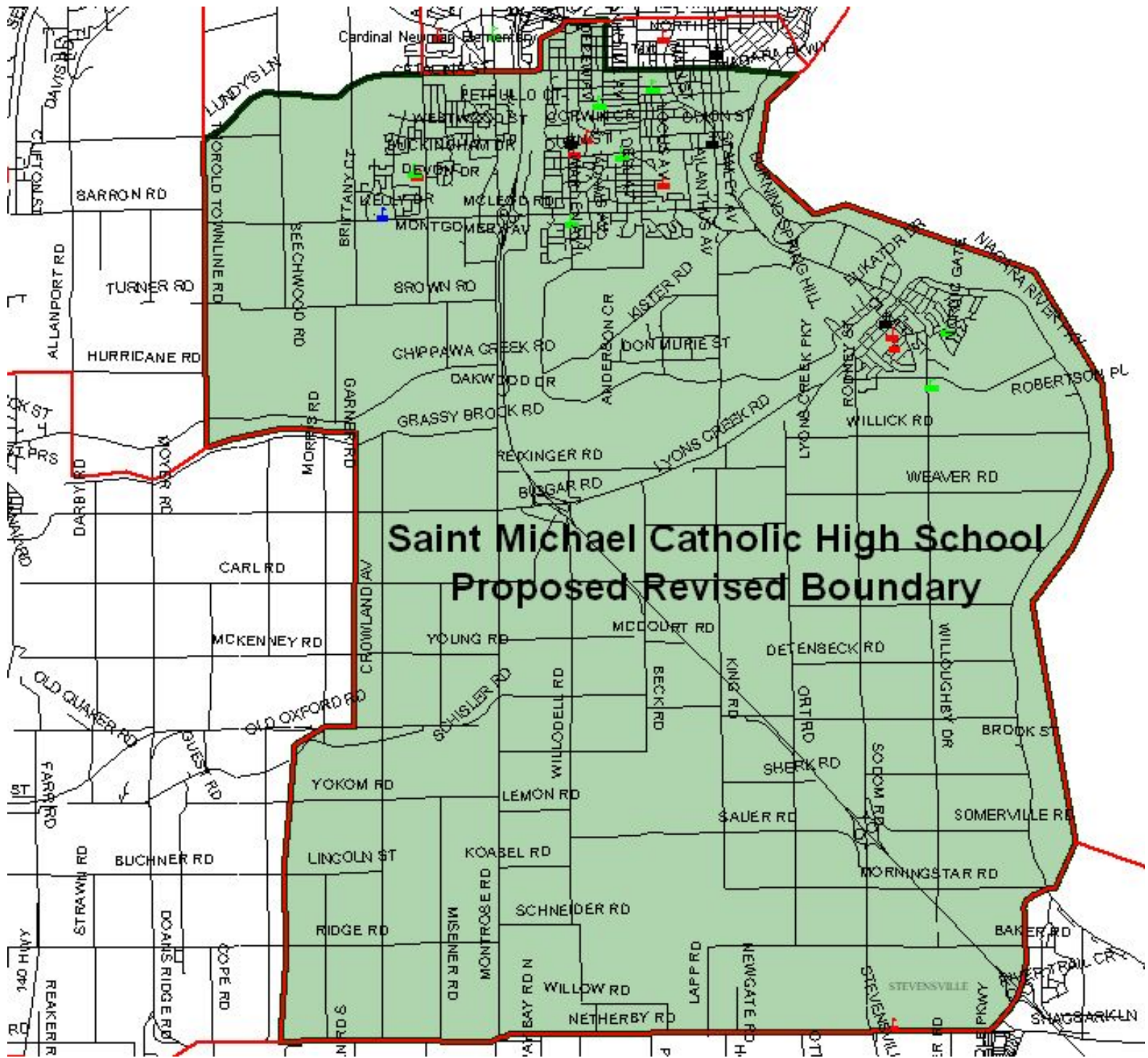
# Loretto Catholic Elementary School Proposed Revised Boundary

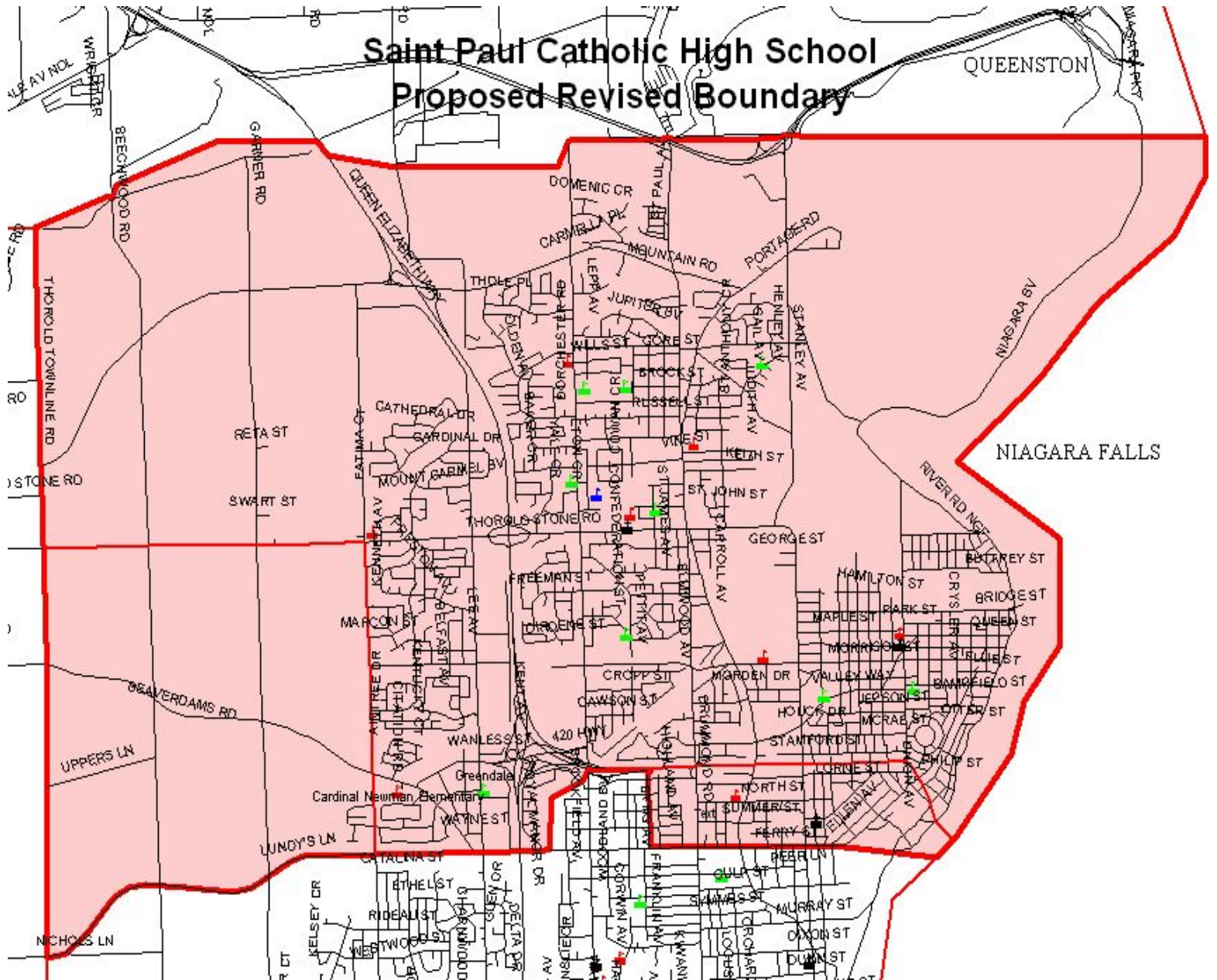


# Cardinal Newman Catholic Elementary School Proposed Revised Boundary

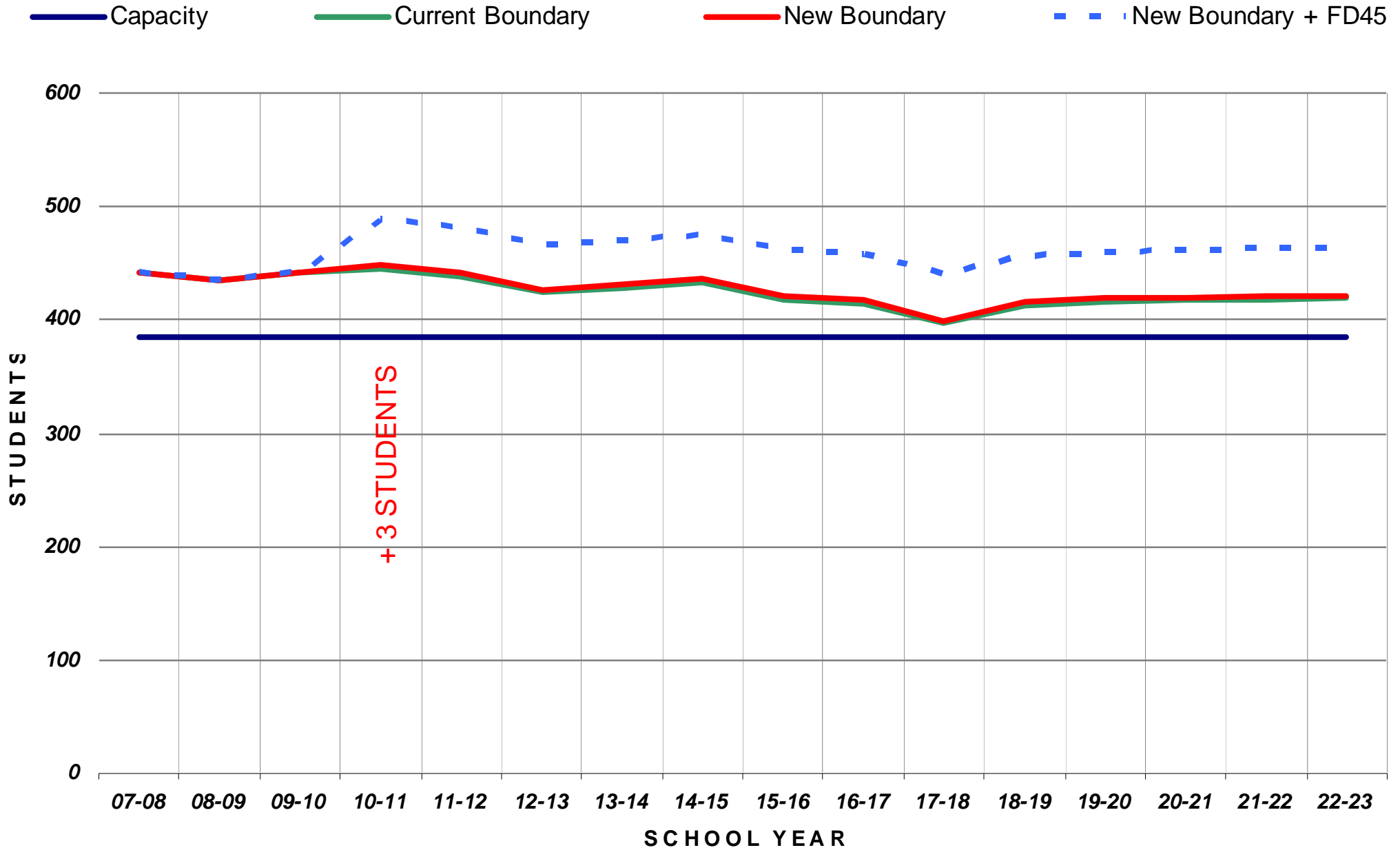






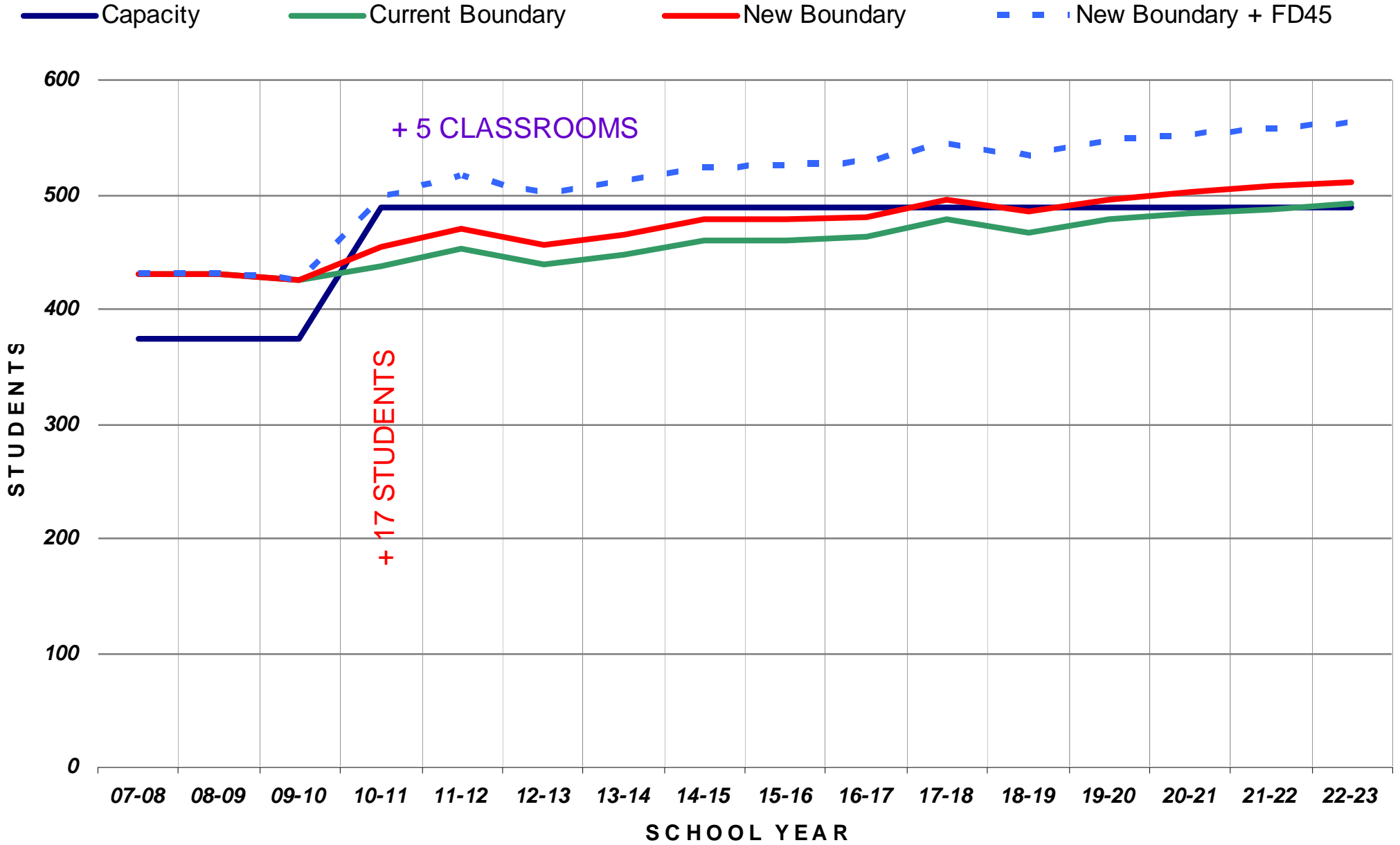


ST VINCENT DE PAUL ENROLMENT PROJECTION



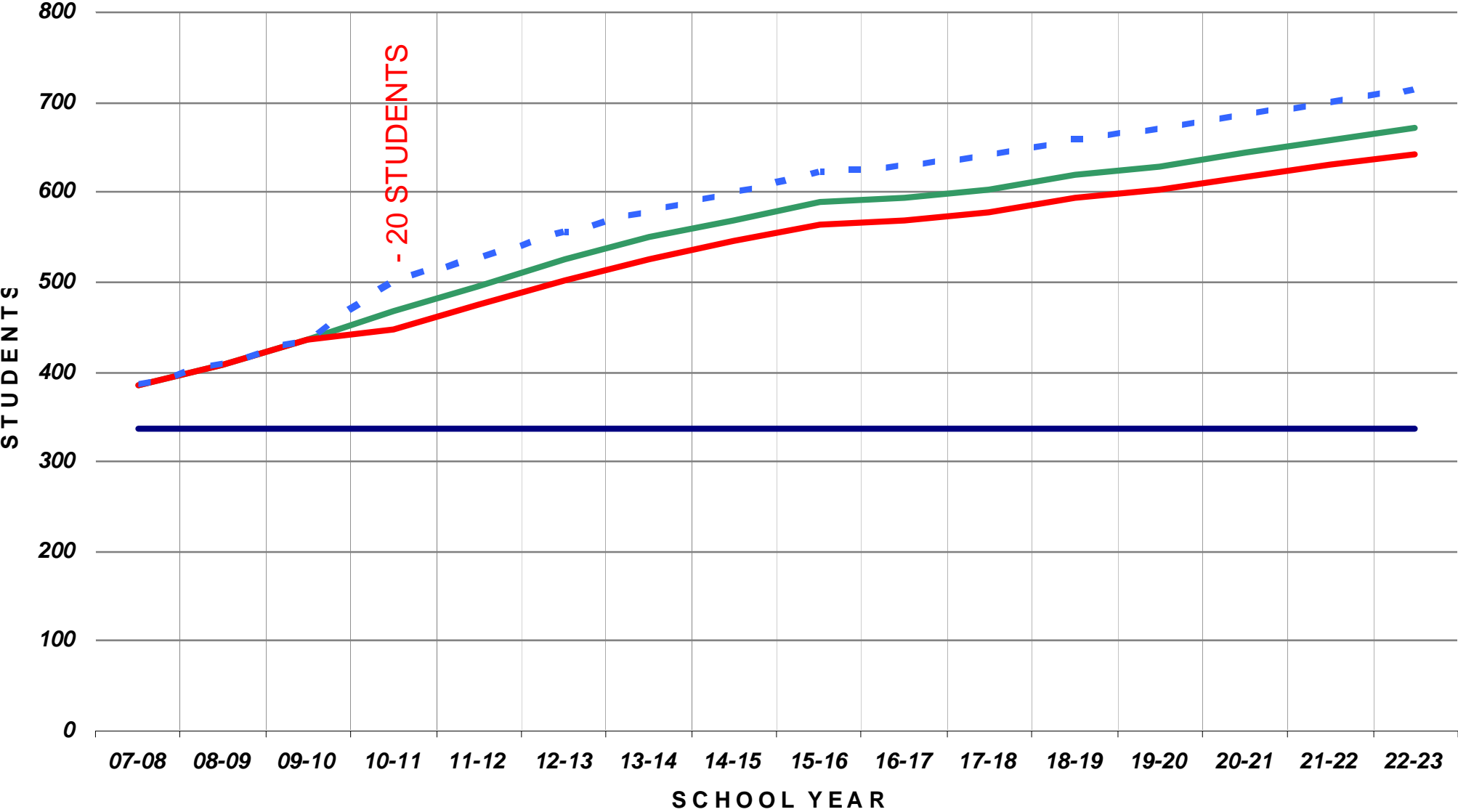


CARDINAL NEWMAN ENROLMENT PROJECTION



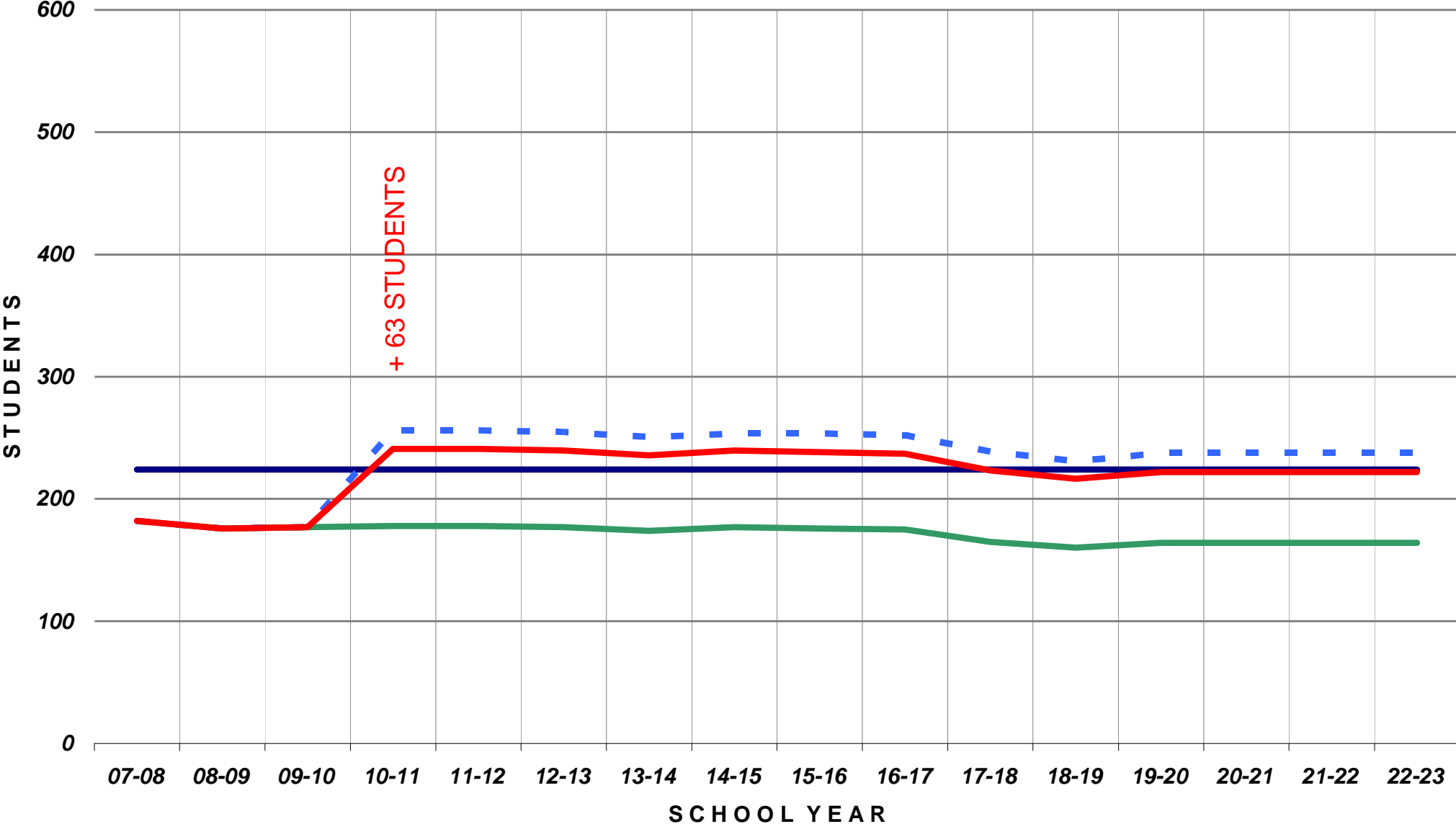
LORETTO CATHOLIC ENROLMENT PROJECTION

Capacity      Current Boundary      New Boundary      New Boundary + FD45

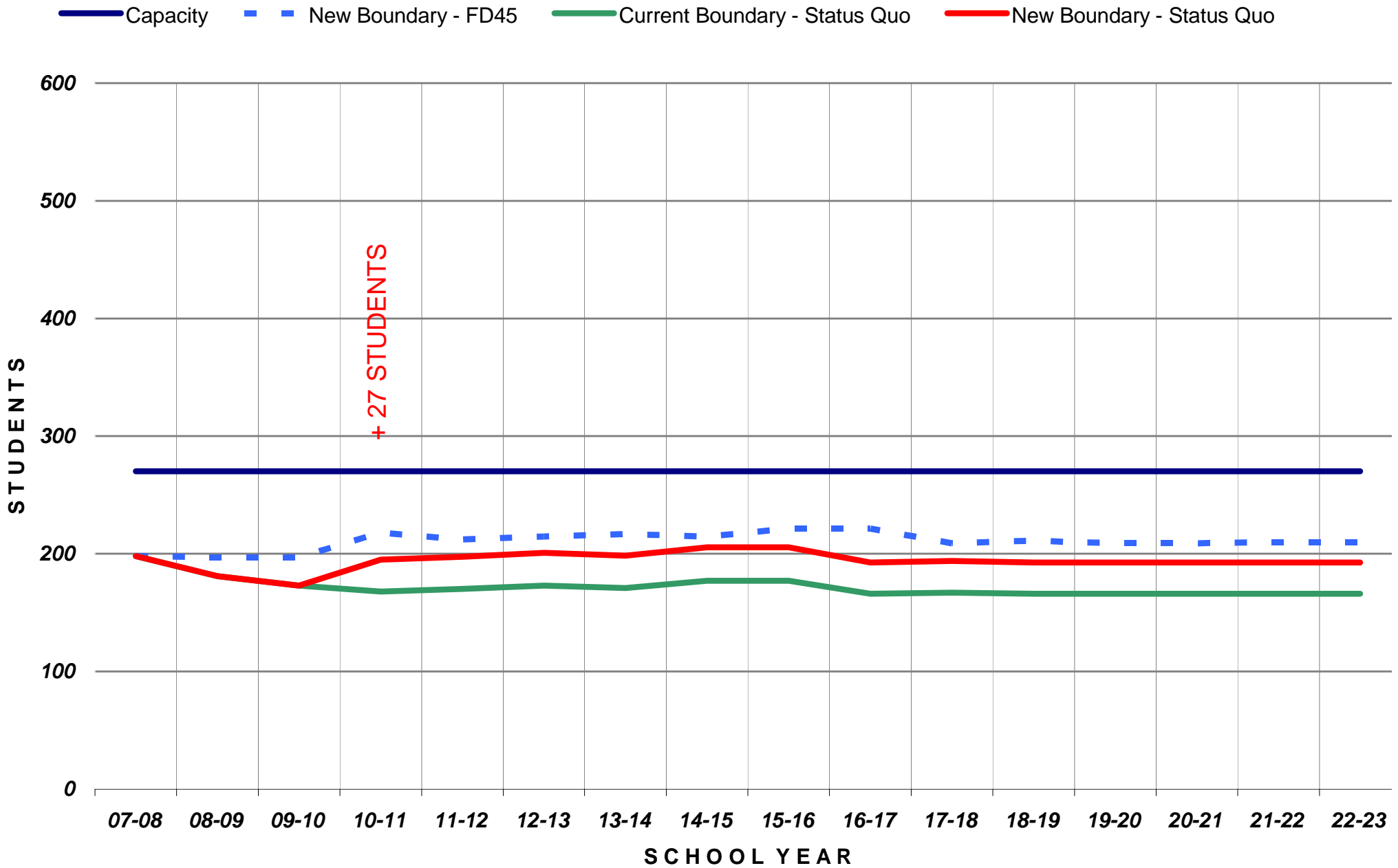


### ST MARY ENROLMENT PROJECTION

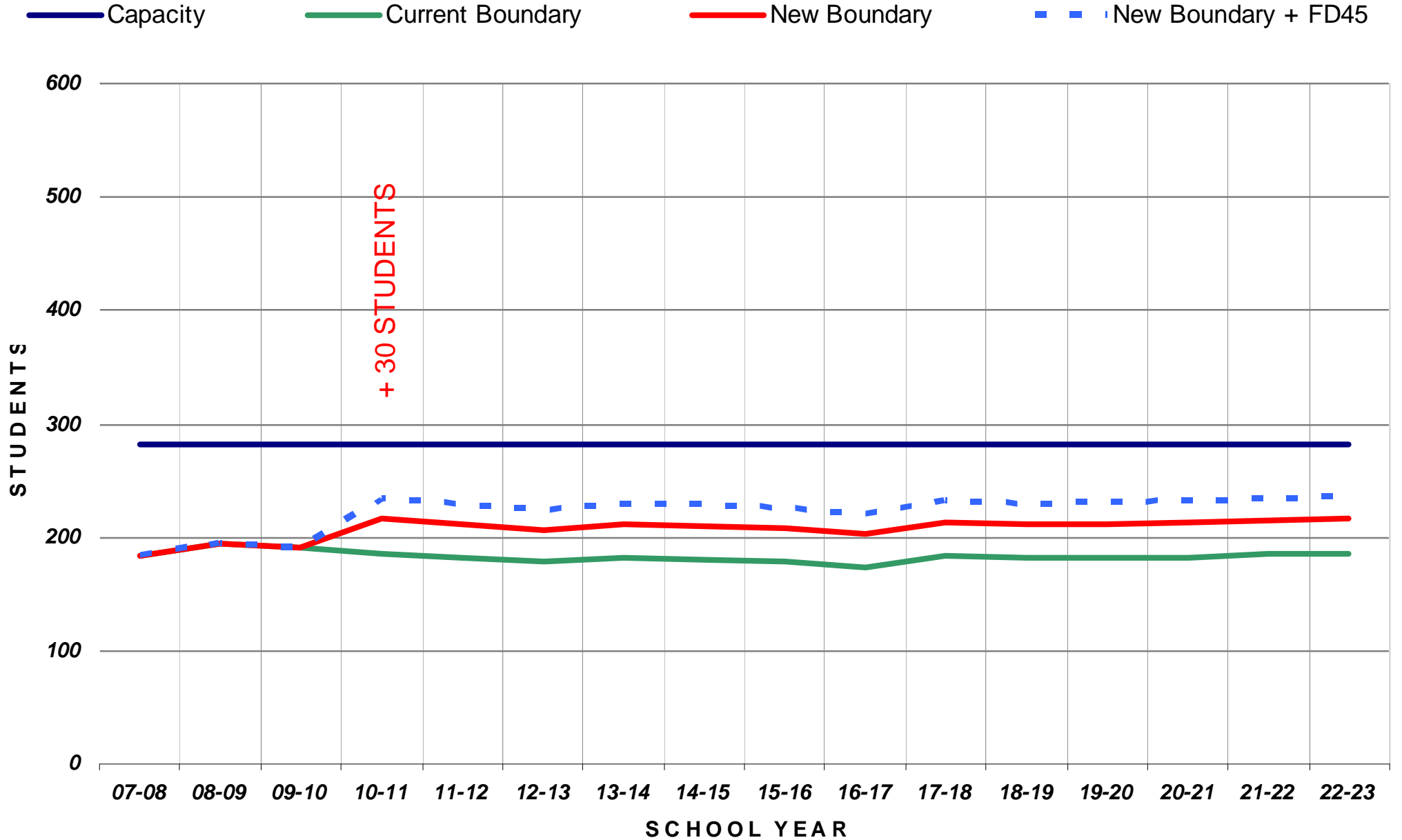
Capacity    New Boundary - FD45    Current Boundary - Status Quo    New Boundary - Status Quo



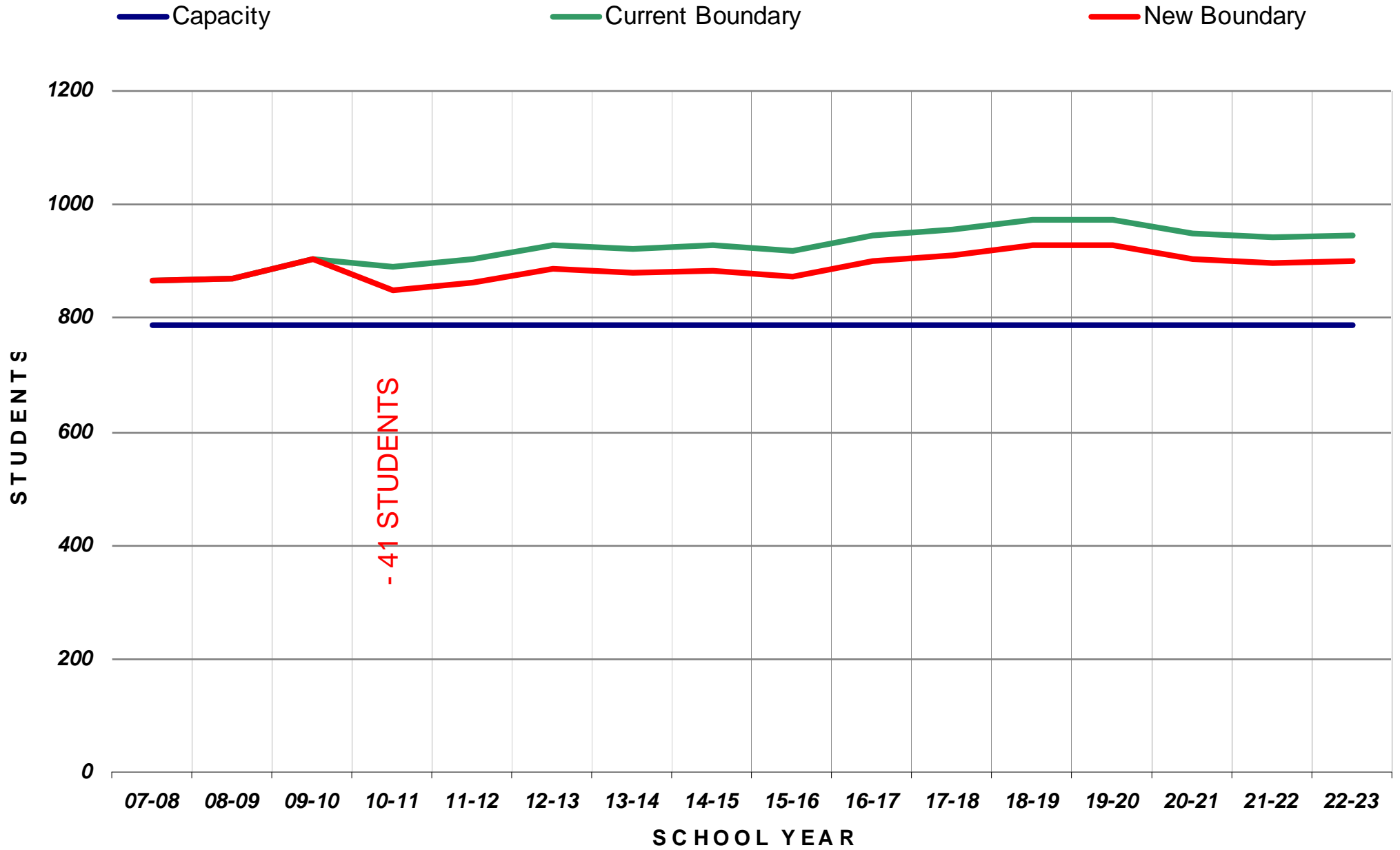
### ST PATRICK ENROLMENT PROJECTION



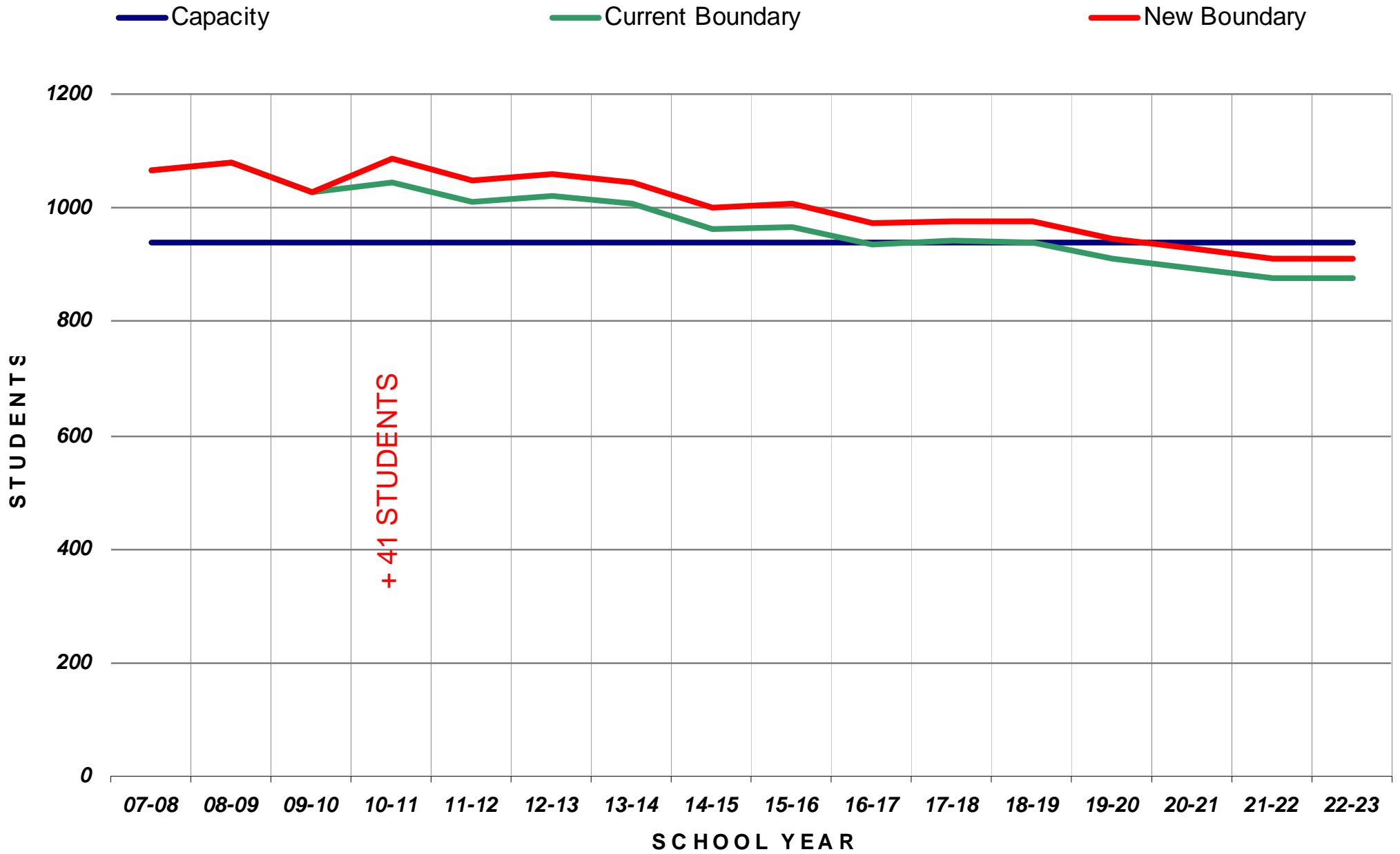
FATHER HENNEPIN ENROLMENT PROJECTION



### SAINT MICHAEL ENROLMENT PROJECTION



SAINT PAUL ENROLMENT PROJECTION



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: CROWN WARD EDUCATION CHAMPIONSHIP TEAM**

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The report on the  
Crown Ward Education Championship Team  
is presented for information.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
David Pihach, Administrator: Student Success

Presented by: Yolanda Baldasaro, Superintendent of Education  
David Pihach, Administrator: Student Success

Approved by: John Crocco, Director of Education

Date: January 12, 2010





## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 12, 2010

### CROWN WARD EDUCATION CHAMPIONSHIP TEAM

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#### BACKGROUND INFORMATION

By definition – Crown Ward: “is a child who has been made a permanent ward of the Province of Ontario pursuant to a court order made under the Child and Family Services Act where all parental/guardian rights to this child has been severed, with the possible sole exception of access, until another Court Order is made (e.g., adoption of legal custody) or the child turns 18 or marries.” Approximately 9,500 Ontario youth are Crown wards.

#### *Crown Ward Challenges*

The child and youth welfare sector has identified a need to specifically target youth with Crown wardship status due to the complexity of issues they face. Youth with Crown wardship status often face unique and multiple barriers to succeeding in school and pursuing postsecondary education/ training or employment. These barriers include: insufficient information about the benefits of postsecondary education or training, no stable family to turn to for support, frequent school disruptions as a result of changing homes, limited financial resource, reduced expectations about their future plans (e.g. employment) and lower confidence about their prospects for success.

#### *What role will the Niagara Catholic District School Board play in 2010 with Crown Wards?*

The Ministry of Training, Colleges and Universities (MTCU) is funding the development of a partnership among children’s aid societies, school boards, and postsecondary institutions. The newly formed *Crown Ward Education Championship Team* will include the following partners: Family and Children’s Services, Niagara Catholic District School Board, District School Board of Niagara, Brock University, Niagara College and our two local French School Boards. Through collaboration, the above local partners will be able to:

- share expertise and expand the service and support continuum;
- increase access to and awareness of appropriate services and supports for youth;
- identify gaps in services and supports and leverage the strength of the partnership to help fill those gaps;
- improve the ability of youth with Crown wardship status and their social workers, foster parents or caregivers to understand, navigate and use the services and supports available to them.

The Ministry of Training, Colleges and Universities (MTCU) is providing new investments to help Crown Wards succeed in high school and access postsecondary education. There are a number of Crown wards within the Niagara Catholic District School Board. To help with the cost of accessing

postsecondary education, the MTCU will provide current and former Crown wards with new tuition grants. In addition, Crown wards will have their college and university application fees waived. The MTCU is also investing money to create a local community-based partnership among children's aid societies, postsecondary institutions and school boards to provide improved support to individual Crown wards. Support provided could include mentoring, tutoring, counseling and information to help these youth complete high school and make a successful transition to college, university or apprenticeship training.

The report on Crown Ward Education Championship Team is presented for information.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
David Pihach, Administrator: Student Success

Presented by: Yolanda Baldasaro, Superintendent of Education  
David Pihach, Administrator: Student Success

Approved by: John Crocco, Director of Education

Date: January 12, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: STUDENT VOICE INITIATIVE - SPEAKUP PROJECTS**

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The report on the  
Student Voice Initiative - SpeakUp Projects  
is presented for information.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
David Pihach, Administrator: Student Success

Presented by: Yolanda Baldasaro, Superintendent of Education  
David Pihach, Administrator: Student Success

Approved by: John Crocco, Director of Education

Date: January 12, 2010



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 12, 2010

### STUDENT VOICE INITIATIVE - SPEAKUP PROJECTS

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#### BACKGROUND INFORMATION

On May 12, 2008, Education Minister Kathleen Wynne met with 60 students at a forum held by the Ministry of Education. Students talked and ministry officials listened to their ideas about what students wanted to see in their schools. Students shared their ideas on how to promote Student Voice, what they wanted from their education and how to get more students excited about learning and going to school. The focus of the Student Voice Initiative is to re-engage students and to close the gap in achievement for students who are not experiencing success by leaning more about how they learn and what helps them learn.

There are three components of the initiative

1. SpeakUp Projects – Student led projects that focus on strengthening engagement in the under-engaged are the priority. The ministry has \$1.2M in funding to support student-led projects up to \$1500 (Grades 7 – 12) designed to strengthen engagement in their learning environment.
2. Minister’s Student Advisory Council (MSAC) – Encourage under-engaged students to apply for a seat on the council. MSAC applications will be available on-line in early January 2010. Sixty students (Grades 7 -12) from across the province will meet twice a year with the Minister of Education to share their ideas and perspective.
3. Student forums – To be communicated in early 2010. Students will be selected from secondary schools to attend a regional forum to share ideas and perspectives.

#### SpeakUp Submissions from the Niagara Catholic District School Board

All schools in the Niagara Catholic District School Board had the opportunity to submit projects to the Ministry of Education to be considered for funding. The deadline date for applications was November 10, 2009. Overall the Ministry of Education had over 2200 project submissions. From the Niagara Catholic District School Board, nine (9) schools (four secondary and five elementary) submitted fourteen (14) different projects for the Ministry of Education to consider.

#### SpeakUp Approvals for the Niagara Catholic District School Board

Niagara Catholic received funding approval totaling \$11,302 for eleven different projects in eight of our schools (four secondary and four elementary). The chart below shows each school’s project and approved funding.

<i>School</i>	<i>Project Title</i>	<i>Approved Funding</i>
Alexander Kuska Catholic Elementary School	Intramurals	
Alexander Kuska Catholic Elementary School	Spirit Team	
Alexander Kuska Catholic Elementary School	Homework Club	
Blessed Trinity Catholic Secondary School	Thunder Radio/Podcasting	\$ 1,120
Blessed Trinity Catholic Secondary School	Safe School Team	\$ 1,200
Denis Morris Catholic High School	Success for under-engaged students	\$ 900
St Alfred Catholic Elementary School	Get Everyone Together (GET)	\$ 1,200
St. Kevin School	ST. KEVIN KIDS HELPING KIDS	\$ 1,200
Saint Michael Catholic High School	"Bully Who"	\$ 1,182
Saint Paul Catholic High School	Social Climate Committee/ Social Climate Song	\$ 1,200
St. Peter Catholic School	Musical Mania	\$ 900
	<b>TOTAL</b>	<b>\$11,302</b>

The report on Student Voice Initiative - SpeakUp Projects is presented for information.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
David Pihach, Administrator: Student Success

Presented by: Yolanda Baldasaro, Superintendent of Education  
David Pihach, Administrator: Student Success

Approved by: John Crocco, Director of Education

Date: January 12, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: ELEMENTARY PROGRESS REPORT CARD GROWING  
SUCCESS – ELEMENTARY REPORTING 2010 – 2011**

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The Elementary Progress Report Card Growing Success  
– Elementary Reporting 2010 – 2011 report  
is presented for information.

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education  
Robert DiPersio Administrator: Special Projects  
Mark Lefebvre, Administrator: School Effectiveness

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education  
Robert DiPersio Administrator: Special Projects

Approved by: John Crocco, Director of Education

Date: January 12, 2010



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE JANUARY 12, 2010

### ELEMENTARY PROGRESS REPORT CARD GROWING SUCCESS – ELEMENTARY REPORTING 2010 - 2011

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#### BACKGROUND INFORMATION

During the spring of 2007, Niagara Catholic was selected as one of nine (9) school boards in the province to participate in the Elementary Report Card Pilot Project. The purpose of this pilot project was to “*improve methods for communicating meaningful information to parents about the achievement of their children in the elementary grades*” (*Ministry of Education*). Niagara Catholic was represented on this provincial committee by John Crocco, Frank Iannantuono and Robert DiPersio, Administrator of Special Projects. Each of the nine (9) school boards provided the Ministry of Education with progress reports that would be piloted in their respective school districts.

Each school board selected elementary schools that would participate in the Elementary Report Card Pilot project. Niagara Catholic selected six Catholic Elementary Schools:

- Mary Ward
- Mother Theresa
- Our Lady of Victory (Jr. and Sr.)
- St. Ann Fenwick
- St. Ann, St. Catharines
- St. Martin

Each of these Catholic Elementary Schools participate in the development of a pilot progress report card that would be brought forward as the Niagara Catholic model in consultation with staff, parents, and students.

During the 2007 – 2008 school year, the progress report card was piloted in the selected schools replacing one of the three provincial report cards. Teachers at the schools received training on the pilot provincial report card in order to complete the pilot progress report cards online using a web-based interface developed by the board.

Subsequently, the Ministry of Education conducted extensive research on the piloting of each of the nine different versions of the pilot provincial report card. This consultation involved staff, parents, and students. From this research, the provincial Elementary Pilot Report Card Project Committee provided the Ministry of Education with confidential recommendations from the feedback of the consultation process.

In January of 2008, the Ministry of Education released its draft Assessment, Evaluation, and Reporting document entitled “*Growing Success - Assessment, Evaluation and Reporting: Improving Student Learning*” (draft). The purpose of the Growing Success document is to “clarify consolidate, to ensure that policy is aligned, consistent, and clear, and that every student in the system is benefiting from the same high-quality process” (*Growing Success – Introductory Comments*). As such, the Elementary Report Card Pilot Project was merged into the Growing Success initiative.

Recently, the Ministry of Education announced that the Growing Success Policy Document will be released in late winter of this school year. As part of this policy document, changes will be made in the reporting of student achievement. The Ministry will adopt policy for 2010-2011 that utilizes a progress report card in the fall and a provincial report card issued two times per year in January and June.

According to the Ministry of Education, the fall progress report card will contain several features that will facilitate better communication among parents, teachers, and students, encourage students to set goals, assist parents in supporting learning at home, and help teachers establish plans for teaching (*Ministry of Education Website News Section*). The Fall Progress report will have three major sections:

1. **Progress in Subject Areas** - The Fall Progress Report Card indicates for parents how well their children are progressing in all the subjects and provides an early indication of those subjects where the student may need additional help. For each subject, teachers will check whether the students are: (1) Progressing with Difficulty, (2) Progressing Well, or (3) Progressing Very Well.
2. **Learning Skills and Work Habits** – The achievement of the six learning skills and habits will be shown on the front page of the progress report card. These are: (1) Responsibility, (2) Organization, (3) Independent Work, (4) Collaboration, (5) Initiative, and (6) Self-Regulation. The development of these skills and habits will be reported as "excellent", "good", "satisfactory" or "needs improvement"
3. **Teacher Comments** - A large space is provided for teacher comments about students' strengths and areas for improvement. (*Ministry of Education Website News Section*)

Ministry of Education policy places an emphasis on teachers using the progress report card to conduct rich discussions and proactive interviews or conferences with parents and/or students in the fall to help establish a positive tone for the remainder of the year.

In addition, spaces are provided on the progress report card for individual board design to reflect local conferencing/interviewing practices, vision statements, or other information about the school community.

Kathleen Wynne, Minister of Education, stated:

*The fall Progress Report Card will facilitate better communication among parents, teachers and students by assessing students early in the school year in a new format. It will evaluate students in the same areas as the report card but instead of assigning a grade or mark, it will indicate how a student is progressing -- very well, well or with difficulty.*



Although there are three (3) formal reporting periods, Ministry policy states that communication with parents and students about student achievement should be continuous throughout the year, by means such as Parent-Teacher or Parent-Teacher-Student conferences, portfolios of student work, student-led conferences, interviews, phone calls, checklists, and informal reports. (*Ministry of Education Website News Section*)

These progress report cards as well as the provincial report cards provide important information about student achievement and will be stored in the student's OSRs.

The Elementary Progress Report Card Growing Success – Elementary Reporting  
2010 – 2011 report is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education  
Robert DiPersio Administrator: Special Projects  
Mark Lefebvre, Administrator: School Effectiveness

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education  
Robert DiPersio Administrator: Special Projects

Approved by: John Crocco, Director of Education

Date: January 12, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INTENSIVE FRENCH PROGRAM - UPDATE**

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The Niagara Catholic District School Board  
Intensive French Program - Update  
is presented for information.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
Mark Lefebvre, School Effectiveness Framework Administrator  
Jayne Evans, FSL /ESL / Arts Consultant

Presented by: Yolanda Baldasaro, Superintendent of Education  
Mark Lefebvre, School Effectiveness Framework Administrator  
Jayne Evans, FSL /ESL / Arts Consultant

Approved by: John Crocco, Director of Education

Date: January 12, 2010



## **REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 12, 2010**

### **NIAGARA CATHOLIC DISTRICT SCHOOL BOARD INTENSIVE FRENCH PROGRAM - UPDATE**

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#### **BACKGROUND INFORMATION**

Intensive French is a literacy-based approach to teaching French as a second language that is incorporated into the Grade 5 or 6 Core French program for five (5) months of the school year. In this program, French is offered intensively for approximately 70% of the school day from September through January. This creates a period of intensive exposure to the language enabling students to receive three to four times the number of hours of instruction normally devoted to French. The remaining 30% of the school day includes Mathematics, Religion, Music and Physical Education instruction that are taught in English throughout the Intensive French term.

During the remaining five months of the school year, the students will focus their studies in all areas of the Grade 5-6 curricula content in the English language. Since skills, cognitive processes and concepts were introduced during the Intensive French component, students are prepared to begin the other curriculum areas during the second half of the year. Students will continue to enjoy French during an extended period of time within their weekly schedule. FSL will be offered for one hour per day; however it may be delivered in two, two-hour blocks of time during a five day schedule, subject to individual school timetables. The classroom teacher will continue to use the themes available in the Provincial Guide for Intensive French using the teaching strategies that have been refined during the original Intensive French block.

The increased proficiency in the French language lends itself to the possibility of further extended studies in French in order to meet the graduation expectations as set out by the Federal Action Plan 2013. Funding for the original Intensive French Pilot Program was made possible through the Renewal of French Language - Renewal of French Second Language (FSL) Funding for 2006-2007, 2007-2008 and 2008-2009.

One combined class of Grade 5/6 Intensive French students at St. Vincent de Paul Catholic Elementary School and one class of Grade 6 Intensive French students at Monsignor Clancy Catholic Elementary School will be completing the Intensive French part of the program on January 29, 2010.

Students who previously participated in the Intensive French program over the past two years at these schools are now in Grade Seven and Grade Eight respectively. These students receive a Post-Intensive French Program throughout the year, either daily or in blocks of periods depending on respective school schedules.

Grade 7 and 8 Post-Intensive French students at Msgr. Clancy also study Geography and History in French, thereby qualifying for an Extended French Program. There is additional per pupil funding available for these students through normal FSL funding parameters.

The Grade 8 students at both of these schools are now preparing for their transition to secondary school. Consideration will be given concerning extending the opportunity to continue Post-Intensive French in Grade 9 as well as Geography and History in the French language for those students from Monsignor Clancy.

### Assessment Results

Students participating in the Intensive French Project have been assessed for proficiency using an oral interview and a writing task. Results indicate that there have been gains at both schools over both years with an increase in the second year of the program. Oral Communication results show that 95% percent of the students achieved levels of spontaneous speech at St. Vincent de Paul and 52% achieved the same result at Monsignor Clancy. It should be noted that separate evaluators completed the assessment task at each school. This year's assessments will be done by the same evaluator.

Written evaluations indicated that students achieved an average level of grade 3.8 (francophone level) in written fluency and grade 3.1 in written accuracy at both schools.

EQAO results for students participating in the 2008-2009 Intensive French Program indicated that the mean scores for St. Vincent de Paul School were: Reading – 3.1; Writing – 3.65; Mathematics – 4.18. Monsignor Clancy's scores were: Reading – 3.15; Writing – 3.20; Mathematics – 3.03.

The following chart outlines the timelines of the Intensive French Program to date:

February 2007	Presentation was made to Senior Administration
April 2007	Presentation was made to the Committee of the Whole Presentations to potential participating families were made
May 2007	Families registered for the program
June 2007	Families entering into the project were confirmed Waiting List was created Teachers participated in training sessions
August 2007	Teachers participated in training sessions Oral Evaluators were trained
September 2007	Students participated in pre-test oral interviews with trained evaluators
October, November, December 2007	Visits by the national Intensive French Researchers and Consultant Feedback given to IF teachers
January 2008	Students participated in post-test oral interviews
February 2008 to June 2008	Students participate in written evaluation Written test is evaluated by trained evaluator and results are analyzed by researchers Grade 6 curriculum is offered and French continues in large blocks of time
May-June 2008	Grade 5 parents at both current Intensive French sites were invited to consider the program for their children as well as Grade 6 parents received information about the Extended French program
Summer 2008	Post-Intensive French teachers were trained
September 2008	Two new Intensive French classes were established as well as two post-Intensive French classes (Grade 7 program) Monsignor Clancy established an Extended French program offering Geography and History in French to the Grade 7 Post-Intensive French group All Intensive French and Post-Intensive French students participated in pre-test oral interviews with trained evaluators

October 2008	Visits by Intensive French researchers
January 2009	Grade 6 Intensive French students completed post-test oral interviews with trained evaluators and written evaluations Grade 7 students will participate in post-test oral interviews and written evaluations in early June 2009
February 2009	Grade 6 curriculum is offered and French continues in large blocks of time Grade 7 French Programs continue
April – May 2009	Parent information sessions were held at St. Vincent de Paul and Msgr. Clancy schools to recruit Grade 5 students for the Grade 6 Intensive French Program for the 2009-2010 school year. Msgr. Clancy recruited 28 students. St. Vincent de Paul recruited 13 Grade 4 students and 12 grade 5 students thereby creating a 5/6 Combined Intensive French class of 25 students.
June 2009	Oral evaluations were conducted with all the Grade 6 Intensive French students and the Grade Seven Post-Intensive French Students
August 2009	7 additional NCDSB FSL teachers were trained for the Pre-Intensive French, Intensive French and post-Intensive French programs and resources were purchased to deplete the FSL renewal funds
September 2009	<u>As funding was no longer available</u> , no preliminary oral interviews were conducted. The program started up at the original two schools and the addition of Grade 4/5 Pre-Intensive French and Gr. 8 post-Intensive French began.
November 2009	Dr. Claude Germain, Intensive French researcher visited the NCDSB schools and presented his findings based on the results for 2008-2009
January 2010	The students in the Grade 5/6 and Grade 6 Intensive French Programs will complete the appropriate writing assessment. The Intensive French students will also participate in oral interviews to determine their current level of oral proficiency. The post-Intensive French students will complete their oral interviews and written assessments in late May, 2010.

The Niagara Catholic District School Board  
Intensive French Program Update is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education  
Mark Lefebvre, School Effectiveness Framework Administrator  
Jayne Evans, FSL /ESL / Arts Consultant

Presented by: Yolanda Baldasaro, Superintendent of Education  
Mark Lefebvre, School Effectiveness Framework Administrator  
Jayne Evans, FSL /ESL / Arts Consultant

Approved by: John Crocco, Director of Education

Date: January 12, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL  
DEVELOPMENT OPPORTUNITIES**

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The report on the  
Staff Development Department  
Professional Development Opportunities  
is presented for information.

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Prepared by: Frank Iannantuono, Superintendent of Education  
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education  
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: January 12, 2010



## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 12, 2010

### STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

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#### BACKGROUND INFORMATION

In alignment with the Board's System Priorities, the Department of Staff Development, among its many roles acts as the point of co-ordination among various departments in ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period January 12, 2010, through February 9, 2010.

#### **Friday, January 15, 2010**

##### *Elementary School Teachers – OFIP After School Tutors*

- Workshop designed to support schools that have been provided with Ministry funds to assist students in after school programming from grades one through six. Participants will have an opportunity to share current best practices and activities, as well receiving additional strategies and supports.

#### **Wednesday, January 20, 2010**

##### *Elementary Principals, Vice-Principals' and Teachers - Effective Leadership and Effective Schools Strategy*

- Workshop designed to increase administrative capacity and to support the work of the School Improvement Teams that have been divided into "hubs." School Improvement Team hubs (clusters of schools) will focus on instructional effectiveness, collaborative goal setting, distributed leadership, shared accountability and pedagogy within and across schools involved in this strategy.

#### **Friday, January 22, 2010**

##### *New Permanent Contract Elementary and Secondary Teachers*

- An Orientation workshop designed to begin the roll-out of this year's New Teacher Induction Program (NTIP), consisting of presentations by the Human Resources, Student Achievement, Staff Development Departments and NTIP Steering Committee.

#### **Monday, January 25, 2010**

##### *Teaching and Non-Teaching Staff – Behaviour Management Systems (BMS) Training*

- Two sessions of BMS training designed for teachers with permanent status with the board who require either full or refresher training

**Tuesday, January 26, 2010**

*Educational Assistants – Behaviour Management Systems (BMS) Training*

- Two sessions of BMS training designed for permanent status and occasional Educational Assistants (EA's) who require either full certification or refresher programs.

*Teachers of Junior Grades – Collaborative Inquiry*

- Two workshops designed to assist teachers of the Junior grades in the delivery of curriculum using the collaborative model of problem solving as an effective teaching tool.

**Thursday, January 28, 2010**

*Vice-Principals and Teachers Involved in the Administrative Internship and Leadership Intern Programs*

- Combined workshop for both groups designed to review the Ministry of Education's "Energizing Ontario Education" Initiative. This workshop will also comprise a Vision 2020, Discovery Session, as part of the Director of Education's Strategic Plan Schedule.

**Friday, January 29, 2010**

*Teachers of Grades 7 and 8 – Intermediate Literacy Pilot program*

- The second in a series of workshops designed to have teachers involved in the pilot complete the *Program Department New Textbook and Resource Evaluation / Review Instrument*, and recommending an Intermediate Literacy program to the Board's Academic Council for consideration to purchase.

**Friday, February 5, 2010**

*Elementary and Secondary Teachers – New Teacher Induction Program (NTIP)*

- Workshop designed to continue the roll-out of the 2009-10 NTIP program to teachers by Division. Participants will be divided into groups, by division to work with "Expert Teachers" on Classroom Management and Student Success Strategies.

This report will contain a Power Point Presentation outlining the salient points of the Ministry of Education's New Teacher Induction Program (NTIP).

The Report on Staff Development: Professional Development Opportunities is presented for information.

Prepared By: Frank Iannantuono, Superintendent of Education  
Khayyam Syne, Administrator of Staff Development

Presented By: Frank Iannantuono, Superintendent of Education  
Khayyam Syne, Administrator of Staff Development

Approved By: John Crocco, Director of Education

Date: January 12, 2010



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: H1N1 PANDEMIC UPDATE  
NIAGARA CATHOLIC PREPARATION AND MANAGEMENT**

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The H1N1 Pandemic Update  
– Niagara Catholic Preparation and Management  
is presented for information.

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Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: January 12, 2010



Living > [Public Health](#) > [Pandemic Planning](#)  

## Flu Tracking in Niagara

[< H1N1 Home](#)

A community-wide outbreak was declared in Niagara on October 30, 2009. This means there is a significant amount of flu circulating in Niagara.

Niagara Region Public Health uses many sources of information to understand the amount of flu in the community. These sources include:

- Laboratory-confirmed cases of H1N1 and Influenza A/B
- Student absenteeism from elementary and high schools
- Visits to doctors for symptoms of the flu

### Confirmed H1N1 Cases in Niagara

As of December 30, 2009:

- No confirmed cases during the week of Dec. 24-30, 2009
- 251 total confirmed cases
- 4 deaths associated with H1N1

### School Absenteeism

There are 229 schools in the Niagara region. This chart shows the average number of schools reporting student absenteeism.

This information is not exact and some **students may have been absent for reasons other than H1N1**. This information is based on the 5-day school week.

#### Average # of Schools with >10%, 20% and 30% School Absenteeism by Week

Absenteeism Rates (Average # of schools with)	Wk 45* Nov 9-13	Wk 46 Nov 21-27	Wk 47 Nov 28-Dec 5	Wk 48 Dec 5-11	Wk 49 Dec 12-18
> 10% Absenteeism	17	7	6	5	9.8
> 20% Absenteeism	1	0	0	0	0
> 30% Absenteeism	0	0	0	0	0.8

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Revised: Wednesday, December 30, 2009  
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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: CAPITAL PROJECT PROGRESS REPORT**

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The Capital Project Progress Report  
is presented for information.

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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Approved by: John Crocco, Director of Education  
Date: January 12, 2010



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 12, 2010

### CAPITAL PROJECTS PROGRESS REPORT

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#### BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

#### In Progress

Appendix A	St. Joseph Elementary School (Gr.)
Appendix B	Our Lady of Fatima Elementary School (Gr.)
Appendix C	Cardinal Newman Elementary School (NF)
Appendix D	Blessed Trinity Secondary School (Gr.)
Appendix E	Our Lady of Victory Elementary School (FE)

The Capital Projects Progress Report is presented for information.

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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Approved by: John Crocco, Director of Education  
Date: January 12, 2010



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 12, 2010**

**APPENDIX A**

**ST. JOSEPH ELEMENTARY SCHOOL, GRIMSBY**

**Scope of Project:**

Design and construction of a replacement school facility under the Prohibitive to Repair program.

The new facility will be constructed on the existing site while the existing building continues to function. The existing building will be demolished and the site will be restored during the summer months prior to occupancy of the new facility.



**Current Status:**

Concrete block wall construction is now in progress.

**Project Information:**

New Area to be Constructed	26,709	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	26,709	sq. ft.
Total Site Area	4.2	acres
Pupil Places Added	-29	students (-1 classroom)
New Facility Capacity	221	students (10 classrooms)

**Project Costs:**

	Budget	Paid
Fees & Disbursements	435,530	475,906
Construction Contract	4,980,000	1,123,333
Furniture & Equipment		0
Other Project Costs	484.470	90,838
	<b>\$6,000,000</b>	<b>\$1,690,077</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	22 May 2009	22 May 2009
Tender	18 June 2009	18 June 2009
Construction	July 2010	
Occupancy	September 2010	
Official Opening & Blessing	October 2010	

**Project Team:**

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	John Bosco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 12, 2010**

**APPENDIX B**

**OUR LADY OF FATIMA ELEMENTARY SCHOOL, GRIMSBY**

**Scope of Project:**

Design and construction of a replacement school facility under the Prohibitive to Repair program. The new facility will be constructed on the existing site while the existing building continues to function. The existing building will be demolished, with the exception of the gymnasium and main entrance which will become a new home for the Cyberquest program, and the site will be restored during the summer prior to occupancy of the new facility. Cyberquest will be relocated from Blessed Trinity in December 2010



**Current Status:**

Progress is continuing on concrete block wall construction, plumbing and electrical work.

**Project Information:**

New Area to be Constructed	37,262	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	37,262	sq. ft.
Total Site Area	6.5	acres (including leased property)
Pupil Places Added	129	students (6 classrooms)
New Facility Capacity	379	students (17 classrooms)

**Project Costs:**

	<u>Budget</u>	<u>Paid</u>
Fees & Disbursements	480,000	557,929
Construction Contract	5,230,000	1,190,967
Furniture & Equipment	440,000	0
Other Project Costs	150,000	87,528
	<b>\$6,300,000</b>	<b>\$1,836,424</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	May 2009	22 May 2009
Tender	16 June 2009	16 June 2009
Construction	July 2010	
Occupancy	September 2010	
Official Opening & Blessing	October 2010	

**Project Team:**

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Michael Hendrickse



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 12, 2010**

**APPENDIX C**

**CARDINAL NEWMAN ELEMENTARY SCHOOL, NIAGARA FALLS**

**Scope of Project:**

Design and construction of a five classroom addition as well as alterations to the existing facility under the Primary Class Size program. Alterations will occur during the summer months, and the new classrooms will be added while the existing building continues to function.

**Current Status:**

The new addition is now occupied. A number of small finishing details are still in the process of completion.



**Project Information:**

New Area to be Constructed	8,259	sq. ft.
Existing Area to be Renovated	6,993	sq. ft.
Total New Facility Area	38,529	sq. ft.
Total Site Area	4.3	acres
Pupil Places Added	112	students (5 classrooms)
New Facility Capacity	474	students (21 classrooms)

**Project Costs:**

	<u>Budget</u>	<u>Paid</u>
Fees & Disbursements	338,000	280,878
Construction Contract	2,518,460	1,971,239
Furniture & Equipment	50,000	0
Other Project Costs	141,000	57,675
	<b>\$3,047,460</b>	<b>\$2,309,792</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	15 April 2009	15 April 2009
Tender	14 May 2009	14 May 2009
Construction, Renovations	29 August 2009	7 October 2009
Construction, Addition	13 November 2009	18 December 2009
Occupancy	16 November 2009	4 January 2010
Official Opening & Blessing	January 2010	

**Project Team:**

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Kenmore Management Inc.
Project Manager	Anthony Ferrara
Superintendent	Lee Ann Forsyth-Sells
Principal	John Boyer



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 12, 2010

APPENDIX D

**BLESSED TRINITY SECONDARY SCHOOL, GRIMSBY**

**Scope of Project:**

Design and construction of a twenty-three classroom addition and alterations to the existing facility under the Energy Efficient Funding program.

**Current Status:**

The architects are currently finalizing the design and confirming the estimated cost of construction.



**Project Information:**

New Area to be Constructed	TBD	sq. ft.
Existing Area to be Renovated	TBD	sq. ft.
Total New Facility Area	TBD	sq. ft.
Total Site Area	16.8	acres
Pupil Places Added	483	students (23 classrooms)
New Facility Capacity	1092	students (52 classrooms)

**Project Costs:**

	Budget	Paid
Fees & Disbursements	880,000	0
Construction Contract	8,800,000	0
Furniture & Equipment	880,000	0
Other Project Costs	440,000	6705
	<b>\$11,000,000</b>	<b>\$6705</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	2 November 2009	
Contract Documents	8 April 2010	
Tender \$ Approvals	25 May 2010	
Construction, Renovations	27 August 2010	
Construction, Addition	7 July 2011	
Occupancy	6 September 2011	
Official Opening & Blessing	October 2011	

**Project Team:**

Architect	Raimondo + Associates Architects Inc.
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Ted Farrell





**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 12, 2010**

**APPENDIX E**

**OUR LADY OF VICTORY ELEMENTARY SCHOOL, FORT ERIE**

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**Scope of Project:**

Design and construction of a twelve classroom addition and alterations to the existing facility under the Energy Efficient Funding program. Alterations will occur during the summer months, and the new classrooms will be added while the existing building continues to function.



**Current Status:**

The architects are currently preparing the construction contract documents.

**Project Information:**

New Area to be Constructed	TBD	sq. ft.
Existing Area to be Renovated	TBD	sq. ft.
Total New Facility Area	TBD	sq. ft.
Total Site Area	8.6	acres
Pupil Places Added	230	students (10 classrooms)
New Facility Capacity	540	students (23 classrooms)

**Project Costs:**

	<u>Budget</u>	<u>Paid</u>
Fees & Disbursements	365,000	0
Construction Contract	3,650,000	0
Furniture & Equipment	365,000	0
Other Project Costs	183,142	5128
	<b>\$4,563,142</b>	<b>\$5128</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	6 October 2009	9 December 2009
Contract Documents	26 January 2010	
Tender	23 February 2010	
Construction, Renovations	27 August 2010	
Construction, Addition	14 December 2010	
Occupancy	3 January 2011	
Official Opening & Blessing	February 2011	

**Project Team:**

Architect	Raimondo + Associates Architects Inc.
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Theresa Murphy

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

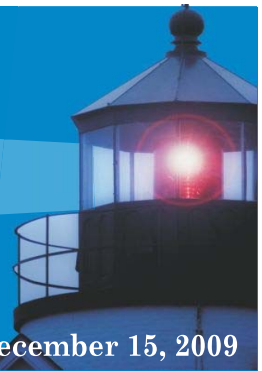
**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – DECEMBER 15, 2009**

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# Spotlight ON NIAGARA CATHOLIC



www.niagaracatholic.ca

December 15, 2009

## Board Recognizes Student Christmas Card Artists



*The seven students who designed the Niagara Catholic Christmas cards this year were presented with a plaque-mounted version of their card and a package of their cards to give out to family and friends. Joining Niagara Catholic Director of Education John Crocco (back left) and Vice-Chairperson John Dekker (back right) are: Trisha Berger (St. Mary Welland); Ethan Morneau (St. Ann St. Catharines); Una Lim (Cardinal Newman); Julia Boria (Our Lady of Fatima, Grimsby); Kirtan Vijay Kadia (Holy Name); Bryan Manchego of (Father Hennepin) and Hailey Kranics (St. Philomena, in back beside John Dekker). The cards were used by Niagara Catholic Senior Staff to send out Christmas greetings, and local parish priests were also sent a set of the cards, which they could also use throughout the Christmas season.*

## Award of Distinction Recipients Announced

Father Jim Mulligan and Les Soeurs du Sacré-Coeur de Jésus de St. Jacut have been selected as recipients of the Niagara Catholic Education Award of Distinction.

The Award of Distinction was created in 2004, after the Board initiated a policy which set in place a process for recognizing individuals and groups who have made, or continue to make, outstanding contributions to Catholic education in the Niagara Region. They will be presented with the Award at the Bishop's Gala, January 29, 2010.

Father Jim began his career in Catholic education as a teacher in 1969. He was the first teacher in Niagara to arrange a Third World experience for students and teachers at Niagara Catholic and is the founder Board's Faith Formation program and the annual Niagara Catholic Pilgrimage, which raises money for and awareness of educational programs in developing countries around the world.

The Congregation of Les Soeurs du Sacré-Coeur de Jésus de St. Jacut were founded in France in 1816, devoted to the education of youth, the care of the sick and to providing assistance to local church services. Les Soeurs arrived in Welland in 1946. **Please see page 2 ....**



## Merry Christmas!

All Niagara Catholic sites will be closed from December 19th, 2009 and will re-open on January 4, 2010. Have a safe, happy and blessed Christmas and New Year!



# Nurturing Souls & Building Minds

## Annual Budget Revised

Sound fiscal management has made it possible for Niagara Catholic Senior Staff to reduce the size of the transfer payment to balance the 2009-2010 budget.

In June, the Board approved original budget estimates for the year, which required a transfer of \$1.753 million from the Reserve for Working Funds to balance the books.

After taking into account changes in enrolment and expenditures, Senior Staff has revised the budget without disruption to existing programs. This revision will require a transfer of \$1.475 million.

The revised budget estimates for 2009-2010 were approved by Trustees at the December 15th Board Meeting.

Senior Staff continue to identify additional revenue and to implement expenditure reductions during the current school year in an effort to reduce and potentially eliminate the need to transfer money from the Reserve for Working Funds.

According to the revised budget estimates, average daily enrolment is expected to increase in Adult and Continuing Education and non-credit English as a Second Language classes, as well as in secondary schools.

The province-wide trend toward declining enrolment in elementary schools is projected to continue.

Niagara Catholic's 2009-2010 budget is set at \$228,706,547.



## Honorariums Approved

Based on revised enrolment, Niagara Catholic has adjusted Trustee honorariums for the period of December 1st, 2009 to November 30th, 2010.

In 2007, the Ministry of Education reminded school boards that Trustee honorariums are to be adjusted annually, based on current enrolment information. Due to declining enrolment, the honorariums for the Chair and for Trustees will decrease slightly for the coming year.

## Two Recipients for 2010 Award of Distinction

Continued from front

In 1950, Les Soeurs began teaching students in Grades 1-9 at l'École du Sacré-Coeur, eventually opening schools in Port Colborne and Niagara Falls.

"We are extremely pleased to recognize Father Jim Mulligan and Les Soeurs du Sacré-Coeur de Jésus de St. Jacut as this year's recipients of the Niagara Catholic Education Award of Distinction," said Board Chair Kathy Burtnik.

Niagara Catholic Director of Education John Crocco praised Father Jim and Les Soeurs du Sacré-Coeur for their commitment to Catholic education. "Both Father Jim and Les Soeurs are exemplary leaders, innovators in Catholic education in Niagara," Mr. Crocco said.

## Two Policies Approved at Board Meeting

During the final Board meeting for 2009, Trustees approved two Niagara Catholic policies.

The Accessible Customer Service Policy and the Safe Physical Intervention Policy were approved December 15th.

The policies were written in accordance with several pieces of new legislation, and are in compliance with the Ministry of Education. Policies are regularly reviewed to ensure they comply with Ministry regulations and meet the current needs of the Niagara Catholic system.

## Sounds of the Season



Saint Paul Catholic High School's Choir brought Christmas entertainment to the final Niagara Catholic Board meeting for 2009.

Let it snow! Let it snow! Let it snow!

When the weather outside turns frightful,  
turn to your local radio stations for information  
about bus cancellations and school closures.

91.7 Giant-FM  
105.1 The River/Z101  
105.7 EZ Rock

Information can also be found at [niagaracatholic.ca](http://niagaracatholic.ca).

# School Excellence Program

FOCUS on

## Mary Ward Catholic Elementary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The **School Excellence Program** is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one "extraordinary item or initiative that makes the school an indispensable choice for parents."

Mary Ward walked through the Alps on foot in the winter. She walked 2,400 kilometres from Flanders to Rome almost entirely on her own.

The foundress of the Institute of the Blessed Virgin Mary did both with the sole purpose of convincing the Pope of the importance of education, particularly for girls and women.

More than 310 years after her death in Yorkshire, England, the Niagara Falls Separate School Board opened Mary Ward Catholic Elementary School in 1956, offering Catholic education to both girls and boys in a four-room schoolhouse on Dorchester Road.

During the December 15th Board meeting, Principal Domenic Massi shared all the great things happening at Mary Ward supported by a DVD presentation narrated by students.

*The Home of the Tigers*, Mary Ward has since grown to a 19-classroom facility for 460 students in Junior Kindergarten through Grade 8. It also has an Ontario Early Years Centre, which offers early learning and parenting resources to parents of children from birth through age six.

Mary Ward also has Niagara Falls' CyberQuest studio, where students in Grades 7 and 8 learn a variety of technology programs, including aerospace, engineering design, electronics, desktop publishing, audio-video production and robotics.

In addition, the school offers one of two extended French as a Second Language (FSL) programs at Niagara Catholic.

Students at Mary Ward embrace their educational opportunities and perform near or above the Board and Provincial levels on Ontario standardized testing. To maintain and continue to advance student achievement, the school has implemented SMART goals for the 2009-



**Left: Staff at Mary Ward school use a number of strategies to continually improve student achievement.**



**Right: Friendships are formed and fostered at Mary Ward. Below: Mary Ward's display at the Catholic Education Centre.**



**Right: Senior students at Mary Ward Catholic Elementary School take part in outdoor activities and spiritual introspection at the SCOEP centre each year.**



**Left: The athletic tradition at Mary Ward school is long, with students proving themselves to be strong competitors and good sports both on and off the field.**



**Students at Mary Ward are enriched by the arts through activities such as the annual Christmas concert.**

2010 school year which include:

- Literacy - Focusing on understanding non-fiction and developing open-ended answers and to have all teachers using the board's guided reading techniques supported by literacy coaches;
- Numeracy - Improving open responses using problem solving, reasoning and to have all students using the three-step math problem-solving model;
- Pathways - To bridge the learning divide between subjects, grades and divisions through professional learning communities and to increase the grade 8 enrolment at Saint Paul Catholic High School to 90 per cent;
- Faith - To have 90 per cent of classes attend Mass once a month and to establish five parental involvement committees to support school activities.

The school gym - dubbed The Tigers' Lair - is home to the school's sports teams which represent their school and Niagara Catholic well through their dedication and sense of fair play.

Mary Ward school has a strong connection to the Niagara Falls community, taking part in many initiatives, including the Terry Fox Run, food drives for St. Vincent de Paul, fundraisers and support for Tender Wishes and autism awareness.

With the Sam Roberts' song *Love at the End of the World* as their inspiration, students contributed more than 300 backpacks for the Packs of Hope campaign.

Students compiled a video message for the singer, reading poems inspired by their contribution to children in need around the world. They brought the video with them to a Sam Roberts concert and had the opportunity to meet the singer, who was moved to tears by their message.

In concluding their video, students said school spirit at Mary Ward is contagious and has never been better, thanks to an excellent relationship with parish priests, Principal and teachers.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: CALENDAR OF EVENTS – JANUARY 2010**

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# January 2010

SUN

MON

TUE

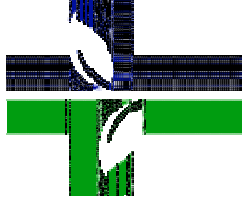
WED

THU

FRI

SAT

3	4	5	6	7	8	9	2
			SEAC Mtg				Happy New Year!
10	11	12	13	14	15	16	
	Special Policy Committee Mtg CW Mtg	Secondary Open Houses - DM - LC - SP	Secondary Open Houses - SF - ND				
17	18	19	20	21	22	23	
		Secondary Open House - BT					
24	25	26	27	28	29	30	
	Board Mtg	Family Literacy Day			Bishop's Gala		
Secondary Exams January 25—29							
31							



Niagara Catholic  
District School Board

Events posted at  
[www.niagaracatholic.ca](http://www.niagaracatholic.ca)



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: TRUSTEE INFORMATION  
BISHOP'S GALA - JANUARY 29, 2010**

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# B

# ISHOP'S GALA

*Dinner & Dance*



NIAGARA FOUNDATION  
FOR CATHOLIC EDUCATION

**(Most Reverend) James M. Wingle, D.D.,  
Bishop of St. Catharines**

*7th Annual Gala Evening of Celebration, Dining & Dancing*

**Friday, January 29, 2010**

**Club Italia** 2525 Montrose Road, Niagara Falls, ON

Cocktail Reception - 6:00 p.m. Dinner - 7:00 p.m.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## NIAGARA CATHOLIC EDUCATION AWARD OF DISTINCTION

*To honour those individuals and/or groups, who have made, or continue to make  
outstanding contributions to Catholic Education in the Niagara Region.*

*Live Entertainment featuring "Introduction"*

*Proceeds to the Niagara Foundation for Catholic Education*

Black Tie Optional

Cash Bar



### TICKET ORDER FORM

**Tickets: \$75 each**

***Payment must  
be included  
with your  
Order.***

Name \_\_\_\_\_ School \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

# of Tickets \_\_\_\_\_ Payment Attached \$ \_\_\_\_\_

Tickets must be  
purchased by  
January 17th,  
2010

**Send your Ticket Order Form and Payment to Sherry Morena**  
Niagara Catholic District School Board, 427 Rice Rd, Welland, ON. L3C 7C1  
Cheques payable to: Niagara Foundation for Catholic Education

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: TRUSTEE INFORMATION  
BEC BREAKFAST – FEBRUARY 12, 2010**

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**SAVE THE DATE!**

BUSINESS EDUCATION COUNCIL

**2010**

**ANNUAL PARTNERS  
BREAKFAST**

**Friday, February 12, 2010**

**7:30 a.m. to 10:00 a.m.**

Sheraton Fallsview Hotel & Conference Centre  
6755 Fallsview Boulevard, Niagara Falls



**Over 700  
in attendance!**

SOLD OUT 6 YEARS  
IN A ROW!

BOOK YOUR SEAT  
TODAY!  
CALL 905-684-7200  
EXT. 1712

Don't miss this opportunity to network with some of Niagara's top leaders  
from business, government and education sectors!

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: TRUSTEE INFORMATION  
VISION 2020 STRATEGIC PLAN  
DISCOVERY SESSIONS**

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## Vision 2020 Strategic Plan – Discovery Sessions

Thursday, November 12<sup>th</sup>, 2009 – Director’s Meeting

- Principal, Vice-Principal and Manager Discovery Session

Tuesday, November 17<sup>th</sup>, 2009

- 2.30 to 4.00 p.m. – Administrative Council – Internal Analysis (CEC)
- 4.00 to 5.00 p.m. – Niagara Catholic Education Alliance Committee Meeting (CEC)
- 5.30 to 6.30 p.m. – Student Senate – Student Council Discovery Planning Session (CEC)
- 7.00 to 8.30 p.m. – Principal and CSC Chair Facilitators Training Session (CEC)

November 18<sup>th</sup>, 2009 to February 26<sup>th</sup>, 2010

- Elementary, Secondary and Continuing Education School Community Discovery Session
- Elementary, Secondary and Continuing Education School-based Academic and Support Staff Discovery Session

Wednesday, December 2<sup>nd</sup>, 2009

- 6.00 p.m. – SEAC Discovery Session (CEC)

Tuesday, December 8<sup>th</sup>, 2009

- 6.00 p.m. – Trustee Discovery Session (CEC)

Thursday, January 7<sup>th</sup>, 2010

- 1.00 to 3.00 p.m. – Bishop and Priest Discovery Session (CEC)
- 5.00 to 7.00 p.m. – Regional Catholic School Council / CPIC Discovery Session (CEC)

Thursday, January 28<sup>th</sup>, 2010

- 9.00 – 11.00 a.m. – CEC Staff, Presidents of OECTA / CUPE Discovery Session (CEC)
- 12.00 – 2.00 p.m. – Selected Catholic Community Representative Discovery Session (CEC)
- 4.00 – 6.00 p.m. – AIP / LIP Discovery Session (CEC)

Tuesday, February 9<sup>th</sup>, 2010

- 9.00 – 12.00 p.m. – Elementary and Secondary Student Council Discovery Session

March 2010 – Data Analysis and Report Writing

Tuesday, April 6<sup>th</sup>, 2010 – Niagara Catholic Vision 2020 Discovery Report Released

Wednesday, April 14<sup>th</sup>, 2010

- 4.00 to 9.00 p.m. – Niagara Catholic Vision 2020 Summit (Saint Michael Catholic High School)

Monday, April 19<sup>th</sup>, 2010 – Senior Staff Review of Recommendations

Tuesday, May 11<sup>th</sup>, 2010 – Vision 2020 Strategic Plan Report to the Committee of the Whole

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: TRUSTEE INFORMATION  
VISION 2020 STRATEGIC PLAN  
SCHOOL/COMMUNITY DISCOVERY SESSIONS**

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**Vision 2020 School-Community Discovery Sessions**

<b>Team North</b>	
<b>Region &amp; School</b>	<b>Session Date</b>
<b>GRIMSBY</b>	
Blessed Trinity CSS	Thur, Jan 21 - 6:00 pm
Our Lady of Fatima	Wed, Jan 27 - 6:30 pm
St. Joseph	Tues, Jan 12 - 6:30 pm
<b>LINCOLN / WEST LINCOLN</b>	
St. Edward	Wed, Jan 6 - 7:00 pm
St. John	Wed, Jan 13 - 6:30 pm
St. Mark	Tues, Jan 26 - 6:30 pm
St. Martin	Mon, Jan 18 - 6:00 pm
<b>ST. CATHARINES</b>	
Denis Morris CHS	Wed, Feb 3 - 7:00 pm
Holy Cross CSS	Thur, Jan 28 - 7:00 pm
St. Francis CSS	Tues, Feb 2
Assumption	Tues, Feb 2
Canadian Martyrs	Thur, Jan 28 - 6:30 pm (HC)
Michael J. Brennan	Mon, Jan 18 - 6:30 pm
Mother Teresa	Thur, Jan 14
Our Lady of Fatima	Mon, Jan 11
St. Alfred	Mon, Jan 25
St. Ann	Mon, Jan 11 - 3:30 pm
St. Anthony	Wed, Jan 20 - 7:00 pm
St. Christopher	Wed, Jan 27
St. Denis	Mon, Jan 18 - 7:00 pm
St. James	Thur, Feb 25
St. Nicholas	Wed, Jan 20
St. Peter	Wed, Feb 3 - 6:30 pm
St. Theresa	Wed, Dec 9 - 6:30 pm
<b>NIAGARA ON THE LAKE</b>	
St. Michael	Tues, Feb 9 - 6:30 pm
<b>THOROLD</b>	
Monsignor Clancy	Wed, Feb 3 - 7:00 pm (DM)
St. Charles	Wed, Jan 27 - 6:00 pm
<b>CONTINUING EDUCATION</b>	
St. Ann, NF	Tues, Jan 12
St. Thomas, SC	Wed, Jan 13
Father Fogarty, W	Fri, Jan 15

<b>Team South</b>	
<b>Region &amp; School</b>	<b>Session Date</b>
<b>FORT ERIE</b>	
St. George	Tues, Feb 9 - 6:00 pm
Our Lady of Victory	TBA
St. Joseph	Thur, Feb 18 - 6:30 pm
St. Philomena	Wed, Jan 27
<b>NIAGARA FALLS</b>	
Saint Michael CHS	Wed, Feb 10 - 7:00 pm
Saint Paul CHS	TBA
Cardinal Newman	Mon, Jan 11
Father Hennepin	Tues, Jan 19 - 6:30 pm
Loretto Catholic	Mon, Jan 11 - 7:00 pm
Mary Ward	Mon, Feb 8
Notre Dame	Tues, Jan 26 - 7:00 pm
Our Lady of Mount Carmel	Tues, Feb 9
Sacred Heart	Mon, Feb 22
St. Gabriel Lalemant	Wed, Feb 24 - 6:00 pm
St. Joseph	Tues, Jan 12 - 6:00 pm
St. Mary	Tues, Jan 12 - 7:00 pm
St. Patrick	Mon, Feb 8
St. Thomas More	Mon, Feb 8
St. Vincent de Paul	Mon, Feb 8 - 6:30 pm
<b>PELHAM</b>	
St. Alexander	Tues, Jan 19 - 6:00 pm
St. Ann	Tues, Jan 26 - 7:00 pm (ND)
<b>PORT COLBORNE</b>	
Lakeshore Catholic SS	Mon, Jan 25 - 7:00 pm
St. John Bosco	Mon, Feb 8
St. Patrick	Wed, Jan 27 - 6:00 pm
St. Therese	Thurs, Jan 28 - 6:00 pm
<b>WAINFLEET</b>	
St. Elizabeth	Wed, Feb 3
<b>WELLAND</b>	
Notre Dame College	Tues, Jan 26 - 7:00 pm
Alexander Kuska	Tues, Jan 26 - 7:00 pm (ND)
Holy Name	Tues, Jan 26 - 7:00 pm (ND)
St. Andrew	Tues, Jan 26 - 7:00 pm (ND)
St. Augustine	Tues, Jan 26 - 7:00 pm (ND)
St. Kevin	Tues, Jan 26 - 7:00 pm (ND)
St. Mary	Tues, Jan 26 - 7:00 pm (ND)



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: TRUSTEE INFORMATION  
OCSTA AGM: THUNDER BAY – APRIL 29 - MAY 1, 2010**

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Ontario Catholic School  
Trustees' Association

# OCSTA 80<sup>th</sup> AGM & Conference

April 29 to May 1, 2010  
Valhalla Inn, Thunder Bay

## CATHOLIC EDUCATION: REJOICING *in* HOPE

### Keynote Speaker:

*Most Rev. Fred J. Colli, D.D., Bishop of Thunder Bay*

### Host Boards:

*Kenora, Northwest, Superior North & Thunder Bay Catholic DSBS*



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
PUBLIC SESSION  
JANUARY 12, 2010**

**TOPIC: TRUSTEE INFORMATION  
2010 BOARD COMMITTEE MEMBERSHIP**

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# 2010 BOARD COMMITTEE MEMBERSHIP

## AD HOC COMMITTEES

COMMITTEE	2010 MEMBERSHIP
<i>St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	Kathy Burtnik Maurice Charbonneau Tony Scalzi
<i>Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Attendance Area Ad Hoc Committee</i>	John Dekker Frank Fera Ed Nieuwesteeg

## STANDING COMMITTEES

COMMITTEE	2010 MEMBERSHIP
<i>Policy Committee</i>	Ed Nieuwesteeg Tony Scalzi Kathy Burtnik

## STATUTORY/OTHER ONTARIO MANDATED COMMITTEES

COMMITTEE	2010 MEMBERSHIP
<i>S.E.A.C.</i>	Maurice Charbonneau Gary Crole
<i>S.A.L.E.P.</i>	Kathy Burtnik Frank Fera
<i>Disciplinary Hearing Committee</i>	John Belcastro Frank Fera Tony Scalzi <i>Alternates</i> Kathy Burtnik Maurice Charbonneau Gary Crole John Dekker Ed Nieuwesteeg

## OTHER LIAISON COMMITTEES

COMMITTEE	2010 MEMBERSHIP
<i>E.A.P.</i>	Maurice Charbonneau
<i>Regional Catholic School Council/CPIC</i>	John Dekker/Kathy Burtnik